

University of Alaska Southeast
Faculty Senate Meeting Draft Agenda

April 1 (yes, we do have a meeting), 2022 3:00 – 5:00

Join Zoom Meeting ID: 834 7098 6426 Passcode: 119353 One tap mobile +12532158782,,83470986426#
US (Tacoma) +13462487799,,83470986426# US (Houston)

President – A. Dewees	
Past President – D. Noon*	
President Elect – J. Ward**	
Business & Public Administration – M. Boyer	
Career Education – N. Voelckers	
Education – H. Batchelder	
Humanities – X'unei Lance Twitchell	

Juneau Campus – B. Blitz	
Ketchikan Campus – A. Ziegler	
Library – J. Ward**	
Natural Sciences – M. Buzby	
Sitka Campus – K. LaBounty	
Social Sciences – D. Noon*	
Provost – M. Haavig	

Guests: Dr. Keith Criddle (UAF—Master’s in Marine Policy)

(Note: *SSD means, "see shared drive".)

- I.** Call to Order
- II.** Brief introductions of Faculty Senators and guests
- III.** Approval of Agenda *SSD – *moved to approve the agenda. – seconded. The motion passed with no objections.*
- IV.** Approval of March 4, 2022 Meeting Minutes *SSD – *moved to approve the prior meeting minutes. seconded. The motion passed with no objections.*
- V.** New Business

- a.** Graduate Curriculum Committee proposal (Master’s in Marine Policy (please see Faculty Senate Drive)) [Proposal has met all requirements outlined in UAS 3/4/22’s process for consideration.]
- b.** Undergraduate Curriculum proposals *SSD and Courseleaf (David Cox)
- c.** Announcement about Senator elections and FSP nominations
- d.** Follow-up conversation about Disability Accommodations with Jenny Malecha and Carrie Kline (Disability Services (DS)), including those related to attendance
 - o ADA requires access, but accommodations don’t ensure success.
 - o Question from DS (*SSD): Trainings aren’t well-attended. What would be a better way to communicate UAS’ responsibility under the ADA/504 and Faculty’s responsibility for providing accommodations? What is the best way to communicate with faculty on changes/updates to procedures/best practices? With adjunct faculty? [Disability Service recordings? Specific trainings for individual departments/programs/campuses?]

- Question from DS: How do faculty currently interact with students receiving an accommodation? DS wants feedback on how to improve student responsibility/accountability.
- If a faculty member thinks that the accommodations listed in the letter are a fundamental alteration or if they have other concerns it is **the faculty member's responsibility** to contact the DS office to discuss and come up with alternatives. (There is a process if Faculty/DS don't agree that an accommodation is a fundamental alteration).
- If a faculty has concerns or frustrations please contact DS **by phone**. Email is part of the DS record so please be objective.
- All students sign an "Agreement for Flexibility on Attendance or Due Dates on Assignments or Exams." The language on the form allows faculty to arrange an alternate plan: *Your student has requested a disability-related accommodation of flexibility with attendance policies. Student or DS staff will contact you when attendance accommodation is needed due to a disability flare up. DS understands that there is an attendance requirement for learning objectives in your course. If you would like to arrange an alternate plan to accommodate flexibility with attendance, please contact DS at 796-6450 within 3 business days to discuss the proposed accommodation, the class structure, and the learning objectives of the course. DS is happy to engage in an interactive process to ensure that modifications made are reasonable and do not fundamentally alter your course objectives. Your input in this process is important.* This accommodation is only given if the student has an episodic disability. It is not retroactive unless there are extenuating circumstances and the student's request for flexibility needs to be reasonable and in advance of the missed class or due date. Please call DS if a student is misusing this accommodation. (*SSD)
- DS will be implementing a new process called Accessible Learning Management (AIM) (hopefully starting in Fall 2022). Through AIM students will generate faculty notification letters outlining accommodation that they will need for each semester. The student will select which accommodations to request based on their individual accommodation eligibility and their accommodation needs for each class. UAA uses AIM and DS will likely use their template (which has formal/legal language) for Faculty Notification Letters. DS meets weekly with UAA/UAF DS and is working to standardize processes and procedures to better serve students and improve compliance.
- DS numbers are up (114 students for fall), students are better advocates, and their needs are more complicated. The Dean of Students/DS responds to any student grievances.
- ADA/504 provides guidance but changes and best practices are mostly based on case law and guidance from General Counsel (legal).
- "Undue burden" is at the institutional level (in our case that would be UA). DS has stated that they want to work with faculty to find a way to provide the required

accommodations. This is a good conversation point for faculty: does the amount of extra labor required merit inclusion on the faculty workload in some cases?

