

University of Alaska Southeast Curriculum Proposal Form

Curriculum Committee Use Only

First Reading:

- Moved to 2nd Reading
- Moved to 2nd w Revisions
- Referred To:

Second Reading:

- Recommended for Approval
- Recommended w/ Revisions
- Tabled Not Approved Withdrawn

Administrative Use Only

Proposal #

ATTENTION: Adobe Professional 7.0 is needed to save as editable PDF. Call 796-6400 for an Adobe upgrade if needed.

Type of Proposal:

Course offered by:

Department:

Existing Title:

Course Prefix & No.

Credit Hours (Lec. + Lab):

Existing Catalog Copy

New Title:

Course Prefix & No.

Credit Hours (Lec. + Lab):

New Catalog Copy

Rationale:

Signatures in order needed:

Initiating Faculty Member:

Signature:

Date:

Chair of Faculty Group:

Signature:

Date:

Dean:

Signature:

Date:

Curriculum Committee Chair:

Signature:

Date:

Registrar:

Signature:

Date:

Provost:

Signature:

Date:

Skip to the bottom of this form if you are **not** proposing a new course

Course Title: Course Prefix & No.:

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Total hours per week for lecture: (1 hour = 1 credit) Total Credits:

Proposal #

Total hours per week for lab: (2 hour = 1 credit) Grading:

Course Content by Topics: (12.5 clock hours of lecture or 25 clock hours of lab are required for each credit (e.g. 3-credit class w/ no lab needs to add up to 37.5 hours). List main topic areas and corresponding hours. Courses using technology as main method of delivery must indicate approximate number of hours for student to be involved.

Topic:	Lecture Hours:	Lab Hours:

(Academic or Technical Prerequisite; Technology Required to Access Course)

Student's Final Grade is Based On (list grading criteria by percentage or points):

Identify (1) Required Texts and (2) Supplemental References and Materials (list):

Student's Final Grade is Based On (list grading criteria by percentage or points):

ATTENTION: Print & save as a PDF in **Adobe Professional 7.0** Call 796-6400 for an Adobe upgrade if needed. Adobe Reader may not work.

Select: File > Save As > to save as filled-out version . Email saved PDF to curriculum.committee@uas.alaska.edu