

UAS Faculty Senate

MINUTES

November 5, 2010

- 1 Call to order and roll call 3:00p - Present: Sherry Tamone, Dan Monteith, Carolyn Bergstrom, John Radzilowski, Rose Goeden, Rick Wolk, Anne Jones, Emily Wall, Caroline Hassler, Brian Blitz, Alex Simon, Robin Gilcrist, Colleen McKenna, Rick Caulfield, Heather Hadley (scribe) Guests: Barbara Hegel, Jeff Johnston, Maria Moya
- 2 Announcements
- 3 Adopt agenda: Agenda adopted without change
- 4 Approval of minutes from October 1, 2010: Minutes approved without change: Simon made motion to approve. Wall seconded.
- 5 President's Report: Tamone stated that she moved new business ahead of committee reports. She recommended that committees submit written reports so Senate can read them prior to meetings.
 - 5.1 Faculty Alliance: President Gamble met with Faculty Alliance regarding the UA Academic Master Plan (AMP). The goal is to complete the AMP at the Nov. 19 meeting, post for comment by the end of December, and Pres. Gamble submit it to the Board of Regents (BOR) in February 2011. Gamble spoke about the Fisher report. He stated that the MAUs are receiving quality "customer satisfaction" feedback about teaching and he likes what he sees about instruction.
 - 5.2 Provost's Council: Current topics: Strategic and Assessment Planning; budget, Wilson Fund, emeritus/emera status.

The Strategic & Assessment Planning committee will have its last meeting in December. Senators please direct faculty to the Provost's Web site to review the Strategic & Assessment Planning document for review and comment. Carol Hedlin has been appointed Vice Provost. The Institutional Effectiveness Manager position is close to being filled and an announcement will be made soon. Tamone was not available to attend Chancellor's Cabinet.
- 6 New Business
 - 6.1 Compressed Classes: Barbara Hegel stated that she returns paperwork when requests do not meet requirements as stated in the catalog language. There are many versions/allowances and no real consistency. She asks that faculty review policy and catalog language. Caulfield said his office will also review. Hegel needs official notification from Faculty Senate and the Provost that the language can be changed/removed.
 - 6.2 Prerequisites for math and English: Good News -Banner can now check math and English prerequisites. Banner will not allow a student to enroll in a course if they have not met the prerequisite. If a student is currently registered in a prereq course and does not meet the minimum grade, the Registrar's office will manually run a report. The review will result in a faculty drop for the student, which generates an automated email to the student. The hope is to have all course prerequisites in the Banner system in spring 2011 for fall 2011 registration.
 - 6.3 Wilson Fund: Discussion was held on the proposed changes and assumptions (portfolio document). Bergstrom asked if the \$1500 is limited to one application per faculty member. Maria Moya stated that the Faculty Handbook currently states that faculty are limited to one application per year. A change in the number of allowable applications would require changes in the Faculty Handbook language. Senators were asked to take the document back to departments for review and comment and report out at the Dec. 3 meeting.
 - 6.4 Curriculum proposals:
 - 6.4.1 Law Enforcement Certificate (LEC)-Sitka: Tamone stated that there was concern in the past about faculty oversight and program review for law enforcement programs. Faculty

member, Pat Hughes, will oversee the program.

Jeff Johnston, Sitka Campus Director: The original LEC was changed to an occupational endorsement (OE) because it did not meet the minimum credit hours for a certificate. The Sitka OE mirrors the Law Enforcement OE offered by Tanana Valley campus. The LEC proposal adds 16 general ed credits to the OE, meeting requirements for a certificate, and forming a foundation for an AA in the future. Terry Vrabec, Director of Alaska Police Standards, is an affiliate faculty member and member of the Sitka program advisory group. He certifies all law enforcement academic certifications and law enforcement officers for the State of Alaska. His office has certified both the Sitka and Tanana Valley programs. Program adjuncts meet both State and UAS requirements. The program currently serves 25-35 students per semester. The certificate provides a pathway to the AA that is developing in Sitka, and the BA offered in Anchorage and Fairbanks. General education courses will handle additional students by adding sections and hiring adjuncts.

Caulfield stated that he sees this as a special opportunity because of our proximity to the Trooper Academy in Sitka.

Blitz expressed concern that the faculty member with oversight (Pat Hughes) has expertise in construction technology not law enforcement.

Tamone expressed concern that in the past the law enforcement program did not have a full time faculty member for oversight and program review. The curriculum was basically developed/outsourced/enforced by the State Troopers. If this is a UAS academic program, faculty should have control over curriculum, etc.

Monteith stated that one concern about the Law Enforcement OE was that students did not have normal recourse regarding grading grievances.

McKenna made a motion to move the proposal to Curriculum Committee. Radzilowski seconded. Blitz abstained. None opposed. Motion passed.

