

MEETING MINUTES
University of Alaska Southeast Faculty Senate

March 1, 2019 Egan Library 211

In Attendance:

R. Gilcrist, President	X
H. Batchelder, President Elect	X
M. Buzby, Past President	X
E. Williams, College of Education	X
S. Nagorski, Natural Sciences	X
J. Hamilton, Business & Public Admin.	X
J. Markis, Sitka	X

J. Fantasia, Career Education	X
T. Whalen, Ketchikan	X
R. Simpson, Humanities	X
K. DiLorenzo, Juneau	X
J. Lamb, Library	X
L. Vess, Social Sciences	X
K. Carey, Provost	

Guests: D. Carl, S. Feero, E. Lingle, K. Maier, J. Powell

- I. Call to Order (TC 1:33) – R. Gilcrist called the meeting to order at approximately 3:03.
- II. Introductions (TC 1:54)
- III. Announcements (TC 3:11) – R. Gilcrist announced the following items.
 - The Adjunct Faculty Award period is open until March 4. This will be for the Regent’s Adjunct Award for the current semester. Three UAS nominations were received already for this award for different semesters, [one for Fall 2018, one for Spring 2018, and one for Fall 2017], but no announcements have been made yet due to some confusion about the process at statewide and the other MAUs.
 - The CELT Liaison position is open. The job description and application are on the shared drive.
 - Faculty Handbook Committee: R. Gilcrist invited members to the committee, and K. DiLorenzo expressed interest.
- IV. Approval of Agenda (TC 5:35) – *J. Fantasia moved to approve the agenda of the March 1, 2019 meeting. J. Lamb seconded. The motion passed without objection.*
- V. Approval of February 2019 Minutes (TC 7:45) – *J. Lamb moved to approve the minutes of the February 1, 2019 meeting. J. Hamilton seconded. The motion passed without objection.*
- VI. President’s Report (TC 8:48) – R. Gilcrist’s referred to her written report that is on the shared drive.
 - M. Buzby noted the formation of a statewide advisory committee to maintain the alignment of courses that are part of the General Education Requirements (GERs). The committee will include a Faculty Alliance member and faculty from each MAU who work with curriculum development. M. Williams of UAA has agreed to chair the committee to get the effort started. The committee will need to work with registrars to build mechanisms into CourseLeaf to ensure that GER course changes are flagged for committee review.
 - R. Gilcrist noted the Care Team presentation at Chancellor’s Cabinet on the high demand for counseling services, and has drafted a letter to the chancellor in support of an additional counselor. *She asked senators to share the letter with faculty and to be ready to vote on this at the next meeting. (*Note – see action taken on this item at the end of the meeting.)*
 - R. Gilcrist noted that the governor’s budget is a top priority at the meetings she attends. A wide-ranging discussion ensued. Areas of concern included low morale for staff and faculty, stress for students, the ability for students to complete a degree if programs are cut, concerns about transparency, and concerns about whether contingency plans are being made. It was noted that some students are already making other plans and some faculty are being recruited away. It was suggested that the chancellor be invited to the next FS meeting. L. Vess noted the ‘Alaskans for UA’ Facebook group that helps members stay abreast of what pertinent events are happening related to the UA budget. Concerns about the lack of faculty representation on the Strategic Planning and Budgeting Advisory Committee (SPBAC) were raised.
- VII. Provost’s Report (TC 43:16) – Provost Carey’s written report can be found on the shared drive.
- VIII. IT Report (TC 43:32) – C. Bennett’s written report can be found in the shared drive.

IX. Center for Excellence in Learning & Teaching (CELT) Report (TC 43:42) – The written report can be found in the shared drive. It lists the upcoming events they are working on.

X. Old Business

- **AK Native Knowledge Graduation Requirement Implementation (TC 59:55)** – This is scheduled to go into the catalog for next year, and be a requirement for students beginning programs in Fall 2019. M. Buzby noted that sections of the document (Item 7 in the shared drive) about transferability and adding courses to the list did not yet have requested changes reflected. The committee that reviews courses for inclusion is the Chancellor’s Advisory Committee on Alaska Native Education (CACANE). The six-year sequence still has to be updated. The SLOs have been written but have not been put into CourseLeaf for review and approval. The language about students being able to petition to have other courses transferred in was noted. After discussion of how to move the proposal forward and get the catalog language approved, the senators agreed that with the requested edits being inserted, the requirement could be added to the catalog. *H. Batchelder moved to approve the catalog language as amended, and S. Nagorski seconded. The motion carried with no objections.*
- **Dual Enrollment (1:18:35)** – M. Buzby referred to the revised draft memo and the dual enrollment survey results in the shared drive. The survey results have been updated to add summarized narrative information for the questions and information from the survey has been added to the memo. The memo to administration addresses concerns regarding the way the Sitka statistics class was offered last fall and shares information from the dual enrollment faculty survey. It includes recommendations of how to move forward. Senators expressed appreciation for the effort M. Buzby has expended on this topic. *Please share this information with your faculty and be prepared to vote on moving the memo forward at the next meeting.*
- **Open Access Policy (TC 1:25:12)** – Senators voiced support of the measure from their departments. *R. Simpson moved to approve the policy. S. Nagorski seconded. The motion carried with no objections.* The handbook committee will address adding this policy in an upcoming meeting.
- **Change of Grade Form (TC 1:28:38)** – Senators reviewed the requested edits to update the form and bring it into compliance with current regulations. *R. Simpson moved to approve the edits to the form. J. Lamb seconded. The motion carried with no objections*

