

Procard Transactions In Banner Finance

Procard transactions will appear in Banner as type “CCRD”, with each transaction listed as a separate detail line. Budget availability checking **will not** be performed by Banner, Procard transactions will be applied to the accounting string entered in Pathway Net regardless of the availability of budget for that string.

It’s recommended that you watch your Banner transactions to ensure that your department’s Procard transactions are being charged to the appropriate accounting string. If you miss the scheduled Pathway Net transaction posting date and aren’t able to change the accounting string from the default in Pathway Net as may be required, the only way to change the account charged is by Journal Voucher. Changing the account charged by use of a Journal Voucher is not the accepted general method to use, and diligent effort should be habitually practiced in completing changes in Pathway Net before the scheduled Banner posting date.

Detail Transaction Activity FGITRND 7.4 (PROD) 20-AUG-2008 10:13 AM

COA	Fiscal Year	Index	Fund	Organization	Account	Program	Activity	Location	Period	Query Type	Commit Type
B	08		105010	76100	4010	6163GA				S	

Account	Organization	Program	Activity Date	Type	Document	Field	Amount	Increase (+) or Decrease (-)
4010	76100	6163GA	02-JUL-2008	CCRD	QP115698	HILTON HOTELS AT	YTD 241.19	+
4010	76100	6163GA	30-JUN-2008	FORD	P0382165	Hearthside Books I	ENC 111.65	+
4010	76100	6163GA	24-JUN-2008	CCRD	QP115113	OFFICE PLUS	YTD 51.76	+
4010	76100	6163GA	24-JUN-2008	CCRD	QP114782	CAPITAL OFFICE S	YTD 27.46	+
4010	76100	6163GA	17-JUN-2008	CCRD	QP114487	VIDEL INC 0002	YTD 5.98	+
4010	76100	6163GA	11-JUN-2008	CCRD	QP113881	OFFICE PLUS OF AI	YTD 1.07	+
4010	76100	6163GA	27-MAY-2008	CCRD	QP112740	OFFICE PLUS OF AI	YTD 39.20	+
4010	76100	6163GA	27-MAY-2008	CCRD	QP112740	OFFICE PLUS OF AI	YTD 27.31	+
4010	76100	6163GA	27-MAY-2008	CCRD	QP112740	FRED-MEYER #015	YTD 8.69	+
4010	76100	6163GA	20-MAY-2008	CCRD	QP112154	OFFICE PLUS OF AI	YTD 83.82	+
4010	76100	6163GA	13-MAY-2008	CCRD	QP111559	OFFICE PLUS OF AI	YTD 14.40	+
4010	76100	6163GA	06-MAY-2008	CCRD	QP110967	OFFICE PLUS OF AI	YTD 34.44	+
4010	76100	6163GA	29-APR-2008	CCRD	QP110346	OFFICE PLUS OF AI	YTD 70.80	+
4010	76100	6163GA	22-APR-2008	CCRD	QP109733	UAS BOOKSTORE	YTD 32.40	+
4010	76100	6163GA	22-APR-2008	CCRD	QP109733	UAS BOOKSTORE	YTD 1.80	+
4010	76100	6163GA	15-APR-2008	CCRD	QP109155	OFFICE PLUS OF AI	YTD 157.81	+
4010	76100	6163GA	01-APR-2008	CCRD	QP107974	NORTHERN SALES	YTD 122.50	+
Total:							1,032.28	+