



**2017 - 2018 Fall and Spring Semester
Student Housing Family Application and Agreement**

This agreement is for Fall 2017 and Spring 2018 semesters, or only Spring 2018 semester as indicated by applicant below. Return this completed and signed Agreement along with supporting documents, a \$300 deposit, and a \$25 non-refundable application fee to: University of Alaska Southeast
4300 University Drive, Juneau, AK 99801 Fax: (907)-796-6387 E-mail: housing@uas.alaska.edu.

Continuing residents are not required to submit a deposit or application fee.

Legal Last Name	Legal First Name	Middle	Preferred Name
_____	_____	_____	() _____
UA ID Number	Date of Birth		Phone
_____	_____		_____
Email address			

The Higher Education Opportunity Act allows you the opportunity to list contact information in case of emergency:

Emergency Contact's Name	Relationship	Phone
_____	_____	() _____
Emergency Contact's Email Address	City	State Zip Code
_____	_____	_____

Tell Us About Yourself:

I am requesting Housing for:

FALL 2017 & SPRING 2018 semesters

SPRING 2018 semester only

I have previously lived in UAS Housing: Yes No
If yes, when did you move-out? _____

Do you have any health conditions or allergies that might be affected by placement? If so, what are they?

Please indicate which situation applies to you and the intended household members:

- Applicant and legally married spouse, with or without dependent children
- Single parent (applicant) or unmarried couple with legal guardianship over dependent children in the applicant's direct care
- Applicant and financially dependent interdependent partner (meet must all of the six following requirements):
 - 1) We are at least 18 years of age and are competent to enter into a contract
 - 2) We have been in an exclusive personal relationship with each other for at least the last six months and intend to continue the relationship indefinitely
 - 3) We consider ourselves to be members of each other's immediate family
 - 4) We are each responsible for the common welfare of the other
 - 5) We share financial obligations
 - 6) We meet at least five of the following criteria (check those that apply; **supporting documentation must be attached**)
 - Joint legal custody of one or more children
 - Joint purchase or lease of real property
 - Joint bank account
 - Joint credit account
 - Joint ownership of a loan
 - Joint utility bills, or rental housing lease within three months prior to application for family housing
 - Joint post office box
 - Partner is named as primary beneficiary for life insurance
 - Partner is named as a primary beneficiary in the applicant's will and/or the applicant is named as the primary beneficiary of the partner's will
 - Pursuant to a valid written power of attorney, the partner is to make decisions concerning the applicant's health and well-being in the event of the applicant's inability to do so
 - Other, please specify special circumstances for our consideration**

TERMS OF OCCUPANCY

Student is responsible for all of the terms of this Agreement and as a member of the Student Housing community agrees to comply with all university rules, regulations, policies, procedures and community living standards including those printed in the Student Code of Conduct, the Campus Living Guide, the academic Catalog, and any other university publication or electronic access site. All such rules and regulations are by this reference incorporated into this Agreement.

This Agreement is not a lease. It creates no exclusive right on the part of the student to occupy any portion of university property. The university may assign or reassign the student to specific housing when, in the university's sole discretion, it deems such action necessary. The student may not assign any rights or obligations created by this Agreement.

TERM OF THIS AGREEMENT

The term of this Agreement is for the entire academic year of Fall 2017 and Spring 2018 or for the remainder of the academic year, if you move-in after the first day of classes. When you sign this Agreement, you agree that you will be responsible for all housing charges for both semesters. **Residents terminating their Agreement will be charged room costs based on the Refund/Cost Schedule.** The academic year does not include summer session outside of the contract dates listed in this document. There is no additional cost for the winter break period from Dec. 17, 2017, to Jan. 10, 2018.

Occupancy will not begin until the official move-in day unless pre-approved arrangements are confirmed by the Associate Director of Residence Life. Additional housing charges may be assessed to the student.

All students of UAS are eligible for student housing but are not guaranteed housing until approved by the Student Housing department. To better manage occupancy, Student Housing may establish occupancy priorities and eligibility/credit hour requirements at any time deemed necessary.

NIGHTLY RATES OUTSIDE OF AGREEMENT PERIOD

Additional stays in Housing outside of contract dates will be based upon one of two rates. For related academic reasons documented by the resident and approved by the Associate Director of Residence Life, a daily rate is based on the actual number of contract days divided by the semester rate. As such, daily rate is semester specific. For non-academic reasons, the daily rate is \$75 per night and must be approved in advance.

