



# UNIVERSITY of ALASKA SOUTHEAST UNDERGRADUATE CURRICULUM

Date and Time: October 17, 2025; 3:00 – 5:00 pm

Location: Zoom (contact Paulette if you need an invite)

## Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of minutes from 9/19/2025 (draft will be in Berling AY 25-26/Minutes)
4. Consent Agenda Items
5. Regular Agenda Items: page 2-4
  - a. 2<sup>nd</sup> readings – Category A course proposals
  - b. 2<sup>nd</sup> readings – Category A course proposals
  - c. 2<sup>nd</sup> readings – Category B course proposals
  - d. 1<sup>st</sup> readings – Category B program proposals
  - e. 1<sup>st</sup> readings – Category B course proposals
6. Discussion:
  - a. Category C passed
  - b. Deadline of 10/1 for review of proposals
  - c. CourseLeaf questions or training needs, FAQ discussion
7. Adjournment (5:00 pm or when finished)

Next Meeting: November 21, 2025

## AY 25-26

Chair (non-voting)	Paulette Schirmer	<a href="mailto:pmschirmer@alaska.edu">pmschirmer@alaska.edu</a>
Business and Public Administration	Maren Haavig	<a href="mailto:mmhaavig@alaska.edu">mmhaavig@alaska.edu</a>
Career Education	Terissia Bell	<a href="mailto:tlbell@alaska.edu">tlbell@alaska.edu</a>
Education	Corrine Marks	<a href="mailto:cemarks@alaska.edu">cemarks@alaska.edu</a>
Humanities	Jeremy Kane	<a href="mailto:jmkane@alaska.edu">jmkane@alaska.edu</a>
Library	Jennifer Ward	<a href="mailto:jdbrown@alaska.edu">jdbrown@alaska.edu</a>
Natural Science	Carolyn Bergstrom	<a href="mailto:cabergstrom@alaska.edu">cabergstrom@alaska.edu</a>
Social Science	Jennifer Brown	<a href="mailto:jkbrown@alaska.edu">jkbrown@alaska.edu</a>
Ketchikan (non-voting)	Neil Nickerson	<a href="mailto:nlnickerson@alaska.edu">nlnickerson@alaska.edu</a>
Sitka (non-voting)	Angie Bowers	<a href="mailto:abowers4@alaska.edu">abowers4@alaska.edu</a>
Provost’s Office (ex-officio)	Scott Billingsley, Provost Anita Parrish	<a href="mailto:sbillingsley2@alaska.edu">sbillingsley2@alaska.edu</a> <a href="mailto:aaparrish@alaska.edu">aaparrish@alaska.edu</a>
Registrar’s Office (ex-officio)	Trisha Lee, Registrar Kiwana Affatato	<a href="mailto:tlee@alaska.edu">tlee@alaska.edu</a> <a href="mailto:kdaffatato@alaska.edu">kdaffatato@alaska.edu</a>
Registrar’s Office (ex-officio)	Trisha Lee, Registrar	<a href="mailto:tlee@alaska.edu">tlee@alaska.edu</a>
Faculty Senate President (ex-officio)	Ali Ziegler	<a href="mailto:aaziegler@alaska.edu">aaziegler@alaska.edu</a>



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**SOUTHEAST**

Student Government President (ex-officio)		<a href="mailto:juneau.studentgov@alaska.edu">juneau.studentgov@alaska.edu</a>
Outer Coast (no agenda items)	Matthew Spellberg	<a href="mailto:matthew@outercoast.org">matthew@outercoast.org</a>

**Brief Descriptions and Stages**

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*Consent Agenda Items*

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None

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*Regular Agenda Items*

**2<sup>nd</sup> Readings – Category A Program Proposals**

Chemistry, Minor. (Behnke). Updates to reflect current offerings to serve both Biology and Environmental Science students. Passed first reading no conditions or amendments.

Education Pathways, B.A. (Smith). New path to explore the field of education without leading to or focusing on the teacher certificate. Amended course name, contact information, course descriptions, with conditions: ED S302 prerequisite, changing ED S482 to EDSE S482 since it is a stacked prerequisite for EDSE S487.

Health Sciences, A.A.S. (Samuel). Added emphasis areas and additional electives being added. Response to site visit during CAHIIM accreditation site visit. Passed first reading no conditions or amendments.

Release of Information, O.E. (Bell). Creating a different pathway to enter the health information management field. Passed first reading with the amendment of effective catalog 2026 – 2027 and target admission date Fall 2026 and adding HIM S117 into the required courses.

