

## University of Alaska Southeast Faculty Senate Meeting Minutes

January 31, 2020, 3:00 – 5:00 PM

Egan Library 211

In Attendance:

H. Batchelder, President	X
D. Noon, President Elect	X
R. Gilcrist, Past President	X
G. Sampson, AK College of Education	X
S. Nagorski, Nat. Sci. Dept.	X
J. Hamilton, Business & Public Admin. Dept.	X
J. Martin, Sitka Campus	X

J. Fantasia, Career Education	X
R. Landis, Ketchikan Campus	X
K. Krein, Humanities Department	X
K. DiLorenzo, Juneau Campus	
J. Ward, Library	X
D. Monteith, Social Sciences Dept.	X
K. Carey, Provost	X

Guests: C. Bennett, K. Handley, L. Klein, K. Maier, C. McKenna, J. Powell, R. Walz

- I. Call to Order (TC 4:25)
- II. Introductions (TC 4:30)
- III. Announcements (TC 4:55)
  - a. **Lori Klein, Kristin Handley, and Dave Noon: Retention through Intervention Project.** D. Noon explained that the three of them attended a Northwest Commission on Colleges and Universities (NWCCU) Accreditation Academy in November focused on student persistence and retention. They have developed a UAS project based on gateway courses, those with high enrollment that successful completion correlates with future program success, and failure often leads to abandonment of educational goals. The project goal is to identify strategies to help underserved students and first generation students successfully complete those gateway courses. This may be by changes in pedagogy and/or by early warning and intervention efforts. They have asked a number of faculty teaching gateway courses to participate in two task - submitting early progress reports by February 21 and submitting midterm grades by March 6. They will use the DFWI rate (D, F, Withdrawal, or Incomplete grades) to compare the results against previous semesters. Additionally, Dr. Timothy Renick of Georgia State University will lead a Zoom session for all UA campuses on April 10 focuses on student equity and success.
  - b. Student Success Network March 30 – See President’s Report on the shared drive.
  - c. OER Professional Development opportunity February 13 – See President’s Report on the shared drive.
  - d. **January 28, 2020 Update on Wilson and CBA Professional Development Funds**
    - Currently **\$4,000.00** remains unencumbered in the Evelyn Rhoads Wilson fund. Proposals up to \$500 may be submitted for qualifying travel to **present/chair** at a conference. Please see the [provost’s website](#) and the faculty handbook for more information about qualifying activity.
    - Currently **\$12,834.28** remains unencumbered in the UNAC CBA professional development fund. Proposals up to \$1,500 may be submitted for travel for faculty professional development.
    - NOTE: Anita will be away from the office from March 6-23, and applications submitted during that time will have a longer response time. **If you are considering applying for either fund, you are encouraged to do so before March 2.**

- IV. Approval of Agenda (TC 26:40) – *S. Nagorski moved to accept the agenda. J. Ward seconded. The motion passed without objection.*
- V. Approval of December 2019 Meeting Minutes (TC 27:01) – *J. Hamilton moved to approve the prior meeting minutes. D. Monteith seconded. The motion passed without objection.*
- VI. President’s Report (TC 27:25) – H. Batchelder highlighted the following from her written report on the shared drive and asked senators to please share with faculty.
- The Chancellor’s response to questions about the budget can be found in the shared drive. Please share this with your faculty.
  - UAF has been given money to pilot a statewide dual enrollment program, and five districts in the Southeast region are participating including some home school programs. They are offering eLearning GERs at very low cost (\$495/class) throughout the state with funding from the president. There was no collaboration with UAS or UAA, and the provost and the chancellor have raised concerns that have not been answered. It is important for UAS to get their Dual Enrollment and Interstate Passport committees looking at ways we can attract dual enrollment students. If we do not actively pursue dual enrollment we risk losing more enrollments. Provost Carey wants UAS to be part of the statewide initiative. H. Batchelder wants to bring these concerns to Faculty Alliance.
  - UAF program reviews are looking beyond their own offerings and looking at UAA and UAS programs as well.
  - The president is considering ending the public testimony portion of Board of Regents meetings.
- VII. Provost’s Report (TC 47:32) – K. Carey’s written report can be found on the shared drive.
- Her primary focus is the budget. UAS must cut about \$2.5 million dollars next year with approximately a million of it coming from academics. She is working with the deans and directors to streamline and consolidate with the hope of minimizing faculty layoffs.
  - On Friday February 7, there will be an initial meeting to review our mission statement and goals in order to prepare for meeting NWCCUs new accreditation standards. Wider input will be solicited moving forward if we elect to change the mission.
  - Program review recommendations will be reviewed by Faculty Alliance in March at their retreat and by the Academic and Student Affairs committee of the BOR. If faculty are going to be terminated, they will be given notice based on the terms of the UNAC CBA.
- VIII. IT Report (TC 53:45) – C. Bennett’s written report can be found on the shared drive, and has also been emailed to all UAS staff as there are a lot of changes and updates coming.
- Collaborate Original is going away at the end of 2020 (Web Meeting link in course menu.)
  - Faculty can modify the start and end dates of student course ratings through the course tools menu. Students receive two email notices about completing the ratings.
  - Adobe Flash is also going away at the end of 2020.
  - The Helpdesk is offering training on the use of the Google Suite (G-Suite) of products to help people be more familiar with some of the functionality they may not be utilizing.
  - Dear Oaks is offering employee training Monday at 10:00 by webinar with a group viewing opportunity in the Glacier View Room with a discussion afterwards.
- IX. CELT Report (TC 2:02:15) – Please see the written report on the shared drive. R. Gilcrist has taken on the CELT Liaison position.
- X. Committee Reports

