

## University of Alaska Southeast Faculty Senate Minutes

April 3, 2020, 3:00 p.m.

Zoom Meeting

In Attendance:

H. Batchelder, President	X
D. Noon, President-Elect	X
R. Gilcrist, Past-President	X
G. Sampson, AK College of Education	X
S. Nagorski, Nat. Sci. Dept.	X
J. Hamilton, Business & Public Admin. Dept.	X
J. Martin, Sitka Campus	X

J. Fantasia, Career Education	X
R. Landis, Ketchikan Campus	X
K. Krein, Humanities Department	X
K. DiLorenzo, Juneau Campus	X
J. Ward, Library	X
D. Monteith, Social Sciences Dept.	X
K. Carey, Provost	X

Guests: T. Bell, C. Bennett, A. Dewees, S. Feero, C. McKenna, R. Simpson

- I. **Call to Order** (TC 0:15) – President Batchelder acknowledged the great work being done adapting to the changing conditions due to the COVID-19 pandemic, and noted that this is the first Faculty Senate meeting to be conducted via videoconferencing.
- II. **Introductions** (TC 1:00)
- III. **Announcements** (TC 2:20) – H. Batchelder recently added an item about TLTR and a vote on a Sustainability Committee item to the agenda. She announced the following.
  - a. Faculty have worked very hard to help students transition to the new normal of social distancing – thank you!
  - b. The Center for Excellence in Learning and Teaching (CELT) staff and faculty (Kaia, John, and Robin) have done an amazing job supporting the transition to distance learning.
  - c. The staff of IT have also been extremely helpful during this difficult time.
  - d. Administrators and staff have worked hard to keep people informed – thank you!
  - e. C. Brown has been working on a report of the Faculty Alliance (FA) Human Resources Committee that should be ready soon.
  - f. The next and last meeting of Faculty Senate (FS) for the year will be on Friday May 1, 2020 at 3:00 p.m. via Zoom. Any remaining Curriculum Committee items will be reviewed and a vote on Dual Enrollment options will be on the agenda.
- IV. **Approval of Agenda** (TC 3:40) – *K. Krein moved to approve the meeting agenda. J. Martin seconded. No objections were noted.*
- V. **Approval of January 31, 2020 Meeting Minutes** (TC 3:55) – *J. Hamilton moved to approve the prior meeting minutes. No objections were noted.*
- VI. **President's Report** (TC 4:25) – President Batchelder highlighted the following from her written report on the shared drive.
  - After much hard work, the Interdisciplinary Bachelor of Arts degree was approved by the Academic Council in January and now moves to the Board of Regents (BOR) committee on Academic and Student Affairs.
  - Regent Mary Hughes and National Center for Higher Education Management Systems (NCHEMS) President Sally Johnstone are working on BOR policy revisions with regard to the roles of chancellors and the president. Regent Hughes will only permit one member of Faculty Alliance, M. Williams, to meet with Dr. Johnstone. M. Powell of the Northwest Commission on Colleges and Universities expects the policy revisions to be completed

prior to UAF's accreditation site visit in September, but President Johnsen has scheduled the approval for November. Concerns about shared governance principles remain. The President and the BOR Chair do not respond to faculty leadership. Responses come from UA General Counsel Mike Hostina.

- Academic Council met for four and a half hours this week regarding the special program reviews. One topic of discussion was that the formula for the distribution of unrestricted general funds has not been reviewed in thirty years. In light of possible program eliminations, there are concerns about whether the distribution is equitable.

**II. Provost's Report (TC 8:50)** – Provost Carey expressed her appreciation for the way faculty have responded to the coronavirus challenges and asked senators to please relay her thanks to their colleagues. She is participating in meetings about the pandemic every day, and relayed the following information.

- The Juneau campus is largely empty. If you need to come to campus to get anything, please inform your supervisor for tracking purposes.
- Summer school will be completely on line. Decisions will be made shortly with regard to fall classes.
- The three UA provosts are discussing changes in policy with regard to incomplete grades, and are asking the president to give chancellors the authority to extend the deadline beyond one year to help students who may be facing connectivity issues or other challenges.
- Also being discussed are possible changes to promotion and tenure processes so that faculty are not unduly penalized for this difficult year.
- Provost Carey participated in the Academic Council meeting previously discussed by H. Batchelder with regard to program reviews and the possible inequity in the distribution of unrestricted general funds.
- She is part of the search for a new UAA provost. The candidates have been narrowed down to eleven.
- The Sitka Campus Director search committee is interviewing candidates.
- Budget meetings are addressing what the cut for next year will look like. The legislature may provide additional funding, but if so, it would probably go to costs associated with the virus.
- UAS has been helping students with packing and shipping their belongings and also with reimbursing their unused housing and meal plan payments.
- Please pay close attention to all information about the virus. All three campuses are largely closed.

