

**Chancellor's Advisory Committee on
Diversity, Equity, Inclusion, and Cultural Safety**

Friday 8/26/22, 11:00am - 1:00pm

☀ **Meeting Agenda** ☀

In Attendance (quorum is 7):

- Math Trafton, Jamison Lednum, Courtney MacArthur, Melissa Dolese, Jay Szczepanski, Colleen Ianuzzi, John Ingman, Kimberly Matsuura, Davina Cole, X'unei Twitchell
- For first part: Jennifer Ward (Faculty Senate President), Jon Lasinski (Staff Council President)

Not in Attendance:

- Lori Klein, Carin Silkaitis, Louisa Cryan

MEETING AGENDA

- 1. Statement of Intention:** This meeting starts with the reminder that we are all equals in this committee, and that many or all of us may sit in a position of power and privilege in different ways or in different subjects and we should all meditate on our own possible biases and work to consciously set them aside. Additionally, this meeting is a place where our humanity, our emotions, and our differing thoughts, are allowed and should be honored, respected, and made space for by one another. Finally, we are all encouraged to take a moment to reflect on the geographical places we are located and the history and people of those lands.
- 2. Agenda Business and Logistics**
 - a. Determine meeting notetaker
 - b. Consent to record meeting?
- 3. Important Updates or Announcements {15 minutes}**
 - a. Introduction from Staff Council President, Jon Lasinski
 - b. Introduction from Faculty Senate President, Jen Ward
 - c. A note from Dean Silkaitis
 - i. Big thanks to John for creating the video for how to add pronouns to Zoom.
 - d. Other?
- 4. Discussion Items**
 - a. **Membership** {30 minutes}
 - i. New committee members:
 1. Staff Co-Chair: *Courtney MacArthur*
 2. Juneau Staff Council Appointee: *Davina Cole*
 3. Ketchikan Faculty Appointee: *Colleen Ianuzzi*
 4. Student Government Appointee: *Jamison Lednum*
 5. New committee members should review [committee bylaws](#)

- ii. Vacant positions:
 - 1. UAS Disability Services (formerly represented by Jackie Wilson)
 - iii. Member introductions for entire committee
 - iv. Add pronouns to [roster](#)
 - v. Potential adjustments to membership (requires 2/3 vote)
 - 1. **Decision:** Should we have a Sitka campus faculty representative?
 - 2. **Decision:** Should we allow for Student Government representation from all campuses?
 - 3. **Decision:** Should we extend a non-voting invitation to Staff Council and Faculty Senate presidents?
- b. **AY22-23 DEICS Meeting Scheduling** {5 minutes}
- i. **Decision:** Do we need to adjust the time and/or frequency of DEICS meetings or maintain fourth Friday of the month 11am - 1pm?
- c. **DEICS Retreat** {10 minutes}
- i. **Decision:** Should we continue to consider planning a DEICS retreat for AY22-23?
 - 1. **Decision:** What are some potential dates?
 - 2. **Decision:** What are some potential agenda items?
- d. **Committee Reporting** {15 minutes}
- i. Status of [S22 report](#)?
 - ii. **Decision:** Determine schedule and method of reporting to the chancellor a *list of priorities* and a *list of activities pursued*
 - iii. **Decision:** Determine schedule and method of reporting to the Staff Council and the Faculty Senate
5. **Subcommittees & Workgroups** (Google Drive [link](#)) {45 minutes}
- a. Subcommittee descriptions, updates, and visions for the near future:
 - i. **Bylaws Subcommittee:** A subcommittee to investigate and make recommendations to the Committee on changes or additions/subtractions to the bylaws; whether and how the Committee governance should be structured differently than bylaws and Robert's Rules-type meeting structures; whether bylaws should expire and be revisited on a cyclical basis and, if so when; rules and roles for appointing officers and members; etc.
 - ii. **Campus Climate Subcommittee:** A subcommittee to investigate and make recommendations to the Committee about things that can be done to improve the "Campus Climate" around issues of DEICS, such as changes or additions to the website; changes/additions/creation of campus physical spaces; messaging the campus can engage in; etc.
 - iii. **Action Plan Subcommittee:** A subcommittee to investigate and make recommendations to the Committee about what items the Committee should take up for action, and can include, for example, culturally inclusive items such as

recruitment and retention; strategic planning; how to create connections with partners for UAS to advance its DEICS goals; developing a possible DEICS expanded commitment statement for UAS; etc.

- iv. **Cultural Class Requirements Subcommittee:** A subcommittee to investigate and make recommendations to the Committee on the idea of proposing UAS have a mandatory cultural class requirement for students, faculty, and staff, which addresses elements of DEICS, which also could incorporate Alaska Native history/heritage and/or language; etc.
 - v. **Website Subcommittee:** A subcommittee to investigate and make recommendations to the Committee on the DEICS website, what information should be public-facing, and what information, if any, may, should, or is required to be confidential.
 - vi. **Faculty Handbook Review Subcommittee:** A subcommittee to review the UAS Full-Time Faculty Handbook and the Adjunct Faculty Handbook to find potential areas for improvement in the way of diversity, equity, inclusion, and cultural safety, and then to make a list of recommended changes to the Faculty Senate's Faculty Handbook committee.
- b. Workgroup descriptions, updates, and visions for the near future:
 - i. [completed] **Decolonizing Our Spaces PLC:** Decolonizing Our Spaces is a group for all UAS staff, faculty, and administrators who have decided to commit to actively transforming our institution into a more equitable and inclusive space. This learning community will provide support for participants as they experiment with implementing a variety of new strategies via concrete actions, large and small, in their everyday practices in order to promote the decolonization of our university. Participants should be willing to commit to regularly attending the fall semester sessions, which will be scheduled for one hour every two weeks, starting the first full week in September. While some meeting time will be devoted to large-group sharing of resources such as reading material, videos, or short presentations, most of the time will be spent in small groups, where participants will reflect on their practices, share their experiences of implementing previous ideas, and offer support and new ideas for their peers.
 - c. Member & chair assignment for subcommittees and/or workgroups
 - i. **Bylaws** (co-chair: Kimberly, co-chair: John)
 - ii. **Campus Climate** (X'unei, chair: Melissa, Jamison)
 - iii. **Action Plan** (Jay, chair: Carin, Courtney)
 - iv. **Cultural Class Requirements** (chair: X'unei, Louisa, Melissa)
 - v. **Website** (Carin, X'unei, chair: Davina)
 - vi. **Faculty Handbook Review Subcommittee** (chair: Math, Jay, John, Melissa, X'unei, Carin, Colleen)

6. Discussion Items for Future Meetings

- a. New subcommittees?
- b. New workgroups?
- c. Discussion Items for next meeting:

- i. Community Feast
 - 1. See notes from [20022-07-29 meeting](#) (item 4.d): first discussion item in September meeting
 - ii. Decide whether we'll post meeting minutes publicly
 - iii. Decide retreat details (first thoughts captured during this meeting)
 - iv. Decide whether we'll ask for a formal annual report coming from the chancellor's office
- d. Use September meeting to determine priorities, then invite institutional leaders (chancellor, provost, SC president, FS president) for October meeting
 - e. Build a regular "Bylaws" section into the start of each agenda