6.4.2 BERT Occupational Endorsement (OE): Gilcrist presented a proposal for the Building Energy Retrofit Technician OE. The three courses are currently offered, with a change to the title of CT S122 with minimal change to course description. There is federal funding available for retrofits. UAS has been partnering with Tlingit-Haida on weatherization programs, and training UAS students in-house to do weatherization programs. The program currently exists, but the OE will show that completers are certified to diagnose buildings and present plans to do energy retrofits. Funding will allow for a three-year term faculty position. If federal funding is not secured afterwards, there would need to be permanent funding through UAS to continue the faculty position.

Wolk made a motion to move the proposal to Curriculum Committee. Simon seconded. None opposed. None abstained. Motion passed.

7. Old Business

7.1 Faculty Handbook Revision Task Force: Tamone clarified that there will be a Task Force to review the language of the Faculty Handbook to make sure it is up to date, concise, clear, and consistent with practices. Tamone recommends the Task Force begin meeting in January, every other week for 2 hours, and be composed of union representatives, the Provost, Faculty Senate President, Provost's office administrative support, and others.

A Faculty Senate ad-hoc committee that will merge with the Task Force will be the Senate Committee on Faculty Evaluation Language. They will review the faculty evaluation portion of the Handbook for consistency with the CBAs, Annual Activity Report, Scholarship of Teaching and Learning Matrix, Research/Creative Scholarship Guidelines, consistency in application of rules, etc. The committee will be chaired by Alex Simon and hopes to meet right after the Thanksgiving break. The committee reviewing the evaluation language will merge with the Task Force. The Task Force will present proposed changes to the Faculty Assembly at Fall Convocation. Susan Andrews (School

of Ed) and Robin Gilcrist (Career Ed) are interested in participating on the Task Force.

7.2 Student Dishonesty: Tamone met with Jessie Grant and verbiage should be on the UAS Web site. Student academic dishonesty currently resides with general student misconduct language. The idea is to pull academic dishonesty language out of student misconduct and have a separate section, verbiage and process for dealing with the issue. Jessie Grant is scheduled to attend the Dec. 3 meeting to talk about sharing plagiarism software.

7.3 Professor Emeritus/Emerita: Wall asked if faculty must be tenured in order to receive emeritus/emmerita status. Caulfield stated that the Regents' policy is silent on that. In general, resignation and retirement appear to mean the same in the Regent's policy. The MAU Committee was identified as the evaluating committee for emeritus/emmerita status. Tamone stated that this language has already been taken to departments and is ready for action. Wolk stated that he did not take the draft language back to his department.

Wall made a motion to accept the draft language on emeritus/emmerita honor. Simon seconded. Wolk abstained. None opposed. Motion passed.

Monteith stated that he has a nominee that, due to the changes in policy, may not make deadlines. Caulfield said that those in UNAC, this year, would have until early January to submit files to the Provost's office for consideration for emeritus/emmerita honors.

7.4 Evaluation of Administration: Senators were asked to take Group A and B Evaluation documents (portfolio documents) to departments for faculty review. Ask for comment, suggestions, feasibility of use, or what alternatives can be used for faculty to have input on the process. Senators report out at Dec. 3 meeting.

7.5 Report on Academic Information Services Committee: Hassler stated the last committee activity was in 04/05. Committee worked as bridge between IT and faculty. Library faculty does not object to dissolving the standing committee and would expect an ad-hoc committee to be created if there is a need.

Motion to remove Academic Information Services Committee from the Faculty Senate Bylaws was made by Brian Blitz. McKenna seconded. Bergstrom abstained. None opposed.

8.0 Committee Reports

8.1 Sustainability Committee: Bergstrom stated that the committee met about a month ago to address committee strengths and obstacles. There was discussion about the status of being a Faculty Senate ad-hoc committee. There will be more to report after the Nov.10 meeting.

8.2 Research Committee: No report.

8.3 Senate Committee on Evaluation Language: Hassler will join the committee. Simon is Chair and will forward a list of members and the proposed committee charge to Tamone. This committee will merge with the Faculty Handbook Revision Task Force to create final list of proposed changes to Handbook for faculty vote at Fall Convocation 2011.

8.4 Honors Program: Committee has been formed consisting of: Tamone, Robin Walz, Michelle Calvin-Casey, Martin Laster, Jennifer Ward, Sol Neely, Andrzej Piotrowski. The committee met. There are faculty members excited and interested in forming a program. The committee should be able to put together a program proposal by the end of the year.

Note: Caulfield stated that the Statewide Academic Council (SAC) has been focusing on distance education. The Distance Education Collaboration Committee – as a subset of the SAC -lost two UAS members: Larry Harris and Cathy LeCompte. Caulfield recommended that Michelle Calvin-Casey continue to represent the Juneau campus, Rick McDonald represent Ketchikan, and Rose Goeden represent Sitka. If there is feedback on recommendations, please forward to him. In the near future, there will be an inventory of programs that are partially online, indentifying those that are working to get fully online with faculty support/needng resources for full online offering. Regents are interested in identifying programs interested/ready/almost ready to go fully online. They are looking

to prioritize and find resources to move programs to full online access.
9.0 Next meeting is scheduled for December 3, 2010
Meeting adjourned at 5:03p