

## University of Alaska Southeast Faculty Senate Meeting Minutes

October 4, 2019, 3:00 – 5:30 PM

Egan Library 211

In Attendance:

H. Batchelder, President	X
D. Noon, President Elect	X
R. Gilcrist, Past President	
G. Sampson, AK College of Education	X
C. Bergstrom for S. Nagorski, Nat. Sci. Dept.	X
J. Hamilton, Business & Public Admin. Dept.	X
J. Martin, Sitka Campus	X

R. Gilcrist for J. Fantasia, Career Education	X
A. Ziegler for R. Landis, Ketchikan Campus	X
K. Krein, Humanities Department	X
K. DiLorenzo, Juneau Campus	X
D. Cox for J. Ward, Library	X
D. Monteith, Social Sciences Department	X
K. Carey, Provost	X

Guests: D. Aalbers, C. Bennett, K. Henrickson, D. Kline (UAA), T. Lee, C. McKenna, R. Simpson

**I Call to Order** (TC 03:20)

**II Introductions** (TC 03:27)

**III Announcements** (TC 05:10)

- a) **Brandeis IRB Survey Inquiry Update** – H. Batchelder received no response from Brandeis administrators, and asked Provost Carey to follow up. A preliminary response has been received from their vice provost for research that they are going to look further into the matter.
- b) **Statewide Committee Update** – The statewide program reviews are continuing despite concerns about the process.
- c) **HR Consolidation** – H. Batchelder encourages everyone to review deductions and other payroll details. Since the recent changes in the HR structure, errors have been reported.
- d) **Winter Closure Update** – Please see the revised faculty calendar in the shared drive.

**IV Approval of Agenda** (TC 06:55) – *J. Hamilton moved to approve the agenda. D. Cox seconded. The motion passed with no objections.*

**V Approval of September 2019 Meeting Minutes** (TC 08:15) – *R. Gilcrist moved to approve the previous meeting minutes. J. Hamilton seconded. The motion passed with no objections.*

**VI President’s Report** (08:46) – H. Batchelder referred to her written report on the shared drive.

- The Board of Regents (BOR) is holding an emergency meeting on October 7. Per the BOR and P. Layer, other models for restructuring besides consolidation are to be considered.
- Correspondence from A. Bult-Ito to the three UA provosts is on the shared drive regarding concerns about expedited program reviews. It includes requests for overloads for faculty who are being asked to conduct out of sequence or expedited program reviews. On November 4, there will be training on shared governance in Juneau.
- There is a link in the report to the news story about President Johnsen’s memo to the chancellors regarding communications. The letter the Northwest Commission on Colleges and

Universities (NWCCU) sent to the BOR, President Johnsen, and the chancellors regarding concerns about accreditation standards and Chair Davies's response to Faculty Alliance regarding the NWCCU concerns are also on the shared drive.

- H. Batchelder referred senators to a draft letter from Faculty Senate (FS) to the NWCCU leaders in the shared drive and asked senators to consider whether it should be sent after the meeting. *D. Monteith moved to approve sending the letter. K. Krein seconded. After discussion, senators voted by show of hands or voice vote for distance attendees. Senators voted in favor of sending the letter with one abstention and one nay vote.*
- *D. Monteith moved to take a vote no confidence in President Johnsen, requesting action to cease consolidation efforts until shared governance principles are followed. K. DiLorenzo seconded. After discussion, senators voted by show of hands or voice vote for distance attendees. Senators voted in favor of the no confidence vote with two dissenting votes.* H. Batchelder will include the American Association of University Professors (AAUP) Statement on Government of Colleges and Universities with the transmittal of the no confidence vote to the BOR.

**VII Provost's Report (42:45)** – Provost Carey referred senators to her written report on the shared drive. She noted that expedited reviews are underway for Environmental Sciences and Mathematics.

**VIII IT Report (44:20)** – C. Bennett's written report is on the shared drive. Faculty should be aware of the following important dates. He will email the report to all faculty.

- October 12 - Blackboard will be down for several hours in the early morning to apply updates.
- October 14 - Spring 2020 course sites will be available for early access.
- October 28 - Spring 2020 term courses will be available
- November 8 - Faculty testing period of Major Upgrade Q2 2019 available on <http://classes-test.alaska.edu>
- December 20- Blackboard will be down for several hours to apply the major upgrade.