UNIVERSITY AUTHORITY

The university reserves the right to:

- a) Change room assignments (consolidate) when vacancies occur. Occupants residing in multiple capacity units with less than the total occupancy available must accept another roommate and/or move to another unit. Students already on the private bedroom waiting list may keep the room and assume the additional cost if space is available.
- b) Re-assign students from a room, unit, or building if necessary for health, safety, financial, or disciplinary purposes or when premises are unsuitable for occupancy.
- c) Enter any unit in order to inspect the same; make essential, preventative, routine, or agreed upon repairs, decorations, alterations or improvements; supply necessary or agreed upon services; or exhibit the premises to laborers or contractors, or as is otherwise necessary in the operation and/or protection of the premises or persons therein.
- d) Enter any premises in the event of an apparent or actual emergency, if there is reason to believe that a university policy is being violated, or when other community members' rights are being violated and entry cannot be gained by normal means.
- e) Close a residence and re-assign residents to available space in other residences or within a residence when sufficient vacancies occur and/or the need arises.
- f) Refuse or terminate housing to any student who is delinquent in the payment of student account fees, who has demonstrated an unwillingness to abide by Board of Regents policy, university Regulations and Residence Life policies and procedures, who may impact the community and/or students personal safety, or who exhibits behavior which is incompatible with maintaining order and propriety of the Student Housing community.
- g) This agreement may be terminated by the University by giving the occupant ten (10) days advance written notice to vacate the premises, for any reason, at the sole discretion of the University. If the student chooses to vacate their assigned unit during the term of this Agreement, but remains enrolled at the university, or the student fails to occupy their reserved space by the first day of classes without prior notification to Student Housing, the student will forfeit their deposit and will agree to pay for occupancy as outlined in the "Refund/Cost Schedule" section.

Damage/reservation deposits (currently \$300) will be held by the university and carried forward to subsequent academic years until the termination of this Agreement. At the time of termination, the deposit may be used to cover cancellation/termination charges plus costs for any loss or damage caused during occupancy and not otherwise paid or provided for by the student. The same may be applied to pay for other obligations owed by the student to the university. Any portion of such deposit not applied as provided herein will be processed for mailing to, or refunded to the credit card used by, the student within 15 business days after proper check-out.

CHECK OUT

A student's occupancy in university housing is terminated by the university by official check-out (in-person) with a Residence Life Staff member. Students failing to complete an official check-out forfeit their deposit and will be assessed all appropriate cleaning, damage, and check out fees or housing charges. The Premises, including equipment, furniture and fixtures shall be clean and in as good order and condition as when received, reasonable wear and tear excepted. Upon termination of the Agreement, the university shall have, and is hereby granted, the full and free right to remove property of the student or others from the Premises. The university's exercise of this right shall not be grounds for a claim of trespass, eviction, or forcible entry and detainer nor shall it relinquish any of the university's rights. Any and all property which may be removed from the Premises by the university pursuant to the authority of this Agreement or of law, to which the student or others may be entitled, shall be handled or removed by the university at the risk, cost, and expense of the student.

DAMAGE TO YOUR UNIT

You are responsible for any damage, reasonable wear and tear excepted, to your unit. Damage to an apartment or suite shared by several people will be attributable to all occupants of the unit, unless individual responsibility is established. Upon cancellation, abandonment, or termination of this Agreement, you must pay the cost to repair all damages, other than normal wear and tear, in your unit or your share of the costs for damage to the common areas.

SUBLET/UNAUTHORIZED GUESTS

A room or unit is to be occupied only by the resident(s) for whom it is reserved. Rooms or units may not be sublet or used by non-residents for any purpose. A resident found to be in violation of this policy may have their Agreement terminated by the university.

WAIVER AND SEVERABILITY

No term or condition of this Agreement can be waived by the university except as authorized in writing by the Associate Director of Residence Life or designee. Requests must be made in writing. Should any clause or portion of this Agreement be held invalid, the other portions of this Agreement shall remain in effect.

