

Lori Klein

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SUMMARY OF QUALIFICATIONS

- 20 years of progressively responsible experience in higher education, including 17 years of direct leadership and management in student affairs.
 - Skilled at leading teams and services of varying sizes and complexities in a collaborative manner based on recognized best practices.
 - Advanced experience in assessment and compliance at the university, state, and federal levels.
 - Knowledge of, and experience working with, diverse student and employee populations.
 - Highly skilled public speaker, facilitator, and presenter.
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EDUCATION

Master of Science in Education, College Student Personnel May 1998
University of Wisconsin, La Crosse

Bachelor of Arts, Speech and Language Therapy May 1994
University of Wisconsin, Stevens Point

WORK EXPERIENCE

University of Alaska Southeast | 1997-2005; 20212 - present

Vice Chancellor for Enrollment Management and Student Affairs | June 2019 – present

- Responsible for the leadership of a division of 40 professional employees and dozens of student employees, providing a variety of enrollment management and student services.
- In collaboration with senior and academic leadership, lead, implement, and assess recruitment and retention initiatives annually in line with strategic and enrollment planning.
- Hire, train, develop, and supervise the senior leadership team for the division.
- Serve as a university representative to community and university partners.

Title IX Coordinator | January 2016 – June 2019

- Led the implementation of the first, stand-alone Title IX Office for UAS.
- Responsible for the administration of federally compliant Title IX services for three campuses, aimed at cultivating a culture of respect.
- Responsible for UAS Title IX compliance under a Voluntary Resolution Agreement with the Office for Civil Rights.
- Managed all day-to-day operations of the Title IX office, including but not limited to: managing a budget, receiving and assessing reports, making referrals, providing supports, conducting investigations, managing prevention programming, building campus and community partnerships, and providing annual training to students, faculty and staff.
- Accountable for federal compliance under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act for the Juneau, Ketchikan, and Sitka campuses.

Director, Student Resource Center | 2012-2015 and 2001-2005

- Oversaw the day-to-day operations of the following programs/services: main information center, academic advising, health, counseling, disability support, career counseling, admissions counseling, Native and rural student support, and academic exchanges.
- Hired, trained, supervised and evaluate five full time staff, with broader oversight of three additional part time staff.
- Provide annual training for faculty and staff on services available through the SRC.

Student Conduct Administrator (2012 – 2015)

- Oversaw all student conduct operations across three campuses, including one residential campus.
- Reviewed, investigated, made recommendations, assigned and monitored sanctions for all conduct violations.
- Responsible for submitting annual Clery statistics, training Campus Security Authorities and producing the institution's Annual Security Report.
- Served as a lead team member of the Care Team.
- Provide annual training for faculty and staff regarding conduct, Care and other related subjects.

Registrar (1999-2001)

- Oversaw the following services: tracking of academic curriculum changes, upholding academic policy and procedure, development of the annual academic catalog, development of the academic schedule three times per year, grade collection, transcript fulfillment, online and in person registration services, admissions processing, degree audit processing and graduation.
- Hired, trained and supervised seven full time staff members.
- Served on various local, regional and statewide staff and faculty university committees to consult on new service development, coordination of distance services and interpretation of academic policy and procedure.

Academic Advisor and Coordinator of New Student Services (1997-1999)

- Provided enrollment guidance, academic advising and registration assistance for new and returning students.
- Developed and implemented new student orientation twice per year.
- Managed all aspects of summer conference housing, including registration, scheduling, maintenance and building services, problem solving and activities programming.
- Trained and supervised summer conference staff.

Association of Alaska School Boards (AASB), Juneau, AK | 2009-2012

Program Manager, Alaska Initiative for Community Engagement (Alaska ICE)

- Coordinated an annual, statewide school climate survey. Managed all aspects of survey coordination and results distribution, including problem solving customer needs and technical issues on a daily basis.
- Assisted Alaska ICE Director with the development and management of a \$2,000,000 annual budget; reviewed and approved expenditures on a daily basis.
- Designed and presented trainings on the following topics: developmental assets, youth leadership, community engagement, and school climate and school improvement.
- Coordinated six staff retreats per year, developing a three-day schedule of meetings and trainings per retreat.

Big Brothers Big Sisters of Alaska (BBBS), Juneau, AK | 2005-2009

Director of Service Delivery/Quality Assurance

- Hired, trained, supervised and conducted regular quality performance reviews for 20-35 program staff across Alaska, documented results, and provided direct feedback and coaching, enforcing statewide and national policies and procedures.
- Developed and implemented program trainings, with special emphasis on risk-management (child safety).
- Developed and implemented professional development plans with special focus on new staff.
- Responsible for policy and program development and enforcement, with special emphasis on risk management (child safety).
- Informed strategic direction for agency.

TRAINING, CERTIFICATIONS, PRESENTATIONS, PROFESSIONAL ASSOCIATIONS AND COMMUNITY ENGAGEMENT INFORMATION AVAILABLE UPON REQUEST.