**IX CELT Report (47:25)** – K. Henrickson highlighted the following from her written report on the shared drive.

- October 11 –Lunchtime discussion in the CELT of the third chapter of Zaretta Hammond's book "Culturally Responsive Teaching and the Brain". Lunch will be provided by the STEPS grant. Copies of the book are available from T. Ryman and a copy of the third chapter can be emailed by request.
- October 16 – Lunchtime workshop on faculty-centered collaborative writing with Dr. Andrea Lunsford, Professor Emerita of Stanford.
- October 25 – STEPS grant Lunch and Learn from 1:00 -2:00 in the CELT on Mahzarin Banaji's podcast on implicit bias. Lunch will be provided.

## **X Committee Reports**

### **a) Undergraduate Curriculum (TC 51:32)**

- i) Provost's Assessment Committee on General Education Learning Outcomes (GELOs): Removal of 'Synthesis and Analysis' and edits to 'Critical Thinking' and 'Environmental and Community Engagement' GELOs.** – C. McKenna referenced the Proposed GELOs document

on the shared drive that has the approved GELOs and the proposed changes. The suggested changes are due to redundancy, and the committee suggests removing one GELO and editing two others. *H. Batchelder asked senators to bring the suggested changes to faculty for review so that action can be taken at the next meeting.*

**ii) Courses** – C. McKenna’s report on the shard drive includes the following eight proposals for initial senate review.

- ENGL S261 Introduction to Creative Writing
- HIM S117 Applied Healthcare Statistics
- HIM S282 CCS Examination Preparation
- Cultural Geography Minor
- Health Information Management Coding Specialist, Certificate
- Health Information Management, A.A.S.
- Health Sciences, A.A.S.
- Special Education, B.A.

*K. Krein moved to approve the eight proposals for initial review. J. Hamilton seconded. The motion passed with no objections. The proposals will move to Curriculum Committee for detailed review.*

**b) Graduate Curriculum (TC 56:17)** – K. DiLorenzo reported that the committee met and passed Category B items that do not require senate review. She and the provost met with the UAA and UAF graduate school deans to explore what going to a single university might look like. A topic that came up was graduate faculty status. UAS does not currently have a policy or process to determine how faculty would be granted such status. Having such status allows faculty to serve on Ph.D. committees and teach graduate level courses. She will do further research on how and where it is defined at UAA and UAF and other graduate institutions.

**c) Research and Creative Activities (TC 1:03:48)** – H. Batchelder referred to an item in the shared drive from UAF faculty proposing the creation of a Research Collaboration Team (RCT) under Faculty Alliance (FA). *H. Batchelder asked senators to get feedback from faculty on this proposal.*

**d) Sustainability (TC 1:08:01)** – No report.

## **XI Other/Shared Governance**

**a) Chancellor’s Advisory Committee on Equity and Cultural Safety** – Not discussed.

**b) Master Plan Implementation Committee (MPIC) (TC 1:08:08)** – The charge for this group can be found on the shared drive. L. Hoferkamp is in her second year on the committee, as is K. Maier. Discussion about the history of the group ensued. L. Hoferkamp was commended for her advocacy for shared governance principles on the committee.

**c) Regional Teaching & Learning Technology Roundtable (TLTR) (TC 1:11:23)** – Notes from the September 19 meeting are on the shared drive. S. Feero co-chairs the group and has been on

TLTR for several years. She would like to step down. *H. Batchelder asked senators to let faculty know that a replacement is needed.*

- d) **Title IX Committee** (TC 1:13:50) – H. Batchelder announced that C. Parkey has a Google spreadsheet for tracking off campus academic experiences such as fieldwork and internships. Students and off site supervisors need to be aware that Title IX protections extend to off campus academic experiences. Host sites should receive information packets. Student notification may be included in the syllabus. There is a federal requirement to track such experiences and to document that the students and the off site supervisors have received the information. Programs are being asked to enter data for current students and to enter it for classes earlier in the calendar year to the best of their ability. To access the spreadsheet and enter data for the current calendar year, contact your dean or director.