INDEMNITY AND LIABILITY

The university accepts no liability for: a) Damage or injury to persons or property or loss of property of student unless the same is caused by the gross negligence or willful misconduct of the university. b) The loss, damage, or destruction to all personal belongings in the custody of, belonging to, or stored by the student, regardless of cause. This includes losses that occur in the students bedroom, common areas, and elsewhere in the unit, in other areas of Student Housing or campus. The university strongly recommends that students secure insurance for personal property with a private insurance company. The university does not insure the student's private property.

MEAL PLANS

Purchase of a meal plan is an optional cost incurred by Family contract residents. Meal plans start on the day of housing move-in and end on the day of housing move-out. The meal plan cost is non-refundable, non-transferable, and the remaining balance, if any, expires at the end of each semester. The meal plan is only valid at on-campus Dining Services locations. Meal plan appeals can be submitted for review within the first two weeks of school, along with documentation supported by a medical doctor or physician.

TERMINATION/FORFEITS

Agreement may be terminated by the resident at any time by submitting a Cancellation Form. Financial obligations related to cancellation will be decided upon the Refund/Cost Schedule as it relates to the date of official check-out. For residents experiencing hardship or life-changing events, the resident may request cancellation of this Agreement for hardship by submitting a Cancellation Form and supporting documentation to Student Housing. If approved, you will be notified in writing. If denied, you will be notified in writing and held to the terms of this agreement for the remainder of respective semester(s).

RELEASE

By signing the UAS Student Housing Application/ Agreement I give the University of Alaska Southeast (UAS) permission to photograph, videotape or record me and to use the photographs, videotape, electronic file, film or audio recording in print and electronic publication, video broadcasts, radio broadcasts, housing database, or any similar electronic and mechanical means. I agree that the photographs, including negatives, slides and prints or any other presentation of the images, is the property of UAS. I waive any right I may have to inspect and/or approve the finished product in which the image may be used. By signing I intend to release and discharge UAS from any and all claims that I may have, and agree to hold harmless and defend UAS from liability arising from claims or litigation arising from its use of my image or voice. A resident may opt out of this release by filing a written request to Student Housing at the address on the front of the UAS Student Housing Application/ Agreement .

The following occupants will live in the unit with the applicant:

Applicants for family housing may designate up to three additional occupants to reside in the apartment. Non-relative adults beyond the applicant’s partner must be enrolled full-time at UAS and be approved by Student Housing to qualify as occupants in family housing. *Household may not exceed four persons total. Children under the age of three years do not count into occupancy total.*

First and Last Name	Gender	Birthdate	Relationship to Applicant
1) _____	M/F	_____	_____
2) _____	M/F	_____	_____
3) _____	M/F	_____	_____

I agree that the statements made on this document are true and correct. I understand that misrepresentation or failure to report a change in my household status may result in UAS denying the option of family housing to me or be cause for termination of an existing contract agreement if I am already residing in Student Housing. I understand that if at any time my student status or occupancy status changes so that I no longer meet the qualifications for family housing, the family housing agreement may be terminated.

Criminal History Disclosure

All applicants for Student Housing must disclose pending criminal charges, past criminal convictions, and consent to a criminal background check.

- Yes** **No** Do you presently have felony charges pending against you or have you ever been convicted of a felony?
- Yes** **No** Do you presently have misdemeanor charges pending against you or have you been convicted of a misdemeanor in the past five years?
- Yes** **No** Do you presently have sexual offense charges pending against you? Have you ever been charged or convicted of a sexual offense crime, or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes? The Alaska Statutes are available online at www.legis.state.ak.us/folhome.htm

All individuals listed above that are over the age of 18, are required to disclose pending criminal charges, past criminal convictions, and consent to a criminal background check.

Family Member #1 (respective to above listing of family members)

- Yes** **No** Do you presently have felony charges pending against you or have you ever been convicted of a felony?
- Yes** **No** Do you presently have misdemeanor charges pending against you or have you been convicted of a misdemeanor in the past five years?
- Yes** **No** Do you presently have sexual offense charges pending against you? Have you ever been charged or convicted of a sexual offense crime, or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes?

Family Member #2 (respective to above listing of family members)

- Yes** **No** Do you presently have felony charges pending against you or have you ever been convicted of a felony?
- Yes** **No** Do you presently have misdemeanor charges pending against you or have you been convicted of a misdemeanor in the past five years?
- Yes** **No** Do you presently have sexual offense charges pending against you? Have you ever been charged or convicted of a sexual offense crime, or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes?

