

University of Alaska Southeast
Faculty Senate Meeting Minutes

November 6, 2020, 3:00 – 5:00

President – D. Noon	X
Past President – H. Batchelder	X
President Elect – A. Dewees	
Education – G. Sampson	
Business & Public Administration – M. Boyer	X
Career Education – J. Fantasia	X
Humanities – K. Krein	X

Juneau Campus – F. Wagner	X
Ketchikan Campus – A. Ziegler for R. Landis	X
Library – J. Ward	X
Natural Sciences – S. Nagorski	X
Sitka Campus – J. Martin	X
Social Sciences – D. Monteith	X
Vice Provost – K. Carey for M. Haavig	X

Guests: C. Bennett, C. Brown, D. Cox, L. Richardson

- I. Call to Order – The meeting was called to order at 3:02 PM.
- II. Introductions (TC 4:15)
- III. Announcements (TC 7:14)
 - Spring Startup is scheduled for Wednesday, January 6. If you have ideas for workshops please let D. Noon or M. Haavig know. One suggested session is a debrief about face-to-face teaching during the pandemic. Other ideas are welcome.
 - The Power and Privilege Symposium is next Tuesday, November 10.
- IV. Approval of Agenda (TC 9:13) – *J. Fantasia moved to approve the agenda. S. Nagorski seconded. The motion passed without objection.*
- V. Approval of October Meeting Minutes (TC 10:46) – *D. Monteith moved to approved the prior meeting minutes. J. Ward seconded. The motion passed with no objections.*
- VI. President’s Report (TC 11:53) – Faculty Alliance (FA) had their fall retreat via Zoom October 23-24. They had opportunities to talk with Regent Parker and Student Regent Garrett. The following were some highlights of the retreat.
 - The process for Administrative Reviews was discussed including the goals and the data to be used. Also discussed were the Goals and Measures that statewide has asked us to consider throughout the system. Both of these will be discussed under New Business today. Information about them is on the shared drive.
 - Also discussed were Open Educational Resources (OERs) which will be discussed later in the meeting as well.
 - Two members of the state legislature, Josephson and Wool, have proposed getting a faculty member named to the Board of Regents (BOR).
 - W. Urquhart joined to speak about the Canvas learning management system pilot. If you are interested in applying for the pilot, let M. Haavig know.

In addition to Faculty Alliance, D. Noon attends the monthly campus advisory meeting and the biweekly COVID-19 campus meetings.
- VII. Provost’s Report (TC 16:38) – The Interim Vice Provost’s report and related documents are in the shared drive. K. Carey was present to discuss current efforts. M. Haavig and J. Markis co-chair the Dual Enrollment Task Force that seeks to address problems faced by faculty, students, and staff as we try to build these enrollments. UAS is participating in the Alaska Advantage dual enrollment program this year as a pilot, and will consider whether to continue participating or not. M. Haavig is also co-chairing the Administrative Review

Committee along with H. Batchelder. They have developed questions for the administrators. The guidelines for those reviews are with M. Haavig's report. Interim President Pitney will hold a Town Hall via Zoom next Wednesday afternoon. Faculty are encouraged to attend and bring questions.

- VIII. IT Report (TC 18:35) – C. Bennett noted that Monday's power outage revealed some flaws with the backup power system that they are working to address. Fortunately, there were no serious local failures. They will do further testing to help prevent problems in the future.

A routine Banner upgrade is coming soon and will result in the system being down for about thirty-six hours over a weekend. UAOnline will be down at that time although course sites will remain available.

The migration of Blackboard to a web-based platform (SaaS or software-as-a-service) is still being planned for five days during the winter break. Please see the recent email from J. Ingram about this. They need faculty to help with testing. This will be a full migration of all Blackboard content, and the work is being done by the developer. Blackboard will be down the five days when that transition occurs. A notice will be sent to faculty and students so that they are aware of the dates Blackboard will be unavailable.

You can still fill out the employee survey he sent out to gather information about obstacles people might be having to working from home. He is working through the input so far and trying to address the needs.

- IX. CELT Report (TC 22:45) – R. Gilcrist's written report is on the shared drive. There are several professional development opportunities scheduled on accessibility, including a workshop on November 13 and drop in help sessions on November 20 and December 2. The search for an Instructional Designer in Juneau is ongoing.

