

DRAFT MINUTES
University of Alaska Southeast Faculty Senate
November 3, 2011 Egan Library 211

President Monteith called the meeting to order at 3:00.

In attendance: D. Monteith, B. Blitz, A. Jones, R. Goeden, S. Neely, R. Gilcrist, V. Williams, C. Bergstrom, W. Girven, C. McKenna, P. Schulte, R Caulfield, M. Stekoll, E. Hill for D. Noon, M. Pennoyer (scribe)

Guests: Mike Stekoll, Faculty Senate President Elect; Kate Sullivan, Career Ed: Fisheries Technology; Barbara Hegel, Registrar; Sherry Tamone, Chair: Faculty Handbook Committee; Andrzej Piotrowski, Assistant Professor of Mathematics; Jill Dumesnil, Associate Professor of Mathematics

1. Stay on Track

Barbara Hegel

Hegel introduced the Statewide campaign *Stay on Track* which encourages students to complete 15 credits per semester. By completing 30 credits per academic year, students are more likely to graduate with a bachelor's degree in four years. The campaign began on October 31 with fifty UAS students attending the kickoff.

Senate discussion in the digital record from 0:09:48 to 0:19:16.

2. Faculty Handbook Final Draft

Sherry Tamone

Tamone introduced changes to the faculty handbook relating to the UAFT evaluation process. The changes were submitted to the handbook committee after Senate approved the current version. The changes would also help to resolve grievance issues.

Tamone outlined the handbook updating process: changes to handbook would be to the handbook committee by March. In May, Faculty Senate would hear changes from committee; vote on the changes, and approved changes would be added and effective by the beginning of the next fall semester.

P. Schulte moved to accept the new language into the Faculty handbook; motion was seconded by C. Bergstrom. The motion passed unanimously.

Senate discussion in the digital record from 0:20:00 to 0:48:20.

3. Fisheries Tech Program Changes

Priscilla Schulte

Schulte provided clarification to Faculty Senate that FT 110 was not a GER and would not replace OCN 101 as a GER.

Chair of the Curriculum Committee, E. Hill stated with the addition of FT 110 there may be changes to enrollment in OCN 110; and, these changes affect two units: Natural Sciences and Career Education.

Natural Sciences Senator B. Blitz shared the discussion from his unit stating that Natural Sciences is not against the change, but asked for clarification on the how FT 110 articulates into degrees beyond an AAS degree.

Fisheries Technology program chair, K. Sullivan explained that FT 110 better serves the needs of program student.

Schulte moved to have FT 110 accepted as part of the Fisheries Technology curriculum; Hill (for Noon) seconded. The motion passed unanimously.
Senate discussion in the digital record from 0:48:30 to 0:55:30.

4. MATH 106 as a New GER Brian Blitz
Curriculum Committee chair E. Hill introduced Math 106 as a new GER.

Natural Sciences Senator Blitz provided background and history. Faculty guests Andrzej Piotrowski and Jill Dumesnil provided descriptions and their teaching experiences of the proposed course.

Blitz moved to approve MATH 106 as a GER, S. Neely seconded. The motion passed unanimously.
Senate discussion in the digital record from 0:55:30 to 1:10:20.

5. Geography Curriculum Proposal Changes Erica Hill
E. Hill moved to accept changes to the BA and BS Geography programs; A. Jones seconded. The motion passed unanimously.
Senate discussion in the digital record from 1:10:25 to 1:11:51.

There is no report from the Curriculum Committee.

6. Approval of October Minutes Dan Monteith
Following discussion of whether the October minutes accurately reflected the Senate's motion to approve the suggestion of taking the Wednesday 1 pm to 2 pm time for student clubs, events and non-instructional time, B. Blitz moved to accept the October minutes, W. Girven seconded. With one abstention, the motion passed.

NOTE: The digital record of the October minutes was reviewed and the written minutes accurately reflect the motion presented by D. Noon.
Senate discussion in the digital record from 1:11:59 to 1:16:00.

7. Mine Mechanic Workforce Credential Robin Gilcrist

Gilcrist presented the Senate with the Mine Mechanic Workforce Credential. She then moved for an approval vote, V. Williams seconded the motion. With two abstentions from B. Blitz and C. Bergstrom, the motion passed.

Senate discussion in the digital record from 1:16:01 to 1:23:46.

8. TLTR Committee - Status of Blackboard

Colleen McKenna

McKenna provided an update on TLTR including a membership list; T. Martin and K. Schulte serving as co chairs. McKenna explained that TLTR has one regional and three campus committees. Sitka and Ketchikan have active campus committees; Juneau to follow. The regional committee worked on updating their mission statement. The major project for the regional committee is the UAS migration to Blackboard this academic year. Faculty will receive training during the Spring Convocation in January 2012. The goal is to launch sites in March and populate them throughout the rest of the academic year with full implementation in fall 2012. McKenna offered faculty two ways to stay up to date with TLTR and to provide their feedback: mailing list one way communication from IT; and, forum participation. Second document is draft strategy and timeline for project.

Senate discussion in the digital record from 1:25:50 to 1:32:27.

9. Grading Deadline Change Proposal

Vickie Williams

On behalf of K. DiLorenzo, Williams introduced this resolution: *Faculty Senate recommends moving the final due date for electronic submission of grades to noon on the Friday following the last day of finals week for each semester.*

After discussion and amendments, the final resolution read: *Faculty Senate recommends moving the final due date for electronic submission of grades to noon on the Friday following the last day of finals week for each semester; effective spring 2012 and encompassing only fall and spring semesters.*

Williams moved to have the Senate vote on their support for the proposal; the motion was seconded by C. McKenna. With one abstention from E. Hill, the motion passed.

Senate discussion in the digital record from 1:32:33 to 1:49:25.

10. Drop, Withdraw Date Change

Brian Blitz

Blitz requested feedback from departments on moving the drop dates for classes to later in the semester, to the fourth or fifth week. Points of discussion included what are the effects on students receiving financial aid, how do students maintain full time status, and what are the options for safety net courses.

Senate discussion in the digital record from 0:09:48 to 0:19:16. 1:49:30 to 1:59:05.

11. Research Committee

Sanjay Pyare

Pyare was not available to provide a report. With input from C. Bergstrom, Provost Caulfield offered information on the Research Committee Retreat that had concluded earlier in the day. He also said guidelines for the Undergraduate Research and Creative Activity Awards (URECA) would be announced.

Senate discussion in the digital record from 1:59:10 to 2:01:00.

12. Sustainability Committee (Ad hoc)

Carolyn Bergstrom

Bergstrom reported that she and K. Maier are meeting with UAS Student Government to discuss adding a modest student fee to help defray the costs of student bus passes. The student fee will be subsidized by another source(s).

The Sustainability Committee is meeting again next week.

Senate discussion in the digital record from 2:01:05 to 2:02:02.

President Monteith adjourned the meeting at 4:48 pm.