



UNIVERSITY of ALASKA SOUTHEAST UNDERGRADUATE CURRICULUM COMMITTEE

Date and Time: October 20, 2023; 3:00 – 5:00 pm

Location: Zoom (contact Anita if you need an invite)

Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of minutes from 9/15/2023 (draft will be in Berling AY 23-24/Minutes)
4. Consent Agenda Items: none
5. Regular Agenda Items: page 2-3
 - a. 2nd readings – Category B Proposals
 - b. 1st readings – Category A course proposals
 - c. 1st readings – Category B course proposals
 - d. 1st readings – Category B program proposals
6. Discussion:
 - a. Noted: Email vote on Spanish Minor was approved by Kaia Henrickson and seconded by Jay Szczepanski on 4/26/2023
 - b. Meetings – discussion and questions on how the committee conducts business
 - c. CourseLeaf questions or training needs, FAQ discussion
7. Adjournment (5:00 pm or when finished)

Next Meeting: November 17, 2023

Chair (non-voting)	Paulette Schirmer	pmschirmer@alaska.edu
Business and Public Administration	Colleen McKenna	cjmckenna@alaska.edu
Career Education	Terissia Bell	tlbell@alaska.edu
Education	Susan Andrews	smandrews2@alaska.edu
Humanities	Jay Szczepanski II	jay.s@alaska.edu
Library	David Cox II	dbcoxii@alaska.edu
Natural Science	Carolyn Bergstrom	cabergstrom@alaska.edu
Social Science	Nguyet Nguyen	ntnguyen2@alaska.edu
Ketchikan (non-voting)	Jennifer Brown	jkbrown@alaska.edu
Sitka (non-voting)	Luke Gibes	lagibes@alaska.edu
Provost’s Office (ex-officio)	Maren Haavig, Provost Anita Parrish	mmhaavig@alaska.edu aaparrish@alaska.edu
Registrar’s Office (ex-officio)	Trisha Lee, Registrar Kiwana Affatato	tclee@alaska.edu kdaffatato@alaska.edu
Registrar’s Office (ex-officio)	Trisha Lee, Registrar	tclee@alaska.edu
Faculty Senate President (ex-officio)	Glenn Wright	gdwright@alaska.edu
Student Government President (ex-officio)		juneau.studentgov@alaska.edu



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of ALASKA
SOUTHEAST

Brief Descriptions and Stages

Consent Agenda Items

None

Regular Agenda Items

2nd Readings – Category B Proposals

CT S103. Construction Tools and Materials. Category B. Update learning outcomes, syllabus, grading changes (initial reading passed with conditions 4/13/23). (Gilcrest)

HIM S101. Introduction to Health Information Management I. Category B. Update prerequisite. (Bell)

HIM S102. Introduction to Health Information Management II. Category B. Update prerequisite. (Bell)

WRTG S104. Composition Studio. Category B. Reduce number of SLOs from 10 to 3. (Szcepanski)

1st Readings – Category A Course Proposals

BA S151. *Introduction to Business. Aligning with UAA and UAF to add to GER courses. (Smith)

BA S254. *Personal Finance. Aligning with UAA and UAF to add to accepted GER courses. (Smith)

OCEI S101. Indigenous Science. Outer Coast. (Hood).

OCEI S102. Seaweeds and Sapiens: A Holistic Ecology of our Coastal Environment. Outer Coast. (Hood)

this needs capitalization in the title

OCUN S100. Introduction to College: Skills Building and Educational Values. Outer Coast. (Wall)

OCWR S101. Journalism. Outer Coast. (Alexander-Isett/Spellberg)

1st Readings – Category B Course Proposals

ACCT S316. Accounting Information Systems. Update course learning outcomes. (Schirmer)

BA S116. Business Mathematics. Update course learning outcomes. (Smith)

BA S310. Management Information Systems. Cross-listed as CIS S310. Update course learning outcomes. (McKenna)



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- BA S466. Strategic Human Resources Management. Update course learning outcomes. (Smith)
- BA S487. International Business. Update course learning outcomes. (Smith)
- BA S498. Applied Business Research. Update course learning outcomes. (Smith)
- BHS S375. Current Issues in Behavioral Health: Selected Topics. New course. (Urquhart)
- ENGL S365. Literatures of Alaska. Rewording to increase inclusivity. (Wall)
- ENGL S370. Indigenous Literatures. Rewording to increase inclusivity and remove from AKLGR. (Wall)
- FT S194. Fisheries Policy Practicum. Category B. Increase credit option to 2CR. (Markis)
- FT S194. Fisheries Policy Practicum. Category B. Increase credit option to 2CR. (Markis)
- HS S106. Human Behavior in Healthcare. Category B. New course elective. (Samuel)

1st Readings – Category B Program Proposals

- Environmental Resources, B.S. Category B. Update program learning outcomes. (Maier)
- Environmental Science, B.S. Category B. Update program learning outcomes. (Maier)
- Environmental Studies, B.A. Category B. Update program learning outcomes. (Maier)
- Health Sciences, A.A.S Program change based upon feedback from 5-year program review, includes changing identifiers from HUMS to BHS adding SOC and STAT advisor approved electives. (Samuel)
- Marine Biology, B.S. Category B. Add BIOL S375 and additional BIOL electives. (Bergstrom)
- Power Technologies, A.A.S. Category B. Update program learning outcomes. (Dolan)

1st Readings – Category B Deactivations

None

Category C Proposals approved this year by the Chair and Registrar

- BIOL S410. Marine Animal Physiology. Reworded for conciseness. (Schram)
- English, B.A.. Remove one footnote and renumber remaining. (Szcepanowski)
- Health Information Management, A.A.S.. Changing graduation recommendation from 5 to 7 years. (Bell)
- LS S101. Introduction to Academic Library Research. Replacing LS S111. (Henrickson)



Informational Items

Note: We have decided that first readings in one year carry over to the next. We have some first readings from several years ago which should probably get a first reading again. Meanwhile, these are the proposals which had first readings and passed with conditions:

None

UGCC information, help, and training:

Curriculum site: <https://uas.alaska.edu/curriculum/>

Linked on the site are the [UGCC Handbook](#) and the [UGCC FAQ](#) both of which are recommended reading for committee members.

The FAQ links to the [CourseLeaf training videos](#) in UAS Online, you need to be logged into Blackboard to see all of the content.