

UAS Faculty Senate Meeting Minutes
March 4, 2011

1. President Tamone brought the meeting to order at 3 pm and called the role.
Present: Eve Dillingham for Colleen McKenna, Brian Blitz, Caroline Hassler, Rick Wolk, Anne Jones, John Radzilowski (audio), Rose Goeden (audio), Robin Gilcrist (audio), Emily Wall, Alex Simon, Carolyn Bergstrom, Rick Caulfield (audio), Mischelle Pennoyer (scribe)
Absent: Dan Monteith **Guests:** Tara Fritzing, Wellness and Peer Education Coordinator; Sol Neely, Humanities Senator-elect.

2. **Public Comments**
 Presentation from Tara Fritzing on UAS student wellness, including invitation to faculty for their participation in on campus wellness coalition; distribution of informational pamphlet.

3. **Announcements**
 Healthcare Audit: deadline to submit documents has been extended to March 31, 2011

4. **Adopt agenda (Portfolio Documents)**
 Agenda amended with addition of item 7.4; adopted with minor corrections.

5. **Approval of Minutes from February 4, 2010**
 February 4, 2011 meeting minutes were corrected and approved.

6. **Old Business**
 - 6.1. Update on minimum grades for GERs across MAUs
 Tamone: Last Faculty Alliance meeting, UAF reported C- as minimum grades on GERs. UAS has no minimum grade on GERs; must have passing grade D- or above. To avoid being penalized, students would be grandfathered in by academic catalog. Adopting change would to C- would increase transferability and raise the bar for students at UAS; possibly decrease graduation rates. Wall moved to change the Faculty Handbook (and Academic Catalog) <http://www.uas.alaska.edu/facultyhandbook/instruction/grading-information.html> to state that all GERs need a grade of C- or better. Motion seconded by Wolk. Motion passed with two opposed; two abstained.
 - 6.2. Evaluation of Administration
 Tamone: Met with Michael Ciri who said an online form can be generated using questions developed by faculty form from UAF. Online form would be modeled after online student rating of faculty and would not be as burdensome as Peer and MAU Review process. Radzilowski noted that review of administration had been done on some campuses; then ended. Evaluations would be anonymous.
 - 6.3. Student Dishonesty Catalog Language
 Tamone: See flow chart on portfolio, moves student plagiarism out of misconduct to its own section on student dishonesty. Reporting and penalizing students begins with faculty. Offenses may be corrected by faculty in the classroom without formal process. If faculty choose the formal process, use form and process on portfolio. Faculty use of the form allows the Dean of Students to track offenders: single time offender without penalty and multiple offenders with penalties. Serious offenses will follow judicial procedures outlined in student misconduct. Blitz moved to change Student Handbook to have student plagiarism removed

from misconduct to its own new section on student dishonesty; and, to accept and use referral form and process.

https://online.uas.alaska.edu/onlinelib/_portfolios/FACULTY_SENATE/SLTAMONE_9768/ACADEMIC_DISHONETY_FLOWCHART.docx

Note: Academic dishonesty committee is assigned by Faculty Senate and represents all disciplines; not a significant workload issue.

6.4 Resolution to allow open evaluation

Simon: Resolution to *encourage* (UNAC) Peer and MAU Review Committees to have open meetings. In favor: At Large – Ketchikan, Sitka; Career Education, Social Sciences, BPA.

Opposed: Education, Humanities, Library, Natural Sciences, CIOS, Juneau-at-large. Due to an error, it appeared there was a tie vote and because of this the President voted no on the resolution and it did not pass.

Note: Provost Caulfield added that as part of the evaluation process, outcomes from the committees go to the Provost. If faculty under evaluation feel there are substantive errors or misunderstandings in the reviews, they are free to give voice to that.

7. **New Business**

7.1. Resolution to start an Honors Program at UAS

Tamone: Committee was formed in September to evaluate the potential of a UAS Honors Program. The committee has met each month to review honors programs at other campuses; and, how UAS might provide an honors program.

https://online.uas.alaska.edu/onlinelib/_portfolios/FACULTY_SENATE/SLTAMONE_9766/Honors_Program_as_University_of_Alaska_Southeast.docx

The Honors Committee feels very strongly that honors students should have one year of foreign language requirement, a yearlong foreign exchange or some type of global experience. Largest obstacle is to find faculty to coordinate this program as it has significant workload implications. Provost Caulfield has written a proposal to the Alaska Legislature for funding for a position to promote an Honors Program at all UA campuses. The UAS portion of the proposal included a budget for .33 faculty FTE and .25 administrative FTE. If the funding does not come from the Legislature, Caulfield has offered a faculty workload credit buyout to coordinate the UAS Honors Program. Tamone asks that Senators take this information back to constituents for their input.