**III. IT Report (TC 15:35)** – C. Bennett reported that the Helpdesk staff are working remotely and can be reached by phone or email. They have provided webcams to help with distance learning.

- Please encourage students to reach out to the Helpdesk if they need resources. The student virtual computer build now allows accessibility off campus.
- The Zoom videoconference platform has had wide spread use, and some privacy and security problems have occurred. There are settings that can help you manage or avoid problems, and you can reach out to Cody if you need assistance with those settings.
- IT is currently soliciting input for software for the fall student computer build, so please respond to the recent email if you have a request.

- Blackboard Learn is getting an upgrade on May 8. Collaborate Original will be discontinued at the end of the calendar year, and the default setting currently does not have this tool enabled in order to encourage people to adopt the preferred tool. It can be turned on if needed in the short term.
- A small number of Chromebooks were sent by statewide OIT, but they do not fit well with our needs. They are available in the short term if needed by students.

**IV. CELT Report** (TC 24:22) – R. Gilcrist reported that the face-to-face May iTeach workshop has been cancelled, but a workshop is being planned for later in the summer. K. Henrickson has done a remarkable job helping faculty transition to distance teaching in the last few weeks.

**V. Committee Reports**

- **Undergraduate Curriculum** (TC 27:05) – C. McKenna reported that the committee has met four times since the last senate meeting, and there are a number of proposals to be voted on today. Her written report is on the shared drive.

D. Cox is willing to serve as the new chair person, and the committee has affirmed their support for him to serve in that role. ***H. Batchelder called for a voice vote of the senate on D. Cox's leadership role, and the senate unanimously approved.***

The following fourteen Category A proposals were submitted for final Faculty Senate review.

**AKL S106 Beginning Tlingit II:** Update description and add SLOs.

**AKL S107 Beginning Haida I:** Update description and add SLOs.

**AKL S110 Beginning Tsimshian II:** Add course to Humanities GERs and add SLOs.

**HIM S117 Applied Healthcare Statistics:** Create new course.

**HIM S282 CCS Examination Preparation:** Create new course.

**HUMS S101 Introduction to Behavioral Health Practice:** Create new course.

**HUMS S135 Beginning Therapeutic Interventions:** Create new course.

**HUMS S180 Introduction to Addiction, Trauma, and Crises:** Create new course.

**Behavioral Health Assistant, OE:** Create new occupational endorsement.

**Cultural Geography Minor:** Create new minor.

**Health Information Management, A.A.S.:** Replace BIOL courses with HS, add new HIM stats course and PSY S111 Intro to Psychology.

**Health Information Management Coding Specialist, Certificate:** Replace BIOL courses with HS, add an exam prep course, and edit COMM requirements.

**Health Sciences, A.A.S.:** Revise program to include emphasis areas.

**Special Education, B.A.:** Replace courses that are no longer available, add courses that meet ANK graduation requirement to degree requirements.

***D. Monteith moved to approve the proposals as a group. K. Krein seconded. The proposals passed final senate review with no objections.***

- **Graduate Curriculum** (TC 31:56) – K. DiLorenzo reported that the group will meet next week and anticipate having proposals for senate approval at the May meeting.
- **Research and Creative Activities** (TC 33:15) – No report.
- **Sustainability** (TC 33:33) – S. Nagorski referred to the draft letter to Chancellor Caulfield that is on the shared drive. The committee is looking for a Faculty Senate endorsement to send the letter. It outlines several steps UAS could take to increase carbon neutrality and builds on a 2015 commitment made by UAS and other colleges throughout the country. It was suggested that the language be modified to better indicate that it includes the Ketchikan and Sitka campuses. ***J. Martin moved to approved sending the***

*letter with the noted modification. D. Monteith seconded. The motion passed with no objections.*

#### VI. Other/Shared Governance

- **Chancellor's Advisory Committee on Equity and Cultural Safety** (TC 40:50) – No report.
- **Master Plan Implementation Committee (MPIC)** (TC 41:04) – No report.
- **Regional Teaching & Learning Technology** (TC 41:13) – Notes from the November meeting are in the shared drive. S. Feero reported that they sent a memo to faculty leadership and the provost with recommendations regarding remote teaching guidelines, just prior to the current disruption to classroom teaching. Provost Carey has incorporated the suggested changes.
- **Title IX Committee – Title IX Coordinator Search** (TC 42:53) – H. Batchelder is on the search committee. The search was postponed, then continued. The committee will be making a decision about how to proceed in the next few weeks. C. Parkey continues to act as the interim coordinator.

