



UNIVERSITY of ALASKA SOUTHEAST UNDERGRADUATE CURRICULUM

Date and Time: February 14, 2025; 3:00 – 5:00 pm

Location: Zoom (contact Anita if you need an invite)

Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of Minutes from January 17th meeting (1/31 will be prepared for 2/21 meeting)
4. Consent Agenda Items (none)
5. Regular Agenda Items: page 2-3
 - a. 2nd readings – Category A course proposal
 - b. 2nd readings – Category B course HIM SLO and syllabi change for accreditation
 - c. 2nd readings – Category B course proposals
 - d. 2nd readings – Category B program proposals
 - e. 1st readings – Category B course proposals
6. Discussion:
 - a. Category C passed (none)
 - b. CourseLeaf questions or training needs, FAQ discussion
7. Adjournment (5:00 pm or when finished)

Next Meeting: February 21, 2025

AY 24-25

Chair (non-voting)	Paulette Schirmer	pmschirmer@alaska.edu
Business and Public Administration	Maren Haavig	mmhaavig@alaska.edu
Career Education	Terissia Bell	tlbell@alaska.edu
Education	Emily Smith	esmith119@alaska.edu
Humanities	Jay Szczepanski II	jay.s@alaska.edu
Library	David Cox II	dbcxii@alaska.edu
Natural Science	Julie Schram	jbschram@alaska.edu
Social Science	Nguyet Nguyen	ntnguyen2@alaska.edu
Ketchikan (non-voting)	Jennifer Brown	jkbrown@alaska.edu
Sitka (non-voting)	Angie Bowers	abowers4@alaska.edu
Provost's Office (ex-officio)	Carin Silkaitis, Provost Anita Parrish	cdsilkaitis@alaska.edu aaparrish@alaska.edu
Registrar's Office (ex-officio)	Trisha Lee, Registrar Kiwana Affatato	tclee@alaska.edu kdaffatato@alaska.edu
Registrar's Office (ex-officio)	Trisha Lee, Registrar	tclee@alaska.edu
Faculty Senate President (ex-officio)	Brian Blitz	bgblitz@alaska.edu



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Student Government President (ex-officio)	juneau.studentgov@alaska.edu
Outer Coast	Matthew Spellberg matthew@outercoast.org

Brief Descriptions and Stages

Consent Agenda Items

None

Regular Agenda Items

2nd Readings – Category A Course Proposals

OCBI S102. *Introduction to Mycology. (Hood). New GER course for OC.

2nd Readings – Category B Course Proposals HIM group Revising SLOs for accreditation ONLY group passed with conditions that the SLOs and syllabi match and alignment/revision of SLOs

HIM S117. Applied Healthcare Statistics. (Bell).

HIM S155. Coding I: Outpatient. (Bell)

HIM S181. Introduction to Healthcare Systems. (Bell).

HIM S240. Legal Aspects of Health Information. (Bell).

HIM S251. Quality Improvement and Project Management. (Bell)

HIM S255. Coding II: Inpatient. (Bell)

HIM S261. Revenue and Financial Management for Healthcare. (Bell)

HIM S272. Pathophysiology and Pharmacology. (Bell)

HIM S280. Health Care Management. (Bell).

HIM S285. Healthcare Privacy and Security. (Bell).

HIM S289. Healthcare Information Technology. (Bell).



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2nd Readings – Category B Course Proposals

FT S225. Seafood Business and Marketing for Mariculture. (Bowers). New course to introduce marketing for seafood industry.

GEOG S390. Critical Geography. (Simpson). Deactivation, no longer teaching toward geography degrees.

GEOG S402. Human Ecology. (Amundson). Deactivation not used anywhere and no enrollment interest according to Institutional Effectiveness data.

HIM S236. Healthcare Reimbursement. (Bell). New course to address competencies noted by accreditation.

HIM S258. Coding III: Advanced Coding. (Bell). Change to SLOs for accreditation and to delivery method.

HIM S291. Internship: Healthcare Management. (Bell). Changing campus to Sitka, delivery mode, assignments, topics, and updating SLOs for accreditation.

2nd Readings – Category B Program Proposals

Alaskan Aquaculture, O.E. (Bowers). Updating emphasis courses for diversity.

Applied Fisheries, Certificate. (Bowers). Elimination of deactivated courses and development of aquaculture area.

Environmental Resources, B.S. (Amundson). Update the physics requirements for flexibility.

Environmental Science, B.S. (Amundson). Update the physics requirements for flexibility.

Fisheries Management, O.E. (Markis). Changes to Maritime Skills emphasis area.

~~Health Information Management, A.A.S. (Bell). Removing the writing GER and adding two additional HIM courses for accreditation.~~

Health Information Management Coding Specialist, Certificate. (Bell). Change of courses based upon accreditation information.

1st Readings – Category B Course Proposals

GEOG S491. Internship. (Amundson). Deactivation since course is taught as part of Environmental Resources/Environmental Studies. Tabled from 1/31 meeting, per email from Jason Amundson there is a plan to deactivate GEOG courses except GEOG S101. Additionally, deactivation of remaining courses (except GEOG S101 and the four in this agenda) were done in March 2021.

GEOG S498. Research in Geography. (Amundson). Deactivation. Geography degrees are being replaced by



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Environmental Resources/Environmental Studies. Tabled from 1/31 meeting, per email from Jason Amundson there is a plan to deactivate GEOG courses except GEOG S101. Additionally, deactivation of remaining courses (except GEOG S101 and the four in this agenda) were done in March 2021.

HIM S101. Introduction to Health Management Systems I. (Bell).

HIM S102. Introduction to Health Management Systems II. (Bell).

WELD S261. Gas Metal Arc Welding. (Bell). Update description, credits, prerequisite, and SLO.

WELD S262. Flux Cored Arc Welding. (Bell). Update description, credits, prerequisite, and SLO.

WELD S263. Gas Tungsten Arc Welding. (Bell). Update description, credits, prerequisite, and SLO.

WELD S264. Gas Tungsten Arc Welding: Aluminum. (Bell). Update description, credits, prerequisite, and SLO.

WELD S265. Shielded Metal Arc Welding: Stainless Steel. (Bell). Update description, credits, prerequisite, and SLO.

WELD S275. Selected Topics in Advanced Welding II. (Bell). Update course title, course number, description, credits, prerequisite, and SLO.

Category C Proposals approved this period by the Chair and Registrar

None

Informational Items

Note: We have decided that first readings in one year carry over to the next. We have some first readings from several years ago which should probably get a first reading again. Meanwhile, these are the proposals which had first readings and passed with conditions:

From FY23-24-No action being taken on prerequisite needs to either change to ART S181 (from NWCA S220) or NWCA S220 needs to enter workflow. Per Jay Szczepanski, holding off on these until next year when the rest are ready to review. This relates to NWCA S260 and NWCA S261. NWCA S220 in is FY24-25 workflow and will be discussed after passing through the approval processes.



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UGCC information, help, and training:

Curriculum site: <https://uas.alaska.edu/curriculum/>

Linked on the site are the [UGCC Handbook](#) and the [UGCC FAQ](#) both of which are recommended reading for committee members.

The FAQ links to the [CourseLeaf training videos](#) in UAS Online, you need to be logged into Blackboard to see all of the content.