

University of Alaska Southeast

PETTY CASH VOUCHER

UASFF-1 Rev. 1/91

PREPARE IN INK OR TYPE

<i>Paid to:</i> (PAYEE)	<i>Date:</i>
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Attach ORIGINAL receipts. Reimbursements may not be used for TRAVEL, FOOD or PERSONAL USE ITEMS.

PURPOSE OF EXPENDITURE:

Account Number			Amount		<i>Reimbursement is approved.</i> <hr style="border: 0; border-top: 1px solid black;"/> <div style="display: flex; justify-content: space-between;"> Signature Title Date </div>
<i>TOTAL:</i>			\$		<i>Payment has been received.</i> <hr style="border: 0; border-top: 1px solid black;"/> <div style="display: flex; justify-content: space-between;"> Signature of Payee Date </div>