DRAFT -- Minutes of the TLTR Meeting February 22, 2002   ELIB 211 10:30-12 noon

Members Present:

Jamie Atkinson	Michael Ciri	Eve Dillingham	Shirley Grubb
Steve Hamilton	Lisa Hoferkamp	Rebecca Moorman	Jason Ohler
Joseph Sears	Alice Tersteeg	Susan Warner	

Members Absent:

| Jonathan Anderson | John Attebury | Mark Graves | Jeff Quick |

Guests:
Karen Cummins

■■■

1. **Call to Order** – Meeting was called to order at 10:40 am by chair, Rebecca Moorman.

2. **Additions or Changes to Agenda** – The question was raised whether there is a form for special project proposal submissions which indicates how much or little detail is appropriate, and which defines what is needed. Rebecca pointed out that there is quite a bit of detail on the TLTR website. We could examine that information to determine whether it is effective. The topic of student representation was brought up because Emily Wescott and Jeff Quick have both started full-time jobs. Emily withdrew from the group, and we have not heard from Jeff. Steve Hamilton volunteered to talk to Mark Graves to find out Jeff's plans and arrange more student representation.

3. **Approval of Minutes (1/18/02)** – Shirley Grubb moved that we approve the minutes. Susan Warner seconded, and the motion was passed with no objections.

4. **Technology Report** – A reminder that at our next meeting each member will bring the one-page "snapshot" of technology use in that member's department. At the March meeting, we will address inconsistencies, and bring the drafts into a complete, one-voice package by the April meeting.

5. **Technology Forums Update** – Joe Sears reported that the drop-in Tech Forum held in the Lake Room on January 23 was a success. However, there was not as much student participation as we had hoped. Joe made some good observations and suggestions. We did hold the forum soon after we decided to, so there was very little advertising. This type of technology "fair" should ideally be part of New Student Orientation. Joe will continue to coordinate the fair as part of Orientation. The next Tech Forum will be the annual *UAS Online* forum, which Michael will try to hold within the next 2-3 weeks.

The tentative March forum was Emily's project; highlighting student technology projects. Joe Sears offered to try to pull this together, with some help. Susan and Rebecca volunteered. Shannon Siefert may be a good resource, as she would be aware of student projects in the sciences. One student project mentioned was the weather monitoring station to measure snowfall effects. Another possible resource is Dan Monteith, who has arranged for some anthropology students to present papers at a conference. Jason discussed MAT final projects that are coming up, but these are presentations by middle and high school students who are taught by UAS students. We decided this is not really what we are looking to showcase.

Finally, we decided not to go ahead with the Art & Music forum, since Juneau Jazz & Classics will be holding a "UAS Day" in late May which would duplicate much of what we had wanted to showcase. Linda Rosenthal would love to attempt a live webcast of a performance in Egan Library. Susan will meet with Linda to see what can be done. We also discussed leaving the Student Art Show works on display until the Jazz & Classics UAS event.

6 & 7.   Budget Update/Special Projects – Last spring we anticipated $151,000 of infrastructure needs, but the revenue authority (amount we're allowed to spend) was set up for $145,000. That figure represents projected tech fee earnings over the calendar year. Based on enrollment figures, it looks more likely that we'll bring in about $140,000, so there is no way we can fund all the remaining infrastructure purchases. Do we still want to fund special projects? After much discussion, Rebecca said she would arrange a meeting with Robbie, Susan, and Michael, to discuss the situation. The TLTR agreed to meet again next Friday, March 1, to reach consensus on special projects after the meeting with Robbie.

8. **Adjourn** – Meeting adjourned at 12 noon.