XI. New Business

- **Writing placement (TC 43:55 and 1:15:46)** – E. Lingle, K. Maier, and D. Carl were on hand to inform senators about challenges students face as a result of the current system of taking placement tests for writing. A written summary can also be found in the shared drive. They are asking for action to also allow students to be placed into writing classes based on their ACT or SAT scores, and revising the academic catalog for AY 2020 accordingly. UAA and UAF have already done this and English faculty support the change. The senators asked for some clarifying edits to the suggested catalog language. In order to make sure the correct language is approved in time for the next catalog, the guests edited the language as the meeting continued to other topics. The senators returned to this item for review. *L. Vess moved to approve the catalog language as amended. H. Batchelder seconded. The motion carried without objection.*
- **BOR policy on alcohol and marijuana (TC 1:32:00)** – R. Gilcrist and M. Buzby reviewed some of the reasons the policy was under development, including the possibility that students may not take certain courses because of concerns around alcohol being present in camps or on field trips. Senators discussed some of the potential unintended consequences the policy as written may have. *R. Gilcrist will seek further clarification on the policy from Faculty Alliance. She asked senators to share the draft policy with their colleagues and plan to discuss it more fully at the next meeting.*
- **GER transfer policy (TC 1:41:24)** – M. Buzby reviewed item 13 from the shared drive. The phrase ‘not retroactive’ was recently challenged by a student petition. The registrar has crafted language to clarify that if students who were enrolled before this policy was passed wish to apply this policy when they declare or change a major, they will need to petition to declare a catalog year that will be enforced for

their major program. *L. Vess moved to approve the proposed policy. J. Fantasia seconded. The motion carried without objection.*

XII. Committee Reports

- Undergraduate Curriculum Committee (UGCC) (TC 1:44:50) – C. McKenna’s written report is item 14 in the shared drive.
 - i. Proposals for initial senate review are SPAN S201, SPAN S202, COMM S111, COMM S235, COMM S237, COMM S241, ASL S101, and ASL S102. *L. Vess moved to approve the eight proposals for initial review. J. Lamb seconded. The motion passed without objection.*
 - ii. Proposals for final senate review are ENGL S200, PHYS S165, Alaska Salmon Enhancement OE, Fisheries Management OE, Scientific Diving OE, Maritime and Multi Skilled Worker OE, Residential Construction – Exterior Finishes OE, Residential Construction – Framing OE, and Residential Construction – Interior Finishes OE. *J. Hamilton moved to approve the nine proposals for final review. R. Simpson seconded. The motion passed without objection.*
- Graduate Curriculum Committee (TC 1:50:35) – K. DiLorenzo noted that the committee will meet next Wednesday. They are reviewing the Undergraduate Curriculum Committee Handbook and plan to revise it to meet graduate needs and adopt it for the graduate committee. They are also reviewing items related to the upcoming Council for the Accreditation of Educator Preparation (CAEP) site visit.
- Research and Creative Activities (RCA) (TC 1:51:16) – J. Powell announced that the URECA Symposium will be held this year on April 10. The committee meets next on March 28. It was affirmed that the Open Access Policy was approved and endorsed by the committee.
- Sustainability (TC 1:52:16) – S. Nagorski’s written report can be found on the shared drive. They hosted a movie and a guest speaker last month. Susan Kendig wrote the article in today’s Juneau Empire as part of the Sustainable Alaska series.

XIII. Other/Shared Governance

- Chancellor’s Advisory Committee on Equity and Cultural Safety (TC 1:53:00) – L. Vess reported that the group meets monthly and will meet again on Tuesday.
- Master Plan Implementation Committee (MPIC) – No report.
- Regional Teaching & Learning Technology Roundtable (TLTR) (1:53:10) – S. Feero reported that the group is working on guidelines for unsupported software and technologies that faculty may be considering adopting. It would help faculty consider issues of related to security and FERPA implications. S. Feero noted that she has a Digital Fellows project to explore the ease of use, accuracy, and cost among three vendors that provide auto-captioning services for videos. J. Markis noted that Sitka was hit with an unexpected high cost due to not having captioning available for class materials for a student who needed such an accommodation. R. Gilcrist noted that faculty need to be aware of the federal mandate to have such accommodations in place and to plan their courses with the awareness that a student in need of an accommodation may enroll in any class at any time.
- Title IX – No report.
- J. Hamilton and R. Gilcrist noted that President Johnson’s presentation on Budget Advocacy and Contingency Planning was just placed in the shared drive today.
- *H. Batchelder moved to approve the counseling memo and R. Simpson seconded. No objections were noted.*

XIV. Juneau Business – Not discussed.

XV. Adjourn (TC 1:50:40) – *L. Vess moved to adjourn the meeting. H. Batchelder seconded. The meeting adjourned by unanimous consent.*

XVI. Faculty Discussion