

**MEETING MINUTES**  
**University of Alaska Southeast Faculty Senate**  
**February 7, 2014 Egan Library 211**

In Attendance (in Juneau): V. Fredenberg, K. Krein, A. Thomas, V. Williams, C. Bergstrom, M. Haavig, J. Ward, A. Sesko, R. Caulfield and G. Hays, recorder.

Via Audio: J. Martin, T. Anderson, C. Ianuzzi

Guests: Chancellor Pugh, M. Stekoll, B. VanderNaald

**I. Call to Order** (tape count 04:10-05:21)

President Fredenberg called the meeting to order at 3:04 pm.

**II. Approval of Agenda** (tape count 2:10 – 2:14)

The Senate approved the agenda unanimously.

**III. Approval of Minutes – December 6, 2013** (tape count 02:30-4:54)

The minutes of the December 6, 2013 meeting were approved as amended.

**IV. Chancellor Pugh – Shaping Alaska’s Future** (time count 05:10 -37:42)

- FY15 Budget – The Chancellor gave an overview of anticipated reductions to our UAS budget based on Governor Parnell’s proposed FY15 budget. He noted that the mining director position remained in the budget request currently before the Legislature, but that there was basically a 5% reduction to the general fund in personal services. This \$1.8 M reduction will likely translate into hiring delays, no overtime, no part-time faculty positions, and will require additional sources of funds just to sustain our current operations. Statewide Leadership is looking at health benefits, travel reductions, and other areas. UAS has seen some savings in operating costs already from the sale of the Bill Ray Center, and expanded student recruitment efforts are underway. The UAS Strategic Planning and Budget Advisory Committee (SPBAC) has been charged with coming up with additional specific recommendations for revenue enhancements and cost savings.
- Shaping Alaska’s Future – The Chancellor said that various UAS groups have reviewed the document and that most agree the themes are similar to ours. He said the next major step is to develop the plan for implementation - which will be the responsibility of each MAU and which will be discussed during the upcoming Board of Regents meeting.
- Summit Team – In an effort to continue the Board of Regents dedication to the idea of becoming one core University, President Gamble formed a team of executives to review the issues about similar GERS between campuses, and transferability between systems.

**V. Provost’s Report – R. Caulfield** (time count 49:12 -57:00)

- NWCCU – The Provost reported that the Northwest Commission on Colleges and Universities (NWCCU) met in January and reviewed the fall 2013 Year Three Report. We are waiting for their response.
- In December, the Board of Regents approved the new Masters of Education (M.Ed.) in Science Education, K-8 degree proposal, and it has been forwarded to the NWCCU for approval. We are waiting for their response.

- The recruitment for the Dean of Arts and Sciences position is underway. The Provost announced that Professor Dave Tallmon is the search committee chair. Applications received up to that point will be reviewed on March 2<sup>nd</sup>.
- The Shared Governance meeting will be held on Saturday, February 15<sup>th</sup> in the Glacier View Room, 8:30 am to noon. If you have agenda items please submit them to Faculty Senate President Fredenberg.
- Academic program reviews are conducted every 5 years. The Provost explained that this process is necessary and a vehicle to assess the needs of the institution, students, and faculty and facilitates improvements. Dean Sousa is chairing the committee at this time. [http://www.uas.alaska.edu/provost/program\\_review.html](http://www.uas.alaska.edu/provost/program_review.html)
- FY15-16 Budget – The Provost asked for revenue enhancement ideas. He believes the adult completion program could be marketed in a targeted way that could promote growth.
- 2014 Faculty Excellence Awards in advising, teaching, research, adjunct instruction, and service: Find applications at <http://uas.alaska.edu/facultysenate/docs/facultyexcellenceawardapplication.pdf>. The deadline is April 1<sup>st</sup>.

## **VI. President's Report – V. Fredenberg**

### **Faculty Alliance – Distance Delivery** (time count 57:25- 1:08:38)

M. Stekoll explained the statement included in the meeting materials. He said that E-lab taskforce was developed a couple years ago to address GER's of distance delivery lab courses. Faculty Alliance was to create a general statement of how to approach assessing the quality of such labs, and to insure that they are properly reviewed and vetted. All MAU Faculty Senate's are to review and approve this statement to give to administration. Senators were asked to share the statement with faculty and to view the course considerations. This will be discussed at the next Faculty Senate meeting.

### **Draft Resolution – Geographic Salary Differential (UAF)** (tape count 1:09:00-1:17:57)

The resolution, as prepared by UAF, supports the use of the most current State of Alaska geographic differentials study that notes the disparity in pay equity for employees that work for the University in many communities in Alaska. V. Fredenberg wanted senators to be aware of what UAF did and asked if any senator would want to draft such a resolution for UAS. No action was taken.

### **Faculty Contract Calendars** (tape count 1:18:04- 1:20:25)

The Provost explained that the normal practice at UAS was to lay out faculty contract calendars for a 5 year period, but in recent years the migration of the dates have moved earlier into August. Watching this migration has prompted the need for a discussion to move the dates by one week. V. Fredenberg said this will be reviewed again at a later date.

