University of Alaska Southeast
Teaching, Learning and Technology Roundtable

September 22, 2006

Meeting Minutes

1. Call to Order. The meeting was called to order at 10:30ish by Marsha Gladhart.

2. Attendance: The following TLTR members attended:

Marsha Gladhart	Anselm Staack
Michael Ciri	Alice Tersteeg
Dave Klein	Matt Heavner
Colleen McKenna	Marnie Chapman
Joseph Sears	Jennifer Brown
Vickie Inkster	Denise Blankenship (corrected 9/25/06)

3. Revisit mission of TLTR
Marsha initiated a discussion about the mission statement of TLTR. In recent years, we've been very focused on special projects and have been ignoring other parts of the mission. Example: Mission states that we should be holding technology forums. TLTR should not be a place to discuss small technical issues. We need to keep it at a higher level. Matt suggests that we look at and discuss new technologies.

4. Special Project
Dropped from agenda. See next item.

5. Campus Tech Report
Michael relayed that Robbie wants to see TLTR become more regional, while in the past it has been focused on individual campuses. This brings up the question of how to deal with money. Marnie suggests that the agenda include details about whether an item is regional or local to Juneau, and that all handouts are distributed prior to the meeting. Marsha will ask Robbie to come and clarify how to deal with regional versus local issues.

Michael created a handout that shows how the Tech Fee is used on the Juneau campus (see TLTR web site). Tech fee revenue has not increased over the ten years that it has been in place. This year, expenditures will exceed revenue by $2500. Bottom line is that there is no money for special projects. He says that even if we can shift money around to create money for special projects, it will be a small amount.

6. Planning for Instructional Technology
Michael reports that Podcasting and Elluminate are now in place on UASOnline and that Elluminate is getting a lot of use in Southeast. IT hopes to roll out an expansion of

Elluminate live where each student/faculty has his/her own Elluminate Live place where he/she can host conferences or collaborative groups. Tech fee funded new server hardware that is still sitting in boxes because they don't have the staff to deal with them.

IT is working on a program to provide laptops for faculty. Current issue is that IT needs to find a way to ensure that student data remains secure. Goal is to try to roll out the laptop program by October but technological issues need to be overcome first.

Michael is looking for input on types of reports that faculty might want to be able to generate from the threaded discussion tool.

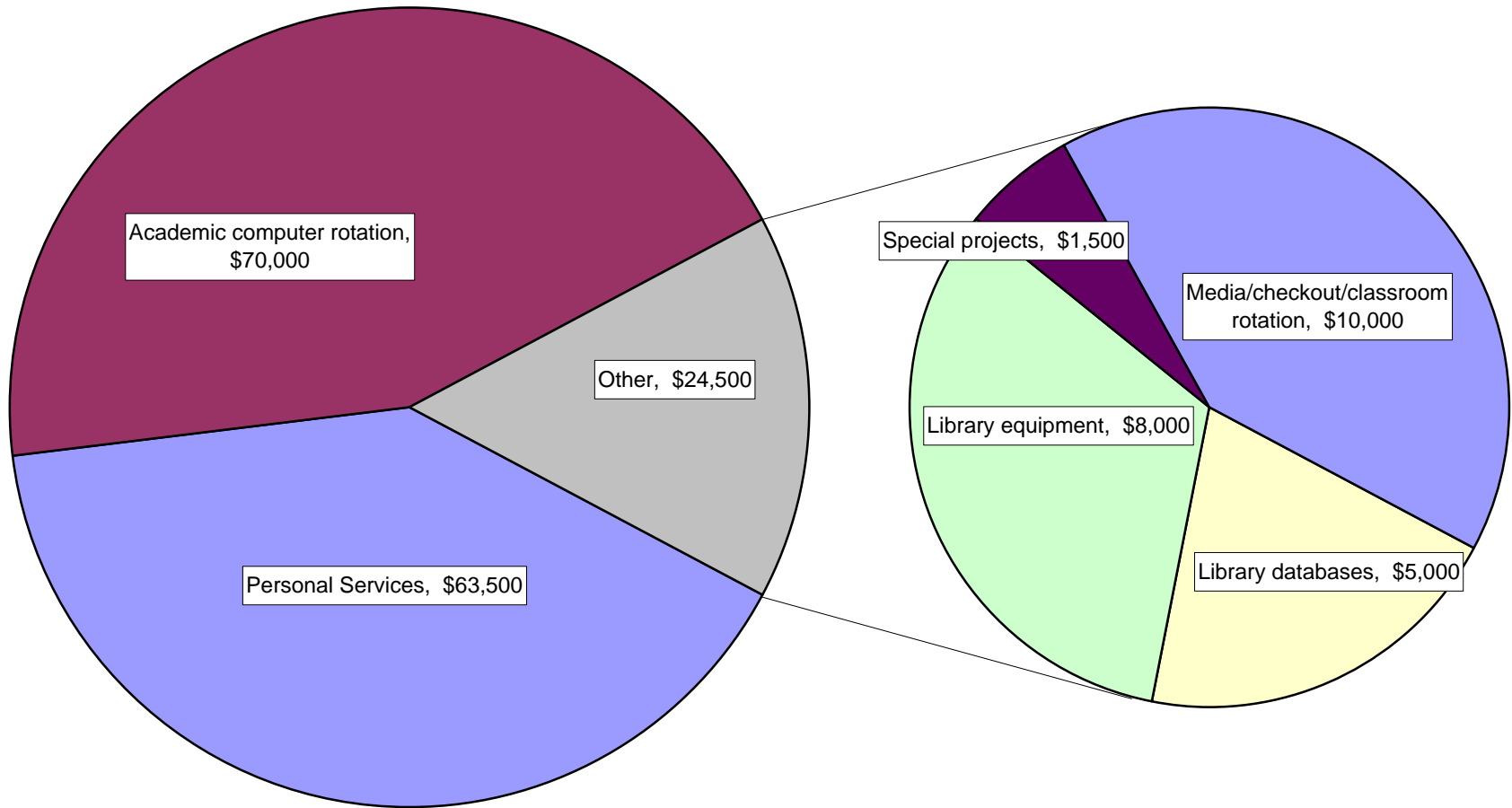IT is looking to replace the color printers in the library with color copiers.

7. Other Items
Marsha requested a Podcasting training session from Joseph.

Jennifer reports that the library will be adding Audio books to its collection and will look at purchasing MP3 players that students can check out.

IT has considered creating a "menu" of the different instructional tools they have available. Everyone supports this idea, but IT is still working to come up with the best way to present the items. They don't want to discourage people from discussing their needs with the IT team.

FY2007 Juneau Campus Tech Fee Budget

Academic computer rotation, $70,000

Other, $24,500

Personal Services, $63,500

Special projects, $1,500

Media/checkout/classroom rotation, $10,000

Library equipment, $8,000

Library databases, $5,000

Projected Revenue: $155,500   Projected Expenditures: $158,000
Net status: $2,500 deficit

Updated: Sept 22, 2006