**University of Alaska Southeast**

**TLTR Committee**
**Meeting Minutes**
**Friday, March 19, 2004**
**10:30 am – Noon**
**Novatney Conference Room**

Meeting called to order 1t 10:30 by Chair, Steve Hamilton

**Attendees**: Lisa Hoferkamp, Alice Tersteeg, Judy Mitchell, Jennifer, Brown, Joe Sears, Shirley Grubb, Ashley Ahrens, Barney Norwick, Steve Hamilton, Karen Cummins

Agenda items added to the agenda by Barney: new version of UASOnline, Camtasia implementation, and BREEZE.

Judy Mitchell moved to accept the minutes and Barney Norwick seconded the motion.

## SPECIAL PROJECTS REPORTS

Ashley Ahrens, Judy Mitchell and Alice Tersteeg were the subcommittee members who examined the 3 Special Project Proposals.  After analyzing all three proposals, the Digital Photography lab, submitted by Dave Geolotte, was announced as the overall winner. This project came in at $4,756 or $4,956. They felt that this project would be accessible to more students and the community, and it would enhance the curriculum. The Data Tower would be more beneficial to Environmental Science students, and would be a duplication of a collector already installed at Fish Creek Knob.  The Moving Marque Billboard proposal was deemed a distant third as it would serve a lot of students, but the ones we have are not turned on and would not offer much academic usefulness.  Steve will talk to Robbie to secure the funding. A congratulatory letter will be sent to Dave Geolotte from Steve Hamilton in the near future, as well as other letters to the other two participants.

## NEW ITEMS TO AGENDA:

Change to UAS Online Essay tool will give ability to edit and comment on student's document on line. "EVALUATE" (new button) is linked to the grade book.

New piece to UAS Online is that it tracks the user. Instructors sign on as instructors and will automatically be given the "tools" such as gradebook, etc. and not have to use passwords.  Students sign on as students and will have to login to get into the course. Steve, Ashley and Steve Johnson were going to "test" the system over the summer with Barney.  Class lists made from Banner entries with UAS account userid. Possible mini-web page with photos with email link.

*Camtasia* has been purchases and this will give you the ability to capture screen and audio at the same time.  Available in couple weeks for anyone who wants to use it.

*BREEZE* (audio conference) box should be up and ready.  Server will be stationed here. Up and running in Sitka.  BREEZE would not cost as oppose to Conference Depot. Bandwidth issues with Conference Depot.  Does BREEZE have same limitations? There was a delay – but not as bad as Conference Depot.

Discussed the possibility of resources for directions for the instructors on how to use this technology with BREEZE, Camtasia, differences in synchronous and asynchronous teaching, etc.

**STRATEGIC QUESTIONS**

Robbie was happy to get the questions. Karen Schmitt will use the Business faculty as a resource to test the questions. Janet Dye, Judy Mitchell, and Steve Hamilton to discuss with Karen regarding the questions. No word from Education; hard copies of the questions were sent to Carol Griffin, Paul Kraft, and all the campus directors. Reaction was good.

**EDUCATIONAL TECHNOLOGY FACULY CANDIDATES**

Announcement for any TLTR members want to meet with them on March 24 and 25th. Presentations in particular for TLTR members. Presentation was geared toward distance education delivery.

MY-UA portal system that is coming soon.  First phase in Fall and it is hooked to Banner. MY-UA is a 3-4 year implementation of a place where faculty, staff and students go for everything and make things easier and better.  Example would be like to sign on to Amazon.com and it will know who you are and you continue from there.

**Meeting adjourned** at 11:45 a.m.

Next meeting scheduled for April 23; 10:30-12 Novatney Conference Room.