- a. Undergraduate Curriculum (TC 59:26) – C. McKenna’s written report can be found on the shared drive. Three documents related to the Interdisciplinary Bachelor of Arts (IBA) are on the shared drive. R. Walz was present to address questions about the IBA and K. Maier was present for the new Northwest Coast Arts emphasis area for the Associate of Arts. C. McKenna noted that a large number of proposals were submitted this year and the committee has had to schedule additional meetings.

The committee recommends the following fourteen Category A proposals for final Faculty Senate approval.

- **AKL S105 Beginning Tlingit I (GER):** Update description and add SLOs.
- **AKL S109 Beginning Tsimshian I (new GER):** Add course to Humanities GERs and add SLOs.
- **ART S295 Career Development for the Artist:** Change course level from 400 to 200-level (for use in new Associate of Arts), Northwest Coast Arts emphasis, edit course description, and add SLOs.
- **BIOL S115 Fundamentals of Biology I (GER):** Change course number, description, and SLOs for UA GER alignment.
- **BIOL S116 Fundamentals of Biology II (GER):** Change course number, description, and SLOs for UA GER alignment. Update prerequisite to new course number.
- **ENGL S261 Introduction to Creative Writing (GER):** Update SLOs.
- **ENVS S475 Field studies in Environmental Science:** Create new field course.
- **RUSS S101 Beginning Russian I (GER):** Deactivate course.
- **RUSS S102 Beginning Russian II (GER):** Deactivate course.
- **INDS S200 Fundamentals of Interdisciplinary Studies:** Create new course for Interdisciplinary IBA.
- **INDS S300 Interdisciplinary Theory and Practice:** Create new course for Interdisciplinary IBA.
- **INDS S499 Interdisciplinary Capstone:** Create new course for Interdisciplinary IBA.
- **Associate of Arts:** Add emphasis in Northwest Coast Arts to Associate of Arts degree.
- **Interdisciplinary, I.B.A.:** Create new program.

*J. Ward moved to accept the fourteen listed proposals for final Faculty Senate approval. D. Monteith seconded. The motion passed without objection.* It was noted that the next steps for getting the IBA into the catalog are for the provost to submit a program action request (PAR) to P. Layer, who submits it to the Academic and Student Affairs committee of the BOR. From there it goes to the full BOR.

- b. Graduate Curriculum (TC 1:04:11) – H. Batchelder reported that a few MAT Secondary courses were sent back for revision.
- c. Research and Creative Activities (TC 1:04:28) – J. Powell’s written report is on the shared drive. Four student Undergraduate Research and Creative Activity (URECA) applications were funded. The students and mentors had their program orientation today. The URECA symposium is scheduled for April 22. The committee may put out another call for applications. Vice Provost for Research Tom Thornton put together a

power point report for the BOR about research and creative activity at UAS. D. Tallmon will be taking over as chair in February.

