



# UNIVERSITY of ALASKA SOUTHEAST

School of Career Education • 1415 Harbor Way • Juneau Alaska • 99801

## Tech Prep Articulation Agreement Between University of Alaska Southeast (UAS) and Juneau School District (JSD)

### Business Administration Year 2018-2019

**Purpose:**

In addition to the general Tech Prep Agreement, the purpose of this articulation agreement is to outline the mutual understanding as we have agreed to the following process and criteria with respect to the program of Business Administration.

**Course:**

The school district will follow a curriculum coordinated with the administration and faculty of UAS pertaining to the following course:

**ACCT S121 – Accounting I**


Course covers the fundamentals of accounting using service business to illustrate the analysis of business transactions, journalizing, posting and preparing of trial balances and financial statements. Adjusting entries, closing procedures and payroll introduced.

**3 Credits (3+0) No prerequisite**

Although teaching methods may differ, this course will be subject to the instructional objectives and outcomes of the previously approved course syllabus that aligns with the UAS syllabus, rigor, and learning outcomes.

**Administration:**

1. Students must have an overall 2.0 GPA to register for university credit.
2. It is recommended that course work be completed at a level of 3.0 GPA.
3. Students will successfully complete ACCT 121 – Introduction to Accounting I with a minimum 3.0 GPA prior to enrolling in UAS – ACCT 122 Introduction to Accounting II.
4. UAS faculty will, in collaboration with high school faculty, review graded exams at the end of the academic year in order to evaluate continued competencies.
5. UAS program chairs shall review and approve all course syllabi and related curriculum to ensure they replicate the UAS course. This included standardized course syllabi, course objectives, textbooks, tools, equipment, and methods for evaluation.
6. To receive concurrent credit, the student will register for the Tech Prep course at the beginning of the term in which the competencies will be completed. Registration for yearlong courses will take place during the fall semester.
7. The UAS grade posted will be the UAS grade earned for the course and submitted by the district instructor.
8. Student grades will be submitted by 5:00 p.m. of the final day of the district semester at [uaonline.alaska.edu](http://uaonline.alaska.edu).
9. Any change in instructor requires suspension of this addendum.

DocuSigned by:  
  
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 Maren Haavig Assoc. Professor  
 Business Administration  
 University of Alaska Southeast

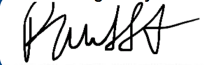
April 12, 2018

Date

  
 Leslie Knight, Instructor  
 Business Administration Program  
 Juneau School District


Date

2/25/18

DocuSigned by:  
  
 211A71E8BE064F7...  
 Paula Martin, Dean  
 Arts and Sciences  
 University of Alaska Southeast

April 12, 2018

Date

  
 Mark Miller  
 Superintendent  
 Juneau School District

Date

2/26/18



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#### Course:

The school district will follow a curriculum coordinated with the administration and faculty of UAS pertaining to the following course:

#### ACCT S122 – Accounting II

Continuation of fundamental accounting principles. Covers accounting for receivables, uncollectible accounts, inventories, fixed assets, and intangible assets. Accounting for partnerships and an overview of corporate stock transactions are covered. Provides an introduction to cash flow statements and ratio analysis.

**3 Credits (3+0) Prerequisite: ACCT S121 with a B or better.**

Although teaching methods may differ, this course will be subject to the instructional objectives and outcomes of the previously approved course syllabus that aligns with the UAS syllabus, rigor, and learning outcomes.

#### Administration:

1. Students must have an overall 2.0 GPA to register for university credit.
2. It is recommended that course work be completed at a level of 3.0 GPA.
3. UAS faculty will, in collaboration with high school faculty, review graded exams at the end of the academic year in order to evaluate continued competencies.
4. UAS program chairs shall review and approve all course syllabi and related curriculum to ensure they replicate the UAS course. This included standardized course syllabi, course objectives, textbooks, tools, equipment, and methods for evaluation.
5. To receive concurrent credit, the student will register for the Tech Prep course at the beginning of the term in which the competencies will be completed. Registration for yearlong courses will take place during the fall semester.
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DocuSigned by:

*Maren Haavig*

April 12, 2018

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Maren Haavig Assoc. Professor  
Business Administration  
University of Alaska Southeast

Date

*Leslie Knight*  
Leslie Knight, Instructor  
Business Administration Program  
Juneau School District

*2/25/18*  
Date

DocuSigned by:

*Paula Martin*

April 12, 2018

211A71E8BE064F7...

Paula Martin, Dean  
Arts and Sciences  
University of Alaska Southeast

Date

*Mark Miller*  
Mark Miller  
Superintendent  
Juneau School District

*2/26/18*  
Date