7.2. Clarifying sabbatical process

Tamone: Faculty Senate has a Faculty Evaluation Committee, purpose of the Committee -- <http://www.uas.alaska.edu/FacultySenate/constitution.html>

In recent history this committee has not been active. Dillingham outlined the UAFT sabbatical process, noting there were no clear guidelines for the process. Tamone added that UNAC sabbatical guidelines state that proposals are submitted to the dean and going on to provost. Caulfield suggested that practices at UAS align with CBAs, and the Faculty Handbook has accurate information on the process used to determine sabbatical awards. Faculty Senate Committee might offer a review of the sabbatical proposals. For 2011 Fall Convocation: working with Faculty Senate to host a session on writing a successful sabbatical proposal. Dillingham will work with Caulfield to develop a faculty sabbatical review committee. Tamone asked Senators to get input from faculty on sabbatical process, faculty committee and participation in fall Convocation workshop.

7.3. Elections

At-Large campus senator incumbents coordinate and conduct polling for election of campus At-Large Representatives. .

Department elections:

BPA – unknown, SOE – Anne Jones, Humanities – Sol Neely, Library – Wendy Girvan, Natural Sciences – Brian Blitz, Social Sciences – Alex Simon, Career Ed – unknown, CIOS – unknown.

President-elect:

Natural Sciences – Mike Stekoll, Humanities – Jane Terzis

7.4. Changing constitution to represent standing committees more truthfully

Tamone: The Senate has recommended changes to the permanent committees listed in the Faculty Senate Constitution. The General Assembly will vote on the committee changes at the 2011 fall Convocation:

No change: Undergraduate Curriculum; Graduate; Faculty Alliance

Remove: Communication; Academic Information Services; Advising, Learning Center, and Tutoring

To be decided: Faculty Evaluation – needs role defined. Does this mean the Faculty Senate President works with Provost to determine membership of upcoming faculty evaluation committees?

Add: Research and Creative Activity; Sustainability -- currently ad hoc committees. Tamone asked senators to get input from departments.

8. Reports

8.1. President's Report:

Faculty Handbook Committee working to re-establish the handbook as a linear document with an annual PDF version posted online. No changes of meaning to the Faculty Handbook; working on organizing text in a more meaningful and useful way. Language needs to be updated or changed for Curriculum and Evaluation chapters.

8.2. Sustainability Committee—portfolio

8.3. Research Committee—no report

8.4. Evaluation Committee

Tamone recommends Simon work with the Faculty Handbook Committee on language for Evaluation chapter.

Additional item: Simon proposing to amend faculty handbook to eliminate publication and research credit for conference proceedings, would be considered for scholarship credits only. Proposal was presented at February meeting and tabled until department input gathered. Vote called for by Simon; no second. In favor: BPA, Social Sciences, Career Education. Opposed: Ketchikan, Education, Humanities, Library, Natural Sciences. Abstain: Juneau, Sitka, CIOS. Motion failed.

9. Senate Reports/Updates

President's Report: Faculty should be prepared to meet with Mike Humphries from Statewide on new health care policies and costs. Meeting is scheduled for April 6, 2011 from 10:00 to 11:30. The new UNAC contract will be offered faculty vote after the next meeting of the Board of Regents. Tamone met with President Gamble who expressed concerns about low attendance and apathy from members of the Systems Governance Committee. Tamone asked for input and offered to right a letter of response to Faculty Alliance responding to UAS concerns from the Fisher Report.

Additional item: Caulfield stated that the new UAS mission statement would be brought forward at the next meeting of the Board of Regents in April. The BOR has asked for comments

on the UA Hex form, send comments to Tamone or Caulfield. The NWCCU Standard 1 report is due September 1, 2011. As part of that report, UAS must write about Program Assessment; those assessments plans are due April 1, 2011.

10. Next Regularly Scheduled Faculty Senate Meeting: April 1, 2011

11. Meeting adjourned at 4:46 pm.