Family Member #3 (respective to above listing of family members)

- Yes** **No** Do you presently have felony charges pending against you or have you ever been convicted of a felony?
- Yes** **No** Do you presently have misdemeanor charges pending against you or have you been convicted of a misdemeanor in the past five years?
- Yes** **No** Do you presently have sexual offense charges pending against you? Have you ever been charged or convicted of a sexual offense crime, or attempt to commit such a crime, as defined by Title 11 of Alaska Statutes?

If you answered yes to any of these questions, please provide information about the crime(s) you have been convicted of, date(s) of convictions, court locations, and sentence(s) received. Please attach a separate sheet for additional information if needed.

Placement Type Options:

Two Bedroom Apartments: Family contract units used are our two-bedroom apartment units. In these units, a family shares an apartment unit that has two bedrooms each with two twin beds, accommodating up to four individuals in the entire unit, and a full bathroom, living room, and kitchen. Apartments have a full kitchen with a full-sized refrigerator, oven/stove range, microwave, and large amounts of cabinet storage. **Cookware, dishes, flatware is not provided.**

Residents on a family contract are not required to purchase a meal plan. If interested, however, any student can purchase a meal plan directly from Student Accounts in Novatney building.

Unit Type	Housing (semester)	Fall & Spring Semester Total
Two Bedroom Apartment Family Contract	\$6,800	\$13,600

Residence Life Dates to Know:

Fall Semester 2017

Move-In Day for New and Returning Residents, beginning 8AM.....Thursday, Aug. 24
 Orientation for New Students.....Friday, Aug. 25 & Saturday, Aug. 26
 Fall Housing Contract End/Move-Out, by 5PM.....Saturday, Dec. 16

Spring Semester 2018

Move-In Day for New and Returning Residents, beginning 8AM.....Thursday, Jan. 11
 Orientation for New Students.....Friday, Jan. 12 & Saturday, Jan. 13
 Spring Housing Contract End/Move-Out, by 5PM.....Saturday, May 5

Refund/Cost Schedule

The cost of your housing is applied to your student account at the beginning of each semester. Students terminating their agreements will be charged semester housing and meal plan costs based on the following schedule. Any meal plan monies already spent will be charged to the student account after refund.

Cancellation for Fall 2017 Prior to July 1, 2017	100% refund, including deposit	Cancellation for Spring 2018 Prior to Dec. 1, 2017	100% refund, including deposit
July 1—July 31	100% refund, forfeit deposit	Dec. 1—Dec. 31	100% refund, forfeit deposit
Aug. 1—Aug. 23	90% refund, forfeit deposit	Jan. 1—Jan. 10	90% refund, forfeit deposit
Aug. 24—Sept. 8	80% refund, forfeit deposit	Jan. 11—Jan. 26	80% refund, forfeit deposit
After Sept. 8	No refund, forfeit deposit	After Jan. 26	No refund, forfeit deposit

I HAVE READ AND UNDERSTAND THE TERMS OF THIS AGREEMENT. I understand this agreement to be a binding contract between the University of Alaska Southeast and myself. I show my acceptance and agree to comply with these terms by returning a signed copy of this agreement to the UAS Housing Office, 4300 University Drive, Juneau, AK 99801. I acknowledge that signing this Agreement does not confirm or guarantee my placement in Housing.

Printed Name

Date

Signature

If under 18 years of age, the signature of a parent or legal guardian is required.

Parent/Legal Guardian

Date

The University of Alaska Southeast provides equal housing opportunity and assigns units without discrimination on the basis of race, religion, color, sex, physical or mental disability, sexual orientation, or national origin.

The Department of Residence Life has facilities accessible for mobility-impaired students.

The Alaska Uniform Residential Landlord Tenant Act, Alaska Statute 34.03.010 – 380, does not apply to Student Housing.

An application for admission to the University of Alaska Southeast and admission to the University has no bearing on your housing arrangements. The University will consider this Student Housing Application separately and independently from the application for Admission. Admission to the University does not guarantee housing nor does the return of this Application.

The Housing office makes housing assignments on a first come, first served, space available basis.

You should direct any questions you have about the terms and conditions of this Application and the Student Housing Agreement to the Housing Office prior to signing it.