

MEETING MINUTES  
University of Alaska Southeast Faculty Senate

May 3, 2019 Egan Library 211

In Attendance:

R. Gilcrist, President	X
H. Batchelder, President Elect	X
M. Buzby, Past President	X
A. Jones, College of Education	X
S. Nagorski, Natural Sciences	X
J. Hamilton, Business & Public Admin.	X
J. Markis, Sitka	X

J. Fantasia, Career Education	X
T. Whalen, Ketchikan	X
R. Simpson, Humanities	X
K. DiLorenzo, Juneau	
J. Lamb, Library	X
L. Vess, Social Sciences	X
K. Carey, Provost	

Guests: C. McKenna, J. Powell

- I. Call to Order (TC 4:25) – R. Gilcrist called the meeting to order at approximately 3:05.
- II. Introductions (TC 4:45)
- III. Announcements (TC 5:23) – R. Gilcrist announced the following items.
  - a. Graduation is tonight in Sitka, tomorrow in Ketchikan, and Sunday in Juneau. Native Graduation and the College of Education brunch are also happening in Juneau this weekend.
  - b. Grades are due at noon on Wednesday May 8.
  - c. The Faculty Excellence Awards event is Monday May 6 at 3:00 in the Glacier View Room.
- IV. Approval of Agenda (TC 8:20) – T. Whalen requested that service workload credit be discussed under new business. With that addition, *J. Lamb moved to approve the revised agenda of the May 3, 2019 meeting. S. Nagorski seconded. The motion passed without objection.*
- V. Approval of April 5, 2019 Minutes (TC 9:25) – *J. Lamb moved to approve the minutes of the April 5, 2019 meeting. J. Fantasia seconded. The motion passed without objection.*
- VI. President’s Report (TC 10:03) – R. Gilcrist’s referred to her written report on the shared drive, and discussed the following items.
  - The memo to the Board of Regents (BOR) that was discussed last meeting in support of UAA’s education programs was sent. The Campus Advisory Councils for Juneau and Anchorage also submitted support letters. The Board voted on President Johnsen’s recommendation not to seek accreditation for their education programs. It was a split vote (5/6), but they did support the president’s recommendation.
  - Accreditation was stressful but ultimately very affirming.
  - Faculty Alliance has several active discussion items. The Faculty Morale Survey is nearly ready to go out. Expect to hear more from Charla and Robin about it and please complete it when you get it. Service workload credit is an issue at all campuses.
  - The handbook committee has been working hard and the final draft will be voted on later today.
- VII. Provost’s Report (TC 15:44) – The Provost is travelling for commencement and did not provide a report.
- VIII. IT Report – C. Bennett’s written report can be found in the shared drive.
- IX. Center for Excellence in Learning & Teaching (CELT) Report (TC 16:00) – The written report can be found in the shared drive. Ye Chen is leaving UAS, so the CELT faculty liaison position is open again. That position is assigned two workload credits per semester.
- X. Committee Reports
  - a. Undergraduate Curriculum Committee (UGCC) (TC 17:30) – C. McKenna’s report is in the shared drive.
    - i. Category A Proposals for final senate review are as follows:
      - ART S350 Northwest Coast Art Theory and Practice (Create new course)
      - Computer Aided Drafting Tech, OE (Create new OE program)
      - SPAN S201 Intermediate Spanish I and SPAN S202 Intermediate Spanish II (Change credits from 4 to 3 and make courses GERs)

- COMM S111 Fundamentals of Oral Communication, COMM S235 Small Group Communication and Team Building, COMM S237 Interpersonal Communication, and COMM S241 Public Speaking (Change course description, prerequisite, and SLOs to align with UA)
- ASL S101 Beginning American Sign Language I, ASL S102 Beginning American Sign Language, ENGL S223 Survey of British Literature I, ENGL S224 Survey of British Literature II, and PHYS S102 Survey of Physics (Deactivate GER courses)

*J. Fantasia motioned to approve the Category A proposals. R. Simpson seconded. The motion passed without objection.*

- ii. The senators discussed whether to create a policy requiring six unique credits in order to earn a minor. The Registrar's office is currently enforcing this as a requirement in Degree Works. After discussion, *C. McKenna will bring this proposal back to senate in the fall after senators have had a chance to discuss with their programs.*
  - iii. 500 level courses (Professional Development) are not assigned to either undergraduate or graduate committee for review. This gap came to light when faculty attempted to deactivate some courses. The graduate committee is willing to review proposals for these courses.
  - iv. C. McKenna referred senators to item 7a on shared drive that lists the six currently approved General Education Learning Outcomes (GELOs) and a proposed edited list of five. The Provost's Assessment Committee (PAC) is suggesting that the 'Synthesis and Analysis' GELO be deleted due to extensive overlap with the one 'Critical Thinking'. The edited list includes minor edits to the 'Critical Thinking' GELO. The GELO for 'Environmental and Community Engagement' has been edited as well with input from the Chancellor's Advisory Committee on Alaska Native Education (CACANE). C. McKenna also noted that the next step for the PAC GELO team is mapping GER courses to the GELOs. *After discussion, R. Gilcrist suggested revisiting this item in the fall.*
- b. Graduate Curriculum Committee (TC 37:27) – No report submitted.
  - c. Research and Creative Activities (RCA) (TC 37:32) – J. Powell's written report is in the shared drive. He announced that the Undergraduate Research and Creative Activity (URECA) symposium went well. There were about half as many student presentations as there have been in years past. The inclusion of the winner of the writing competition was a welcome addition to the event.
  - d. Sustainability (TC 43:20) – S. Nagorski's written report can be found on the shared drive. Potential grant programs to reduce emissions from the campus shuttle were also discussed, but there probably is not enough time to pursue them this year.