## XII Old Business

- a) **Alaska Native Knowledge Graduation Requirement (ANKGR) Update** (TC 1:19:57) – The Alaska College of Education (AK COE) is requesting that a line be added to the catalog about courses that fulfill the ANKGR for their students. The Alaska Department of Education and Early Development (DEED) maintains a list of approved Alaska Studies courses for teacher education, and AK COE would like to have language added that any of those DEED approved courses be allowed to count toward the requirement for AK COE program students. *G. Sampson moved that a sentence be added to the catalog allowing AK COE students to use any DEED approved Alaska Studies courses to fulfill the ANKGR. D. Cox seconded. The motion passed on a voice vote.*
- b) **[Interstate Passport](#)** (TC 1:24:30) – C. McKenna introduced Dr. Dan Kline of UAA, who provided an overview of the Western Interstate Commission for Higher Education (WICHE) Interstate Passport initiative. A handout about the lower division general education learning outcomes for the passport is on the shared drive. Dr. Kline is a WICHE facilitator for the passport program in Alaska. Passport member institutions develop a “passport block” of 100 and 200 level courses that lead to the overall passport learning outcomes, and agree to accept the passport block of general education requirements from other member institutions. It acts like a high-level articulation agreement that crosses state lines and makes it easier for transfer students. It is a faculty driven process that has grown since it began in 2012. Schools outside the western region are also participating. It has no cost aside from the work of faculty in developing and mapping the block to the passport SLOs. UAA is a member institution. *K. Krein moved to continue moving forward with exploring the program. The motion passed by voice vote.*
- c) **Wilson Fund, CBA Fund, and Professional Development Funds** (TC 1:49:50) – H. Batchelder and Provost Carey informed senators that while professional development funding through CBA Article 15.9 are expected to be about the same as last year, Wilson Funds have been substantially reduced. The provost is asking for input on whether to continue with a first come, first served basis for awarding funds, or if additional criteria or limits should be used. After discussion, *D. Monteith moved to cap further requests for Wilson Funds this year to \$500. K. Krein seconded. The motion passed on a voice vote. A. Parrish will draft a message for all faculty about this change.*

- d) **Should the Provost Assessment Committee (PAC) become a permanent Faculty Senate committee?** (TC 1:59:38) – *G. Sampson moved to make the PAC a permanent Faculty Senate committee. K. DiLorenzo seconded. The motion passed without objection.*
- e) **Notes from FS meeting 7/19** (TC 2:00:30) – The concerns voiced at the faculty meeting this summer were brought forth to the Strategic Planning and Budgeting Advisory Committee (SPBAC).
- f) **Update from UAA FS Meetings** (TC 2:00:42) – H. Batchelder and R. Gilcrist have attended meetings and are aware of their concerns and actions with regard to the letter from NWCCU described earlier.
- g) **Course block alignment update** (TC 2:01:11) – This is being addressed in Faculty Alliance and Faculty Senate through the common calendar committee.
- h) **Provost Office** (TC 2:01:31) – The faculty handbook will clarify that the provost’s office is the designee for recommending faculty members to peer review committees for promotion and tenure. This is what has been happening, but the designation was never formally made.
- i) **NWCCU Questions** – Document available on the shared drive.

#### XIII New Business

- a) **Faculty Alliance discussion items** – Tabled.
- b) **Faculty Survey Results** – Tabled.
- c) **English placement testing for students entering UAS** (TC 2:02:12) – R. Simpson referred senators to the English Policy Note document in the shared drive. English faculty have been meeting with SERRC, Alaska’s Educational Resource Center, with the goal of helping students transition to UAS by using GED scores for placement purposes. They hope to have such a policy in place for spring semester. Discussion of the changes in the GED over the years, which versions to allow, the behind the scenes work to program Banner, and other issues ensued. The idea met with general support from senate. R. Simpson, T. Lee, G. Sampson, and Provost Carey will work through the details in a separate meeting. *H. Batchelder asked them to come back with a more detailed report, a time line for implementation, and a specific motion for action. She asked senators to discuss with faculty and be prepared to vote at the next meeting.*
- d) **Research Council Proposal** – Document available on the shared drive.

#### XIV Juneau Business – Tabled.

**XV Adjourn** (TC 2:27:32) – *D. Monteith moved to adjourn the meeting. K. DiLorenzo seconded. The meeting adjourned at 5:25 p.m.*

#### XVI Faculty Discussion