



# UNIVERSITY of ALASKA SOUTHEAST UNDERGRADUATE CURRICULUM COMMITTEE

Date and Time: November 17, 2023; 3:00 – 5:00 pm

Location: Zoom (contact Anita if you need an invite)

## Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of minutes from 10/20/2023 (draft will be in Berling AY 23-24/Minutes)
4. Consent Agenda Items: none
5. Regular Agenda Items: page 2-3
  - a. 2<sup>nd</sup> readings – Category B Proposals
  - b. 2<sup>nd</sup> readings – Category A Proposals
  - c. 1<sup>st</sup> readings – Category A course proposals
  - d. 1<sup>st</sup> readings – Category B course proposals
  - e. 1<sup>st</sup> readings – Category B program proposals
6. Discussion:
  - a. Meetings – discussion and questions on how the committee conducts business
  - b. CourseLeaf questions or training needs, FAQ discussion
7. Adjournment (5:00 pm or when finished)

Next Meeting: December 15, 2023

Chair (non-voting)	Paulette Schirmer	<a href="mailto:pmschirmer@alaska.edu">pmschirmer@alaska.edu</a>
Business and Public Administration	Colleen McKenna	<a href="mailto:cjmckenna@alaska.edu">cjmckenna@alaska.edu</a>
Career Education	Terissia Bell	<a href="mailto:tlbell@alaska.edu">tlbell@alaska.edu</a>
Education	Susan Andrews	<a href="mailto:smandrews2@alaska.edu">smandrews2@alaska.edu</a>
Humanities	Jay Szczepanski II	<a href="mailto:jay.s@alaska.edu">jay.s@alaska.edu</a>
Library	David Cox II	<a href="mailto:dbcxii@alaska.edu">dbcxii@alaska.edu</a>
Natural Science	Carolyn Bergstrom	<a href="mailto:cabergstrom@alaska.edu">cabergstrom@alaska.edu</a>
Social Science	Nguyet Nguyen Jennifer Brown filling in	<a href="mailto:ntnguyen2@alaska.edu">ntnguyen2@alaska.edu</a>
Ketchikan (non-voting)	Jennifer Brown	<a href="mailto:jkbrown@alaska.edu">jkbrown@alaska.edu</a>
Sitka (non-voting)	Luke Gibes	<a href="mailto:lagibes@alaska.edu">lagibes@alaska.edu</a>
Provost’s Office (ex-officio)	Maren Haavig, Provost Anita Parrish	<a href="mailto:mmhaavig@alaska.edu">mmhaavig@alaska.edu</a> <a href="mailto:aaparrish@alaska.edu">aaparrish@alaska.edu</a>
Registrar’s Office (ex-officio)	Trisha Lee, Registrar Kiwana Affatato	<a href="mailto:tclee@alaska.edu">tclee@alaska.edu</a> <a href="mailto:kdaffatato@alaska.edu">kdaffatato@alaska.edu</a>
Registrar’s Office (ex-officio)	Trisha Lee, Registrar	<a href="mailto:tclee@alaska.edu">tclee@alaska.edu</a>
Faculty Senate President (ex-officio)	Glenn Wright	<a href="mailto:gdwright@alaska.edu">gdwright@alaska.edu</a>
Student Government President (ex-officio)		<a href="mailto:juneau.studentgov@alaska.edu">juneau.studentgov@alaska.edu</a>
Outer Coast College	Matthew Spellberg	<a href="mailto:matthew@outercoast.org">matthew@outercoast.org</a>



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**SOUTHEAST**

Brief Descriptions and Stages

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*Consent Agenda Items*

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None

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*Regular Agenda Items*

**2nd Readings – Category B Proposals**

CT S103. Construction Tools and Materials. Category B. Update learning outcomes, syllabus, grading changes (initial reading passed with conditions 4/13/23, second reading tabled to verify conditions). (Gilcrest)

**2nd Readings – Category A Course Proposals**

BA S151. \*Introduction to Business. Aligning with UAA and UAF to add to GER courses. (Smith)

BA S254. \*Personal Finance. Aligning with UAA and UAF to add to accepted GER courses. (Smith)

OCEI S101. Indigenous Science. Outer Coast. (Hood).

OCEI S102. Seaweeds and Sapiens: A Holistic Ecology of our Coastal Environment. Outer Coast. (Hood)

\*this needs capitalization in the title\*

OCWR S101. Journalism. Outer Coast. (Alexander-Isett/Spellberg)

**1st Readings – Category A Course Proposals**

None

**1st Readings – Category B Course Proposals**

ACCT S316. Accounting Information Systems. Update course learning outcomes. (Schirmer)

BA S116. Business Mathematics. Update course learning outcomes. (Smith)

BA S310. Management Information Systems. Cross-listed as CIS S310. Update course learning outcomes. (McKenna)



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BA S466. Strategic Human Resources Management. Update course learning outcomes. (Smith)

BA S487. International Business. Update course learning outcomes. (Smith)

BA S498. Applied Business Research. Update course learning outcomes. (Smith)

CT S104. Construction Safety: OSHA 10-Hour Training

ENGL S365. Literatures of Alaska. Rewording to increase inclusivity and remove from AKLGR. (Wall)

ENGL S370. Indigenous Literatures. Rewording to increase inclusivity. (Wall)

FT S194. Fisheries Policy Practicum. Category B. Increase credit option to 2CR. (Markis)

~~FT S194. Fisheries Policy Practicum. Category B. Increase credit option to 2CR. (Markis)~~

HS S106. Human Behavior in Healthcare. Category B. New course elective. (Samuel)

## **1st Readings – Category A Program Proposals**

None

## **1st Readings – Category B Program Proposals**

Marine Biology, B.S. Category B. Add BIOL S375 and additional BIOL electives. (Bergstrom)

Power Technologies, A.A.S. Category B. Update program learning outcomes. (Dolan)

## **1st Readings – Category B Deactivations**

None

## **Category C Proposals approved this year by the Chair and Registrar**

None

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## *Informational Items*

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Note: We have decided that first readings in one year carry over to the next. We have some first readings from several years ago which should probably get a first reading again. Meanwhile, these are the proposals which had first readings and passed with conditions:



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None

*UGCC information, help, and training:*

Curriculum site: <https://uas.alaska.edu/curriculum/>

Linked on the site are the [UGCC Handbook](#) and the [UGCC FAQ](#) both of which are recommended reading for committee members.

The FAQ links to the [CourseLeaf training videos](#) in UAS Online, you need to be logged into Blackboard to see all of the content.

General Education Learning Outcomes resource:

<https://uas.alaska.edu/provost/docs/assessments/gelo/GELO-Assessment-Report%20-May-2022.pdf>