

UAS Faculty Senate Meeting Minutes  
April 1, 2011

1. President Tamone brought the meeting to order at 3 pm and called the roll.  
**Present:** Brian Blitz, Emily Wall, Anne Jones, Rose Goeden, Rick Caulfield, Caroline Hassler, Colleen McKenna, Alex Simon, John Radzilowski (audio), Rick Wolk (audio) Robin Gilcrist (audio), Mischelle Pennoyer (scribe) **Absent:** Dan Monteith **Guests:** Julie Staveland and Wendy Girven, One Campus, One Book; Sol Neely, Humanities Senator-elect; Vickie Williams, BPA Senator-elect.
  
2. **Public Comments**  
There were no public comments.
  
3. **Announcements**  
Presentation from Julie Staveland and Wendy Girven with One Campus, One Book introduced the next title adopted for the program: The Truth About Stories A Native Narrative, written by Thomas King [http://www.upress.umn.edu/Books/K/king\\_truth.html](http://www.upress.umn.edu/Books/K/king_truth.html) .  
Staveland and Girven asked faculty for their support and adoption of the title into curriculum. Author Thomas King is scheduled to lecture this fall at Evening at Egan.  
  
Radzilowski provided information on Ketchikan's One Campus, One Book program: The Soloist, written by Steve Lopez. <http://us.penguinrpgroup.com/static/rguides/us/soloist.html>  
  
Healthcare Discussions: Mike Humphrey from UA Statewide will be on campus to discuss changes in UA health insurance.
  
4. **Adopt agenda (Portfolio Documents)**  
Agenda adopted as presented.
  
5. **Approval of Minutes from February 4, 2010**  
March 4, 2011 meeting minutes were corrected and approved.
  
6. **Old Business**
  - 6.1. Honors Program at UAS  
Faculty Senate to vote on the idea of a UAS Honors Program based on outcomes and information from Honors Committee to Faculty Senate. Humanities would prefer two years of foreign language rather than one as presented. Social Sciences questions whether or not Honors courses would be available. Tamone clarified there may be some honors sections; but not specific courses. BPA has no objections so long as students (on campus and/or distance) are not disadvantaged and honors requirements can be fulfilled within the student's school of interest. Honors Committee member Neely explained that the Foreign Languages Working Group supports two years of foreign language for an honors degree. Further, the UAS Honors Program may be the vehicle to (re-)establish a foreign language program at UAS. Blitz noted that many UAS degrees don't require a foreign language; by adding two years for an honors degree could be burdensome to students and questions whether it makes sense. Tamone called the vote: Juneau, absent; Ketchikan, yes; Sitka, yes; BPA, yes; Education, yes; Humanities, yes; Library, yes; Natural Sciences, abstain; Social Sciences, abstain; Career Education, yes; CIOS, yes. Motion passes; Faculty Senate supports development of a UAS honors Program with modifications to the requirements developed by the Honors Committee. Detailed requirements still need to be examined.

There is a legislative appropriation pending to support a faculty position to oversee the UAS Honors and foreign language programs.

Tamone announced that twenty-three UAS students are being inducted into the Golden Key Honor Society.

### 6.2. Elections

For Academic Year 2011/12 schools and campuses will be represented as follows:

President: Dan Monteith; President-elect: Election Pending; Juneau at Large: Carolyn Bergstrom; Ketchikan at Large: Priscilla Schulte; Sitka at Large: Rose K Goeden; Business/Public Admin: Vickie Williams; Education: Anne Jones; Humanities: Sol Neely; Library: Wendy Girven; Natural Sciences: Brian Blitz; Social Sciences: Alex Simon; Career Education: Robin Gilcrist; CIOS: Colleen McKenna.

### 6.3. Sabbatical Workshop

Tamone and Caulfield will conduct a sabbatical workshop on April 15 from noon to 2:00 pm. Successful applications and reports will be available for viewing; discussion from faculty on using sabbaticals as professional development.

## 7. **New Business**

### 7.1. Formation of Peer Review Committee

Tamone stated that she would be meeting with Provost Caulfield and Nina Chordas at the end of April to form the Peer Review Committee, service begins in Fall 2011. Appointments to both, Peer and MAU Review Committees should be included on faculty workload.

### 7.2. Update on TLTR Committee

McKenna reported that TLTR (Teaching, Learning, and Technology Roundtable) met. Because the committee has been on hiatus for over one year, Provost Caulfield asked for a working group to be formed to review the TLTR mission statement, group representation and future plans. The working group will meet before the end of the current academic year. There are two representatives from each campus in the group: Juneau – Ciri and McKenna; Sitka – Feero and Hansen; Ketchikan – Radzilowski and K Schulte. Contact the working group with suggestions or ideas.

### 7.3. Faculty Initiated Withdrawals

Tamone reported the topic was discussed, with concern, at the last Provost's Council meeting. Faculty initiated withdrawals often occur the first week of class when enrolled students haven't yet shown for class; or, near the end of the semester when students stop coming to class, to keep from receiving an F grade faculty withdraw them from class. Caulfield noted that faculty initiated withdrawals impact student financial aid. Structured pre-req processes will block under prepared students from enrolling. Faculty are asked to reach out to student or their advisor to understand why the student not engaging in class; to keep the student in the decision process.

