

Mailing:
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Juneau, AK 99801

University of Alaska Southeast Procurement Services Substitute W-9

Physical:
11798 Glacier Highway
Juneau, AK 99801
907-796-6496 (phone)
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Request for Taxpayer Identification Number and Certification (This form is to be used only by U.S. Citizens and Permanent Residents)

Part 1 - Name and Taxpayer Identification Number (TIN)

Name (Legal name as shown on your income tax return)

Business Name (note: a sole proprietor may have a "doing business as" or "DBA" trade name, but the legal name to entered on the line above is the name of the business owner)

Remit Address (where check should be mailed)

Primary Address (permanent address if different from above where 1099 may be mailed)

• Taxpayer Identification Number

Social Security Number or Employer Identification Number

____ - ____ - ____ | ____ - ____

Part 2 - Tax Status (check only one)

- | | |
|--|--|
| <input type="checkbox"/> Individual - Sole Proprietor | <input type="checkbox"/> Government Entity |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Non-Profit - Unincorporated |
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Non-Profit - Corporation |
| <input type="checkbox"/> LLC Limited Liability Company - Sole Member | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> LLC Limited Liability Company - Partnership | |
| <input type="checkbox"/> LLC Limited Liability Company - Corporation | |

Part 3 - Exemption from backup withholding (check you qualifying reason below)

- Corporation (Note: there is no corporate exemption for medical & health care payments or legal services)
- Tax Exempt Entity under 501(a)(includes 501(c)(3) or IRA)
- The United States or any of its agencies or instrumentalities
- A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or agencies
- A foreign government or any of its political subdivisions or any international organization in which the United States participates under a treaty or Act of Congress

Part 4 - Certification

Under penalty of perjury, I certify that:

- 1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
- 2) I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service that I am subject to backup withholding as a result of a failure to report all interests or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- 3) I am a U.S. person (including a U.S. resident alien).

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interests and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Printed Name & Title:	Phone No.:
Signature of U.S. Person:	Date (mm/dd/yyyy)