## **VII. Committee Reports**

### Academic Integrity Committee (tape count 1:21:30 -1:44:13)

M. Haavig, co-chair of the Academic Integrity Committee, reported that the committee meets about twice a month and encouraged senators to attend the meetings. The committee's current focus is on the Faculty Handbook and Academic Catalog language - mostly because of the upcoming deadlines. The handouts address the Academic Integrity Committee's options for addressing violations in the classroom and the faculty actions for failing the student when a violation has occurred. She asked for feedback by February 21<sup>st</sup> in order for the committee to prepare the draft language to present to Faculty Senate for approval. The drafts will then be forwarded to the Faculty Handbook committee for their March meeting.

There was a discussion on the Academic Integrity Committee various processes and suggestions were offered on when the withdrawal and /or failing grade submission takes place. It was noted that the violation review process is separate from the grading process. V. Fredenberg encouraged the senators to send comments to the M. Haavig by the February 21<sup>st</sup> deadline. The comments and draft language will be reviewed at the next meeting.

Curriculum Committee (tape count 1:44:32 – 1:48 40)

V. Fredenberg reported on behalf of C. Hay-Jahans, Curriculum Committee chair. The Curriculum Committee met on January 17<sup>th</sup> and is offering the following proposals for Faculty Senate approval.

**BA in Social Science, Curriculum Change Form, Category A.** A. Sesko explained this revision reflects changes from student and faculty feedback after a program evaluation, and reflects what faculty is currently teaching. *J. Ward moved to approve. M. Haavig seconded. The motion passed.*

**Minor in Economics New Program Proposal, Category A.** This proposal adds an economics minor to meet demands from Business (accounting and management) students. *V. Williams moved to approve. C. Bergstrom seconded. The motion passed.*

Research Committee (tape count 38:20-48:32)

B. VanderNaald reported that they awarded 13 URECA grants at just under \$20,000.

Research and Creative Activity Committee Bylaws Amendment (tape count 38:20- 48:22)

B. VanderNaald explained the bylaws amendment adds a member from the Ketchikan and Sitka campuses and one at-large member to the Research and Creative Activity Committee (RCA). There was a discussion on the perfect fit for tripartite faculty. The amendment also defines the duties to include the review of URECA proposals and that the chair would serve as a liaison between the RCA and the VP for Research and Sponsored Programs. Senators were asked to present this to their faculty and to email any suggestions or comments to B. VanderNaald. This will be added to the next meeting agenda. It was noted that bylaw changes did not need to come before the committee twice before a vote could be taken.

Master Plan Implementation Committee (tape count 1:48 50-1:49-15)

K. Krein reported that he and Michael Ciri met last week to develop the agenda for the next term. The focus will be on the Master Plan and the Capital Improvement Plan (CIP). They will meet 3 times before the end of the term.

Strategic Planning and Budget Advisory Committee (SPBAC) (tape count 1:49:28 -1:56:28)

This committee is currently reviewing the FY16 budget proposals. The next meeting is Monday, February 10<sup>th</sup>. The Provost encouraged senators to be especially diligent in putting forward ideas, especially faculty positions, during this tight budget year so that all proposals can be vetted by the committee. Transparency is important. He reminded them that the committee was created in response to discussions during the Shared Governance committee last October. The SPBAC is a forum to discuss ways to work in the current political environment and focuses on seeking other sources of funds.

Statewide Academic Council (SAC) (tape count 1:56: - 1:58:45)

V. Fredenberg reported:

- Common sequencing of programs. SAC would like to have program reviews conducted at the same time at all MAU's, with the same frequency. UAS cycle is every 5 years.

- Dual credit delivery – This is a topic to be reviewed more often, and most likely will be lumped with the GER's because these are the courses most often taken as dual credits.
- Common placement tools: ACCUPLACER – This is a program that has been discussed as the tool that should be used for all courses, at all MAU's.

### **VIII. Old Business**

FS meeting schedule revision (tape count 1:59:05 – 2:01:18)

The senators discussed meeting the 1<sup>st</sup> and 3<sup>rd</sup> Friday of every month due to the amount of information to be discussed. They decided instead to meet on the 3<sup>rd</sup> Friday of the month, as needed. The next meeting will be February 21<sup>st</sup> to continue the discussion on Old Business.

Credit for Prior Learning / Adult Degree Ad Hoc Committee (tape count 2:01:50 -2:02:32)

This will be placed on the next meeting's agenda.

### **IX. New Business**

Faculty member Committee Assignments Bylaws Amendment (tape count 2:02:40 -2:04:25)

V. Fredenberg explained that the bylaws amendment before Faculty Senate assists in creating a conduit so that faculty is clearly represented. This amendment establishes a mechanism to know what faculty is involved on what committees. He asked senators to review for the next meeting.

### **X. Adjournment**

Nothing further came before the committee and the meeting adjourned without objection at 5:07 pm.

The next meetings of Faculty Senate are scheduled for February 21, and March 7, 2014.