

# **POM Committee Meeting Notes and Comments**

## **October 10, 2018**

Members present: Dan Garcia, Gail Cheney, Eric Scott, Lori Klein, Karen Carey, Trisha Lee, Kim Davis (Sitka), Gail Klein (Ketchikan)

### **Contractor Tool Box**

This document is currently being reviewed by General Council. This draft is specific for UAF but will be a general UA document for procurement. The plan is for procurement to place the content in standard contract documents to convey POM / Title IX standards and general contractor conduct while working on our campuses.

Task: Verify with Jon Lasinski that he is aware of this inclusion into standard contracts.

Assigned to: Dan Garcia

Target date: 10/31/2018

### **POM Training**

MyUA now has the Mandated reporter training on its training platform. Dan has tested it and its functions as advertised. More POM classes from Praesidium are forthcoming. When those training courses come out, the POM Committee will review and provide comments

Task: Review training module and provide comments.

Assigned to: POM Committee

Target date: As soon as new training modules are available

### **Outreach to third parties holding their event at UAS**

Dan has a list of those outside groups that have rented from UAS in the past. He is drafting an outreach letter to send them to inform them of our POM standards so that they fully understand what is expected of them when using UAS for their events.

Task: Draft outreach letter and send to POM Committee for review.

Target Date: 11/15/2018

### **POM presentation**

Powerpoint with an overview of POM at UAS is posted on the POM website under the Committee tab. We will discuss generating some outreach presentations for target audiences.

### **Revise FAQ's**

Looking for questions and answers that can be helpful to users. I will bring a few possible additions.

Task: Move this action forward. The group did not have time to discuss

### **POM Regulation**

We are going to be asked for comments on the current POM regulations. Any thoughts on additions, deletions and clarifications should be noted for future comment submission.

Task: Ongoing item, more forward to next meeting agenda.

**POM Training**

Praesidium Guardian Training for UAS Human Resources October 22-25.

**New Staff**

POM duties for new hire within the Title IX office.

Task: Move forward to next meeting agenda