- d. Sustainability (TC 1:06:50) – S. Nagorski referenced the memorandum on the shared drive from the committee regarding a carbon offset program proposal. They want campus leadership to make an active commitment to carbon neutrality. This would first mean having the ability to calculate the carbon footprint of activities (the new travel system has this built in) and then either reduce or offset them. UAS could create its own offset system or create a partnership with the [Juneau Carbon Offset Program](#) of Renewable Juneau. *Please take this to your faculty and be prepared to vote on a memo to leadership.*

#### XI. Other/Shared Governance

- a. Chancellor’s Advisory Committee on Equity and Cultural Safety – S. Neely – *No report.*
- b. Master Plan Implementation Committee (MPIC) – L. Hoferkamp – *No report.*
- c. Regional Teaching & Learning Technology – S. Feero – *No report.*
- d. Title IX Committee (TC 1:19:33) – The Title IX Coordinator search has yielded three candidates who will be visiting campus, including C. Parkey who is in the acting position. H. Batchelder is on the committee and L. Klein is chairing the search.

#### XII. Old Business

- a. Interstate Passport (TC 1:20:48) – D. Noon will serve as the Faculty Senate liaison for this committee. Currently J. Dumesnil, J. Ward, S. Nagorski, S. Neely, and D. Carl are on it. Sitka and Ketchikan still need to be represented. D. Kline of UAA is ready to assist. *The committee is asked to meet and provide a timeline by **February 14** with a project completion date scheduled prior to the **April 3** Faculty Senate meeting.*
- b. Dual Enrollment (TC 1:21:50) – R. Gilcrist will serve as the Faculty Senate liaison for this committee. L. Klein, T. Lee, J. Markis, K. Deal, A. Dewees, J. Liddle, L. Zacher, B. Urquhart, B. Morgan, T. Powers, K. Smith, and Kia Henrickson will be on the committee. Senators and the provost discussed possible dual enrollment options and the potential for it to be a recruitment tool in addition to bolstering enrollments. *The committee is asked to meet, review the charge, and provide a timeline by **February 14**. The committee should provide an update to senate at the **March 6** meeting so senators can take suggestions to faculty prior to the **April 3** meeting. A vote on suggested Dual Enrollment options will happen at that meeting.*

#### XIII. New Business

- a. Faculty Handbook committee (TC 1:44:20) – H. Batchelder will chair the committee. Additional volunteers beyond the defined membership include K. DiLorenzo, P. Schirmer, C. Ianuzzi, J. Straley, and P. Bahna.
- b. Common Calendar Committee Feedback and update (TC 1:46:05) – M. Buzby sent out information about Inter-University Course Sharing course block schedules. *Please review the schedules, share with your faculty, and submit feedback to Megan.*
- c. Vote on request for the UNAC Organizational VP to be part of Faculty Senate as a non-voting member (TC 1:47:00) – K. Krein moved to hold a vote on adding a non-voting seat on Faculty Senate for the UNAC Organizational VP. J. Hamilton seconded. Discussion focused on the ability for all faculty members to attend senate meetings. *The motion failed with 2 yes votes, 6 no votes, and 1 abstention.*

- d. Open Educational Resources and Low Cost Section Feedback Vote (TC 1:55:48) – Senators discussed the proposal outlined by J. Lamb at the last meeting. Support was voiced for the concept but concerns were raised about determining the cost threshold, the specifics of who would do the research and reporting on costs, and textbook vendor and purchasing options. Senators declined to act until more information is available.
  - e. Student Government Update (2:01:54) – No report
  - f. Update on the chancellor search (TC 2:02:40) – R. Gilcrist reported that the Position Description (PD) was assembled by the search committee and sent to the president. He made some edits and it is back for review by the committee. Hopefully it will be sent back to the president by Monday. It will be posted on the UA Careers website when finalized. Please review the list of outlets where the PD will be announced and if you have suggestions of other places it should go, let R. Gilcrist know. The consultants are also reaching out to prospective applicants.
- XIV. Juneau Business (TC 2:07:30)
- a. Local TLTR – The request to add whiteboards to Egan 218 and Egan 219 was approved. H. Batchelder will follow up to see if the work has been accomplished.
- XV. Adjourn (TC 2:09:12) – *J. Hamilton moved to adjourn the meeting shortly after 5:00. K. Krein. The motion passed without objection.*
- XVI. Faculty Discussion