- DS has to consider all student requests and consider modifications to policy as part of the individualized assessment and interactive process with students.
- DS strongly recommends including the accessibility statement in your syllabus. It is very helpful for the accommodation process when faculty communicate orally and in writing classroom policies and practices concerning attendance, grading, examination formats, extensions, office hours, and helpful resources so that students can determine what accommodation they may need in a particular class.
- If a student requests an accommodation directly from you please refer them to DS, preferably in an email so we have documentation that they were referred to DS. It is strongly advised that faculty members **do not** give informal accommodations to a student who identifies as having a disability.
- Please contact DS at any time. It's ok to push back. Improved communication will help everyone and it's helpful for DS to know what is confusing/frustrating.

e. (Removed per email from Lori Klein 3/30/22) TOEFL substitution request

f. Faculty Handbook changes, part 1

i) Does Faculty Senate approve adding UAS' land acknowledgment to the handbook? [<https://uas.alaska.libguides.com/LandAcknowledgments#s-lg-box-27893871>],

ii) does Faculty Senate recommend to the graduate and undergraduate curriculum committees that they change the word "remedial" in descriptions about undergraduate and graduate curriculum (pages 62 & 66),

iii) does Faculty Senate support adding any of the following to the section about the course syllabus (page 34):

a) a suggestion to include a link to the University of Alaska's nondiscrimination statement (<https://www.alaska.edu/nondiscrimination/>), b) a statement that "instructor pronouns are welcomed," & c) a statement that "the inclusion of the UAS land acknowledgement is welcomed"

g. Faculty Handbook changes, part 2 (please see the Faculty Senate Drive). Please review and we will vote on these at the May meeting.

i. Annual Program review template revisions (*SSD), the group will be meeting to discuss the 5-year program template in April. (Colleen McKenna, Beth Hartley, Chris Hay-Jahans, Joel Markis, and Kevin Krein are on the committee).

j. Items from retention and recruiting committees—Brian Blitz and Rosemarie Alexander-Isett

k. Would faculty senate like to put forth faculty names for the UAS Chancellor search committee at the May meeting? (Chancellor Carey stated her intention to retire in summer of '23. President Pitney will be determining the timeline and the committee membership)

l. Vote of no-confidence (Spike the Whale)

VI. Old Business

- a. Face-covering policy survey
- b. BUDGET (Non-resident tuition surcharge announcement; UNAC and Alliance analyses)
- c. Would faculty governance like to communicate any perspective about expedited program reviews?
- d. Would faculty governance like to communicate any perspective about committee appointments?

VII. Discussion Items & volunteer opportunities

VIII. Q&A Provost’s Report (M. Haavig) –

IX. IT Report– (C. Bennett)

- 1. CELT Report *SSD – (R. Gilcrist)

X. Committee Reports

a. Standing Committees

- i. Undergraduate Curriculum (D. Cox) – SSD
- ii. Graduate Curriculum (L. Richardson) – see above about Master’s in Marine Policy Research and Creative Activities (K. Meister) -- URECA Symposium 2022

Wednesday, April 20, 2:30-5:00pm

iii. Sustainability (H. Pearson shared committee recommendations to MPAC)

iv. Title IX

b. Other/Shared Governance

- i. UAS Strategic Plan update?

XI. Announcements

- a. Facilities requests that we use the form on their page for maintenance issues.
- b. Please announce committee and Senate representatives for next year:

President – J. Ward	
Past President – A. Dewees*	
President Elect – Nominee:	
Business & Public Administration – M. Boyer	
Career Education – N. Voelckers	
Education – B. Hartly	
Humanities – A. Dewees	

Juneau Campus – TBD:	
Ketchikan Campus – A. Ziegler	
Library – J. Ward**	
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Sitka Campus – K. LaBounty	
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Common Calendar Committee: Kathy DiLorenzo

Master Plan Implementation Committee: ?

CELT Liasion: ?

https://docs.google.com/document/d/1YH4iHLOp9cdv3bcA6DjqEsW0VR4b_1Qg7a2adiGUjK0/edit

Statewide Cyber Security Review (Faculty Alliance—workload comment): ?

XII. Final thoughts and Adjourn

moved to adjourn the meeting. seconded. The meeting adjourned without objection,

XIII. Faculty Conversation