Caulfield reminded Senate of the incomplete grade policy: with a C grade or better and having completed 50% or more of the class, a student may receive an incomplete grade; the remaining class work to be completed within twelve months.

<http://www.uas.alaska.edu/provost/AcademicAffairsPolicies/IncompleteContractformrevised2-2011.pdf>

### 7.4. Wilson Funds

Tamone reported that Wilson Fund regulations state faculty on sabbatical are not eligible for Wilson Funds. Tamone asked the Senate if anyone knew why; no one did. Tamone asked for consent from the Senate to work with the Faculty Handbook Committee to remove wording restricting faculty on sabbatical from receiving Wilson Funds. Consent was given.

<http://www.uas.alaska.edu/facultyhandbook/faculty-development-fund/index.html>

Tamone added that the Faculty Handbook Committee has been working on updating the current handbook. There are no substantial changes being made. While maintaining consistency with faculty CBAs, changes include clarification of review process, how curriculum forms are generated, and removal of outdated materials.

## 8. Reports

### 8.1. President's Report

Tamone reported her attendance at Chancellor's Cabinet and Provost's Council meetings. Asked for Senate input to enhance summer programs, there is a brainstorming session scheduled on May 10, 2011 from 2:00 to 4:00, location TBA. Spring 2011 student enrollments are up.

### 8.2. Sustainability Committee

Neely spoke of the Committee's work for the last semester: the Green Cup Project and their significant efforts toward sustainability and student retention by providing buss students for students.

Tamone asked the Senate for their feedback on the Sustainability Committee moving from an ad hoc to a standing committee of the Faculty Senate. Simon offered a resolution to have the issue voted on by Faculty General Assembly at the Fall 2011 Convocation. Resolution passed.

### 8.3. Research Committee

Pyare reported committee has been reformulated to include membership from all schools, campuses and administration. Predominant activities include pre-award process for grant proposals, now become well established and in use; student engagement competition for research and creative activity awards, sixteen proposals received with distribution of \$15,000 in awards; research related ethics, UAS IRB and IACCUC, specific to any research with vertebrate organisms; working on the vision for the Research and Creative Activity in relation to new UAS Strategic Plan.

Tamone stated that the Faculty General Assembly will vote at Fall 2011 Convocation to move the Research and Creative Activity Committee from an ad hoc to a standing Faculty Senate Committee.

### 8.4. Evaluation Committee

Simon reported that the Committee is not meeting. As needs arise, Simon will bring motions to the Senate.

Tamone added that the Faculty Handbook Committee is working on evaluation issues.

## 9. Senate Reports/Updates

Ketchikan: no report.

Sitka: Workload discussions with concern to the number of students in distance classes. Student Services being revamped to include on line advising. Will add to with faculty workload – virtual advising which requires faculty availability.

BPA: School of Management is recruiting for an interim full time Dean.

Education: Preparing for NCATE, articulating mission statement and assessment plans.

Humanities: Department very happy with data from Institutional Research; Diane Meador asked for their input and data needs.

Library: Funds have been allocated for new faculty to develop collections for their classes. Tenure track and tenured faculty continue to add to collections. Library staff will survey faculty for their needs.

Natural Sciences: Marine Biology search completed; new faculty to begin August 2011. Geophysics faculty search ongoing; position to be filled August 2011. Pacific Northwest section meeting of Mathematical Association of America conference taking place in Juneau this summer.

Social Sciences: Glen Wright has been offered the position in Political Science; intern with the Alaska Legislature and MAT from UAS. Simon asked about funds available to reimburse expenses for department dinners for visiting candidates.

Career Education: Because SOM is recruiting for an interim full time Dean, there are not enough funds available for an additional full time Dean for Career Ed; will begin recruitment for a Director. Career Ed Director to be a hybrid position including administration and teaching. Provost would fill role as an Executive Dean for the School of Career Education, and Sitka and Ketchikan campuses.

CIOs: Discussion about search of an Interim Dean for School of Management. Chair Dillingham stepping down, search for new chair beginning soon.

#### Additional Items

Tamone will lead the Faculty Development Seminar to begin in Fall 2011 and asked for input from faculty who have attended seminars. Faculty Mentor program will continue in AY 2011-12.

Update on the Proposed UAS Mission Statement:

**“The mission of the University of Alaska Southeast is teaching, research, and engagement distinguished by a focus on student success and enhanced by the cultures and environment of Southeast Alaska.”**

VP Academic Affairs, Dan Julius had some concerns about the proposed statement.

The Strategic and Assessment Planning Executive Committee met today and offered the following modified Proposed UAS Mission Statement:

**“The mission of the University of Alaska Southeast is student learning enhanced by faculty scholarship, undergraduate research and creative activities, community engagement, and the cultures and environment of Southeast Alaska.”**

The modified mission statement was approved by UA President Gamble and will be on the agenda for the June meeting of the UA Board of Regents for their approval.

**10. Next Regularly Scheduled Faculty Senate Meeting: May 6, 2011**

**11. Meeting adjourned at 5:05 pm.**