



UNIVERSITY of ALASKA SOUTHEAST UNDERGRADUATE CURRICULUM

Date and Time: December 19, 2025; 3:00 – 5:00 pm

Location: Zoom (contact Paulette if you need an invite)

Agenda

1. Roll call and call to order (3:00 pm)
2. Approval of Agenda
3. Approval of minutes from 11/21/2025 (draft will be in Berling AY 25-26/Minutes)
4. Consent Agenda Items
5. Regular Agenda Items: page 2-4
 - a. 2nd Readings – Category A program proposals
 - b. 2nd Readings – Category A course proposals
 - c. 2nd Readings – Category B program proposals
 - d. 2nd Readings – Category B course proposals
 - e. 1st Readings – Category A program proposals
 - f. 1st Readings – Category A course proposals
 - g. 1st Readings – Category B program proposals
 - h. 1st Readings – Category B course proposals
6. Discussion:
 - a. Nominations for Chair
 - b. Category C passed
 - c. CourseLeaf questions or training needs, FAQ discussion
7. Adjournment (5:00 pm or when finished)
8. Next Meeting: January 16, 2026

AY 25-26

Chair (non-voting)	Paulette Schirmer	pmschirmer@alaska.edu
Business and Public Administration	Maren Haavig	mmhaavig@alaska.edu
Career Education	Terissia Bell	tlbell@alaska.edu
Education	Corrine Marks	cemarks@alaska.edu
Humanities	Jeremy Kane	jmkane@alaska.edu
Library	Jennifer Ward	jdbrown@alaska.edu
Natural Science	Carolyn Bergstrom	cabergstron@alaska.edu
Social Science	Jennifer Brown	jkbrown@alaska.edu
Ketchikan (non-voting)	Neil Nickerson	nlnickerson@alaska.edu
Sitka (non-voting)	Angie Bowers	abowers4@alaska.edu
Provost’s Office (ex-officio)	Scott Billingsley, Provost	sbillingsley2@alaska.edu
	Anita Parrish	aaparrish@alaska.edu



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Registrar’s Office (ex-officio)	Trisha Lee, Registrar Kiwana Affatato	tclee@alaska.edu kdaffatato@alaska.edu
Registrar’s Office (ex-officio)	Trisha Lee, Registrar	tclee@alaska.edu
Faculty Senate President (ex-officio)	Ali Ziegler	aaziegler@alaska.edu
Student Government President (ex-officio)		juneau.studentgov@alaska.edu u
Outer Coast (no agenda items)	Matthew Spellberg	matthew@outercoast.org

Brief Descriptions and Stages

Consent Agenda Items

None

Regular Agenda Items

2nd Readings – Category A Program Proposals

Alaska Native Studies, Minor. (Brown). Changing to adjust ANS courses for the removal of ANTH courses and insert the NWCA designated courses. *Passed first reading as amended for the footnote.*

Construction Management, Certificate. (Gilcrist). New certificate preparing students for apprentice in various areas of construction, engineering, and architecture. There will be several CT courses needed to be reactivated for this. *Passed first reading as amended for catalog description, added headers, and added breakdown totals.*

Construction Technology, A.A.S. (Gilcrist). Updates to align with the Construction Management, Certificate. *Passed first reading as amended for the number of credit hours in the degree in the catalog description*

2nd Readings – Category A Course Proposals

BA S373. Principles of Data Analytics. (McKenna). New course emphasizing data analytics. *Passed first*



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reading.

BHS S101. *Introduction to Behavioral Health. (Niecko). Name change removing “Practices” from GER.

Passed first reading as amended for the effective date.

BHS S135. Beginning Therapeutic Practices. (Niecko). Name change from “Interventions” to “Practices”.

Passed first reading as amended for the effective date.