**2<sup>nd</sup> Readings – Category A Course Proposals**

HS S100. Understanding Dementia. (Samuel). New course in connection with JEDC to support aging population and healthcare worker shortages in Southeast Alaska. Passed first reading with updated



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catalog description and move cross-listing information to the end of the paragraph.

### **2<sup>nd</sup> Readings – Category B Course Proposals**

Accounting bundle passed first reading with ACCT S202 and ACCT S379 topics and hours updated, all others approved as submitted.

ACCT S201. Principles of Financial Accounting. (Schirmer). Adjusting SLOs and grading criteria.

ACCT S202. Principles of Managerial Accounting. (Schirmer). Adjusting SLOs and grading criteria.

ACCT S312. Intermediate Accounting II. (Haavig). Adjusting SLOs and grading criteria

ACCT S379. Fund and Governmental Accounting. (Schirmer). Adjusting SLOs and grading criteria.

ACCT S454. Fraud and Forensic Examination. (Haavig). Adjusting SLOs and grading criteria.

MTR S129. Basic Training. (Nickerson). Changing credit hours to reflect how it is actually taught. Passed with conditions of grading criteria and revamping of catalog description.

### **1<sup>st</sup> Readings – Category B Program Proposals**

Indigenous Language Speaking Certificate. (Burge). Updating assessments and PLOs.

Indigenous Language Teaching Certificate. (Burge). Updating assessments and PLOs.

~~Information Systems, Minor. (McKenna). Adding new courses to the degree option.~~

Integrative Behavioral Health, B.A. (Niecko). Removing GER options.

Integrative Behavioral Health, B.S. (Niecko). Removing GER options.

Social Science, B.A. (Amundson). Removing GEOG S312 from program as it is being deactivated.

### **1<sup>st</sup> Readings – Category B Course Proposals**

ACCT S311. Intermediate Accounting I. (Haavig). Updating SLOs, grading criteria, and syllabus.

ACCT S452. Auditing. (Haavig). Updating SLOs, grading criteria, and syllabus.

AKL S471. Indigenous Language Teacher Apprenticeship. (Burge). Adding stacking language with AKL S490 or EDIL S691.

AKL S490. Practicum in Indigenous Language Education. (Burge). Adding stacking language with AKL S471 or EDIL S691.

BA S312. Leading Operations Management and Service Systems. (Smith). New course being created for the BBA Management emphasis.



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BA S374. Introduction to Quantitative Methods. (McKenna). Removing the course from the BBA degree and it is not required anywhere else.

BA S452. Strategic Leadership and Change. (Smith). New course focusing on leadership in the management emphasis area of the BBA.

BA S462: Capstone: Strategic Management. (Smith). Updating prerequisites, SLOs, grading criteria, course topics per ACBSP accreditation alignment.

BIOL S220. Introduction to Underwater Sciences. (Navarro). New course to meet the demand for a professional certification.

CIS S235. Spreadsheet Concepts and Applications. (McKenna). Change of prerequisites.

NWCA S141. Natural Dye. (Zacher). Changing course designatory to move into the NWCA line.

PSY S420. Psychology of Bodies in Society. (Ziegler). New course that was previously presented as a special topic with success.

## **Category C Proposals approved this period by the Chair and Registrar**

AKL S305. Advanced Tlingit I. (Burge). Adding "may be repeated for credit"

AKL S306. Advanced Tlingit II. (Burge). Adding "may be repeated for credit"

AKL S307. Advanced Haida I. (Burge). Adding "may be repeated for credit"

AKL S308. Advanced Haida II. (Burge). Adding "may be repeated for credit"

AKL S309. Advanced Tsimshian I. (Burge). Adding "may be repeated for credit"

AKL S310. Advanced Tsimshian II. (Burge). Adding "may be repeated for credit"

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## *Informational Items*

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Note: We have decided that first readings in one year carry over to the next. We have some first readings from several years ago which should probably get a first reading again. Meanwhile, these are the proposals which had first readings and passed with conditions: NONE

*UGCC information, help, and training:*



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## UNDERGRADUATE CURRICULUM

Curriculum site: <https://uas.alaska.edu/curriculum/>

Linked on the site are the [UGCC Handbook](#) and the [UGCC FAQ](#) both of which are recommended reading for committee members.

The FAQ links to the [CourseLeaf training videos](#) in UAS Online, you need to be logged into Blackboard to see all of the content.