

University of Alaska Southeast Retention Committee Charge

The Retention Committee at the University of Alaska Southeast (UAS) is established as a subcommittee of the Strategic Enrollment Task Force (SETF).

Using institutional data, study the processes and procedures designed to support student retention and make recommendations for changes and enhancements to them, from admission through graduation, to eliminate redundancy, improve efficiency, streamline the student experience, and facilitate student success.

By grounding our decisions in research and establishing best practices for teaching, we can ensure that our strategies are effective and forward-thinking. Additionally, revisiting past recommendations and bringing them to fruition will be crucial to our progress.

This charge empowers the Retention Committee to play a pivotal role in advancing the university's commitment to student success and ensuring that UAS remains a welcoming and supportive educational institution for all its students.

Core Goals:

1. Identify and address factors affecting student retention.
2. Develop and implement strategies to enhance student engagement and success.
3. Foster a campus culture that values retention as a critical component of student achievement.
4. Collaborate with academic departments and student support services to implement targeted retention initiatives.
5. Utilize data-driven approaches to assess and improve retention efforts especially those identified in the UAS Strategic Enrollment Plan

Strategic Enrollment Plan Alignment: The Retention Committee will align its activities with the goals and strategies outlined in the university's Strategic Enrollment Plan. By actively supporting the plan's objectives, the committee will contribute to UAS's overall enrollment management and student success efforts.

Meeting Frequency: The Retention Committee will meet no less often than monthly to review progress, discuss challenges, and plan future initiatives. Regular meetings will ensure timely and effective collaboration among committee members.

Membership: The committee will consist of representatives from the SETF or their designee from various academic and administrative units of UAS. Additionally, the committee may invite other UAS personnel based on the specific initiatives and efforts addressed during each meeting.

1. Provost - Maren Haavig - Chair
2. IR Director of Institutional Effectiveness- Kristen Handley
3. Regional Advising Committee Representation - Shayla Sulser

4. Faculty Representation - Rosemarie Alexander
5. Enrollment Management and Student Affairs –Trisha Lee (designee for Lori Klein)
6. Administrative Services - Rachel Jacobus (designee for Jon Lasinski)
7. Academic Deans and Campus Directors – Carin Silkaitis and Paul Kraft

Responsibilities:

1. Evaluate and assess current retention practices and outcomes.
2. Recommend and implement evidence-based strategies to improve student retention.
3. Collaborate with academic departments to identify and address challenges related to student success.
4. Monitor and analyze retention data to inform decision-making.
5. Promote a campus-wide culture that prioritizes student success and retention.
6. Align committee efforts with the university's mission, core objectives, and Strategic Enrollment Plan.

Reporting: The Retention Committee will provide regular updates to the SETF other relevant stakeholders as necessary. These reports will highlight progress, challenges, and recommendations for improving student retention at UAS.