ENVS S208. The Canoe Forest. (Hood). New course for dual enrollment in rural high schools as an upper division elective due to shortages of options. *Passed with conditions of matching syllabus, remove “this course” from the catalog description, evaluate if the removal of GIS software also removes the second SLO, updating the instructor of record in the syllabus.*

2nd Readings – Category B Program Proposals

Bachelors of Business Administration, B.B.A. (Smith). Program changes to reflect teaching methodology, replacement of courses to show modernization, revision of management emphasis to distinguish from Human Resources Management emphasis area. Updating assessments. *Passed first reading as amended for catalog description.*

Designated Emphasis, B.L.A. (Amundson). Changing prerequisites based on GEOG S312 being deactivated. *Passed first reading.*

Information Systems, Minor. (McKenna). Adding new courses to the degree option. *Passed first reading.*

2nd Readings – Category B Course Proposals

ANTH S312. Humans and the Environment. (Amundson). Unlinking from GEOG S312 as it is not taught. Held over from AY 24-25 due to being listed in programs under GEOG S312, no longer the situation. *Passed first reading.*

BA S312. Leading Operations Management and Service Systems. (Smith). New course being created for the BBA Management emphasis. *Passed first reading.*

BA S462: Capstone: Strategic Management. (Smith). Updating prerequisites, SLOs, grading criteria, course topics per ACBSP accreditation alignment. *Passed first reading with the condition of a syllabus matching SLOs.*



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BA S476. Project Management. (McKenna). Changing prerequisite to MATH S105 from MATH S151.

Passed first reading.

CT S225. Construction Planning and Scheduling. (Gilcrist). Reintroduction as a required course in the Construction Management, Certificate and Construction Technology, A.A.S. and align with UAF Construction Management, A.A.S. degree. *Passed first reading as amended for the first line of the grading criteria.*

HIST S441. History of the United States West. (Rose). New course formerly taught as HIST S440 this will change the focus of the course a bit more toward the special topics HIST S393 that had previously been taught. *Passed first reading as amended for the catalog description with the condition of clarification of prerequisites.*

NWCA S135. Northwest Coast Tool Making. (Zacher). Changing course designator to move into the NWCA line from ART.

NWCA S150. Harvest and Preparation of Basket Materials. (Zacher). Changing course designator to move into the NWCA line from ART.

NWCA S135 and S150 passed first reading together.

1st Readings – Category A Program Proposals

Data Science, Minor. (Buzby). Incorporating existing courses and the new data science course

Welding, Advanced, O.E. (Gibes). New Occupational Endorsement for recognition of advanced skills in welding.

1st Readings – Category A Course Proposals

(?)NWCA S201. *Northwest Coast Native Art History & Culture. (Zacher). Change of course designator from ART to NWCA.

NWCA S220. *Beginning Northwest Coast Indigenous Design I. (Zacher). Change of course designator from ART to NWCA.

NWCA S230. *Beginning Northwest Coast Carving I. (Zacher). Change of course designator from ART to NWCA.

NWCA S250. *Beginning Northwest Basketry I. (Zacher). Change of course designator from ART to



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NWCA.

NWCA S270. *Indigenous Performing Arts. (Zacher). Change of course designator from ART to NWCA.

OCEN S201. *Topics in Literature. (Sczcepanski). Outer Coast year two curriculum.

STAT S210. Introduction to Data Science. (Buzby). Foundational skills in data science to add into the minor.

1st Readings – Category B Program Proposals

Northwest Coast Art, Minor. (Zacher). Change of course designator from ART to NWCA and update of offerings/credit hours.

1st Readings – Category B Course Proposals

NWCA S180. Northwest Coast Art: Selected Topics. (Zacher). Change of course designator from ART to NWCA.

Nominations for AY 26-27 UGCC Chair

According to Robert's Rules of Order, nominations from the floor are subject to the following rules:

- Any member of the Committee may make a nomination.
- Recognition by the chair is not required.
- Nominations do not have to be seconded.
- A person can nominate themselves.
- A member can decline the nomination.
- Discussion with individual within the department is recommended.

Recommended Motion: *I nominate _____ to serve as Chair of the*

Undergraduate Curriculum Committee for the three-year term starting Academic Year Fall 2026

Category C Proposals approved this period by the Chair and Registrar

None



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Informational Items

Note: We have decided that first readings in one year carry over to the next. We have some first readings from several years ago which should probably get a first reading again. Meanwhile, these are the proposals which had first readings and passed with conditions: NONE

UGCC information, help, and training:

Curriculum site: <https://uas.alaska.edu/curriculum/>

Linked on the site are the [UGCC Handbook](#) and the [UGCC FAQ](#) both of which are recommended reading for committee members.

The FAQ links to the [CourseLeaf training videos](#) in UAS Online, you need to be logged into Blackboard to see all of the content.