#### **XI. Other/Shared Governance**

- a. Chancellor's Advisory Committee on Equity and Cultural Safety (TC 47:32) – No report submitted. L. Vess reported that a statement on decolonization is near completion. It started as a project in faculty co-chair S. Neel's Native American Literature course. Staff co-chair K. Affatato has drafted a summary report of the committee's work. It was noted that S. Neely is on sabbatical next year, and Faculty Senate (FS) will need to appoint a replacement. A. Lunda will be on the committee next year. It was clarified that this is not the CACANE group. Discussion ensued about the Alaska Native Knowledge graduation requirement for bachelor level degrees, and ensuring that adequate course are being offered locally as well as distance. *R. Gilcrist will follow up with the registrar to ensure that the catalog language is specific to bachelor level degrees.*
- b. Master Plan Implementation Committee (MPIC) (TC 1:10:47) – L. Hoferkamp's written report is in the shared drive with the MPIC code of conduct and a potential project list. It was noted that the MPIC charge language has not been finalized. The code of conduct was adopted by MPIC. Please read, share, and plan to discuss adopting something similar for FS. Discussion ensued about the genesis of the conduct document.
- c. Regional Teaching & Learning Technology Roundtable (TLTR) (1:20:28) – No report.
- d. Title IX Committee (1:20:34) – The written report can be found on the shared drive.

#### **XII. Old Business**

- a. Provost response to Dual Enrollment (1:23:31) – Provost Carey’s response to each point in the memo is posted on the shared drive. M. Buzby noted that lack of consultation with program faculty when scheduling classes can create classes that compete with other offerings. Discussion regarding the types of dual enrollment models that have happened at UAS over the years ensued. Changes in dual enrollment and tech prep terminology and the expansion of these programs nationally were also discussed. *R. Gilcrist asked senators to please share the provost’s response with faculty and solicit feedback.*
- b. Election of Senate President-Elect for AY 2020 (1:40:08) – There is only one person interested so far, and we cannot hold an election without another nominee.
- c. Faculty Handbook approval (TC 1:42:48) – The Faculty Handbook draft is in the shared drive. Concerns about the lack of clarity in the criteria for term promotions were raised. R. Gilcrist noted that the handbook committee will begin work earlier next year. *J. Lamb moved to approve the handbook. A. Jones seconded. The motion passed with no objections.*
- d. Student Success: report UA Student Success Convening (TC 1:47:20) – R. Gilcrist noted the report from the convening that is on the shared drive.
  - i. Midterm grades and University 101 RG – R. Gilcrist noted that these two strategies are aimed at improving retention rates. Mid-term grades are recommended by EAB so students have a better understanding of how they are performing while they still have time to improve. Student Success classes such as UNIV 101 can assist students who may not have the skills to succeed when they begin college level work.
- e. Interstate Passport (TC 1:53:00) – R. Gilcrist referred senators to the letter to Provost Carey on the shared drive describing some of the benefits of the program. Senators expressed interest in looking into whether UAS should become a member of the network next year.

### **XIII. New Business**

- a. UAA Resolution (TC 1:54:11) – Please see items 20, 20a, and 20b on the shared drive for this topic. The resolution document was brought to Faculty Alliance by UAA Faculty Senate. They want support from UAF and UAS to move forward with convening a task force to examine the structure of the university. There is also a report from a UAA FS committee that studied the topic. This would be an alternate to the committee being created to examine single UAS accreditation at the request of the legislature. UAA is moving forward with the resolution and wants support. UAF has concerns about how budget advocacy with the legislature would work. *R. Gilcrist asked that senators share with faculty and be prepared to discuss and act in the fall.*
- b. Course Block Alignment Update (TC 2:07:54) – Tabled.
- c. Should SAT be required for admission? And should there be a limit on how many times a student can fail and repeat a course? (TC 2:07:54) – Tabled.
- d. Should the Provost Assessment Committee (PAC) become a permanent Faculty Senate Committee? (TC 2:07:54) – Tabled.
- e. Would Faculty Senate be willing to own the Power and Privilege Symposium? (TC 2:07:54) – Tabled.
- f. Workloads (TC 2:10:02) – J. Markis initiated a discussion about the service component of workloads and how deans and directors are asking that service be reduced. Senators were referred to the CBA definitions of service, which covers being a department chair and other academic service versus administration (such as being an Associate Dean), which is not a workload ‘part’ per the UNAC CBA. Concerns were raised about how reductions in service might affect promotion and tenure. Other concerns included being limited to only university related service. (Note: Workloads are addressed in Article 13 of the CBA.) M. Buzby noted that the chancellor and provost have looked at reducing adjuncts and reducing service credit in an effort to maintain faculty positions.

### **XIV. Juneau Business – Not discussed.**

**XV. Adjourn (TC 2:26:58) – J. Lamb moved to adjourn the meeting. The meeting adjourned by unanimous consent.**

### **XVI. Faculty Discussion**