#### VII. Old Business

- **WICHE Interstate Passport** (TC 43:35) – J. Ward reported that J. Dumesnil has done great work on this project, and that the UAS working group had originally planned to complete the task before the end of April. There are just a few classes that need to be matched up to the passport learning outcomes. Provost Carey reported that the western state provosts were supposed to be meeting in Juneau at a WICHE conference, but it was postponed due to the virus. There may be a virtual meeting in July, so it would be helpful to get the proposed passport block ready prior to that meeting. Once our passport is approved we can begin to announce and market this to students.
- **CCC Report Options** (TC 46:30) – H. Batchelder referred to three items on the shared drive from M. Buzby regarding course block scheduling for alignment with UAA and UAF. This is something that the BOR has wanted for years. J. Hamilton, who is also on the committee that prepared the materials, explained the options in greater detail. Option 1 involves aligning course blocks during prime time, Option 2 has more extensive alignment, and Option 3 is to make no changes. All three MAUs will vote on the options, and Faculty Alliance will compile the information to present to the BOR on May 6. After discussion, ***D. Monteith moved that the UAS Faculty Senate should endorse Option 1. S. Nagorski seconded. The motion passed on a voice vote with nine senators voting yes and one abstention.***

Provost Carey will follow up with Institutional Effectiveness to see if she can learn how many UAS students will benefit from course alignment.

- **Dual Enrollment Update** (TC 1:01:50) – The faculty decided to make the Dual Enrollment Task Force a standing committee. They have been meeting regularly. They are preparing a report and will have options ready for our review later this month. Be prepared to vote on this at the May 1 meeting.

#### VIII. New Business

- **Faculty Handbook - Review and adopt changes** (TC 1:03:22) – There is a subfolder in today's meeting folder on the shared drive with the changes to the handbook

highlighted. Please review with your faculty and be prepared to vote on it at the May 1 meeting.

- **Differential tuition - discuss with your faculty - feedback and vote** (TC 1:04:40) – President Johnsen is bringing up differential tuition with the BOR and wants the MAUs to discuss it. Some graduate programs at UAF want to charge more. Some eLearning platforms charge out of state tuition while others do not. Policies on this have not been reviewed in quite some time. There is data from Institutional Effectiveness in the shared drive on non-resident students at UAS.
- **Student Government Update** (TC 1:06:06) – No report.
- **Update on the chancellor search** (TC 1:06:14) – R. Gilcrist reported that the committee met on March 25. Of sixteen candidates, there are five very good ones that are moving forward, but the search firm continues to look for candidates as the pool is not very inclusive. Interviews may begin as early as next week.
- **Elections discussion** (TC 1:08:37) – H. Batchelder surveyed the group regarding membership for next year. K. DiLorenzo reported that there is one candidate for the Juneau-at-Large seat so far. At least two candidates are needed to hold an election for the Faculty Senate President-Elect. Several possible candidates including W. Urquhart and A. Dewees were suggested. Some departments reported struggling with managing service loads. D. Monteith will represent Social Sciences again and may also be the Curriculum Committee representative. M. Boyer will represent Business and Public Administration. J. Martin will continue to represent Sitka and S. Nagorski will continue to represent Natural Sciences. She reported that H. Pearson will take over leadership of the Sustainability Committee. J. Ward will represent Library and J. Fantasia will represent Career Education. S. Feero will be the Career Education Curriculum Committee representative. K. Krein will be the Humanities Senator and L. Zacher will be the department's Curriculum Committee representative. G. Sampson will return as the Alaska College of Education Senator.

**IX. Juneau Business** (TC 1:16:28)

- Local TLTR - Thank you for your support.
- R. Gilcrist and Provost Carey announced that Dr. Timothy Rennick will be providing a virtual workshop on student success next Friday morning from 9:00 – 11:00. His presentation at a recent NWCCU conference was very well received. Please encourage your faculty to attend.
- President Johnsen held a listening session about the budget related program reviews earlier today. Program review information can be found on the shared drive and also on the President's web site.
- Decisions will be made in a week or two about how fall classes will be held. The chancellors discussed this last night. The provosts are working on the assumption that classes will be online at least to start. How to offer Career Education classes by distance is being examined.

**X. Adjourn** (TC 1:24:11) – *J. Martin moved to adjourn the meeting. K. Krein seconded. The meeting adjourned at approximately 3:25 p.m.*

**XI. Faculty Discussion**