X. Committee Reports

a. Standing Committees

- i. Undergraduate Curriculum Committee (UGCC) (TC 24:55) – Category A Courses for initial FS review are listed below and are in D. Cox's written report on the shared drive. The proposals are presented so they can be consider in groups.

Indigenous Language certificates and related courses. D. Cox noted that new certificate programs will need final approval by the BOR.

- Indigenous Language Speaking Certificate: New Certificate program (Twitchell).
- Indigenous Language Teaching Certificate: New Certificate program (Twitchell).
- AKL S205 Intermediate Tlingit I: Make course a General Education Requirement (GER) (Twitchell).
- AKL S206 Intermediate Tlingit II: Make course a GER (Twitchell).
- AKL S207 Intermediate Haida I: Make course a GER (Twitchell).
- AKL S208 Intermediate Haida II: Make course a GER (Twitchell).
- AKL S209 Intermediate Tsimshian I: New GER Course (Twitchell).
- AKL S210 Intermediate Tsimshian II: New GER Course (Twitchell).
- AKL S309 Advanced Tsimshian I: New Course (Twitchell).
- AKL S310 Advanced Tsimshian II: New Course (Twitchell).
- AKL S375 Foundations of Indigenous Language Education: New Course (Twitchell).
- AKL S410 Indigenous Language Curriculum Design & Instruction: Substantial updates to course title, description, and Student Learning Outcomes (SLOs) (Twitchell).
- AKL S415 Indigenous Language Instructional Strategies: New Course (Twitchell).

- AKL S460 Indigenous Language Field Methods: New Course (Twitchell).
- AKL S475 Indigenous Language Teacher Mentorship: New Course (Twitchell).
- AKL S490 Practicum in Indigenous Language Education: New Course (Twitchell).

K. Krein moved to approve the listed proposals for initial Faculty Senate (FS) review. S. Nagorski seconded. The motion passed with no objections.

Information Systems, Minor. D. Cox noted that this new minor proposal is the reason why some of the Environment proposals (below) are Category A, as they now involve more than one program. (McKenna).

M. Boyer moved to approve the proposal for initial FS review. K. Krein seconded. The motion passed with no objections.

Environmental programs and courses. D. Cox explained that many of these changes result from the program review process last year.

- Environmental Resources, B.S.: Result of program review, edit program description, course designator changes, new Core section, and adding interdisciplinary and field courses (Amundson).
- Environmental Science, B.S.: Result of program review, edit program description, course designator changes, new Core section, eliminate concentration areas, and edit course options (Amundson).
- Environmental Studies, B.A.: Result of program review, edit program description, course designator changes, new Core section, and adding interdisciplinary and field courses (Maier).
- ENVI S313 Sustainable Resource Management: Change course designator (Amundson).
- ENVI S350 Interdisciplinary Perspectives on Climate Change: Change course designator (Amundson).
- ENVS S410/GEOG S410 Advanced Geographic Information Systems: Remove cross-listing, GEOG S410 to be deactivated (Amundson).
- GEOG S309/ENVS S309 Mobile GIS Technology and Applications: Remove cross-listing, GEOG S309 to be deactivated (Amundson).
- GEOG S338/ENVS S338 Introduction to GIS: Remove cross-listing, GEOG S338 to be deactivated (Amundson).

K. Krein moved to approve the listed proposals for initial FS review. J. Fantasia seconded. The motion passed with no objections.

B.L.A. changes. Similar to the Interdisciplinary Studies B.L.A. that passed first reading last month.

- Designated Emphasis, B.L.A. Making changes similar to those in other B.L.A. programs, removing Alaska Native Studies requirement, remove upper-division WRTG designator, and revise language about GERs (Deweese).
- Independent Design, B.L.A.: Making changes similar to those in other B.L.A. programs, removing Alaska Native Studies requirement, remove upper-division WRTG designator, and revise language about GERs (Deweese).

K. Krein moved to approve the two proposals for initial FS review. D. Monteith seconded. The motion passed with no objections.

- ii. Graduate Curriculum Committee (TC 33:50) – L. Richardson brought two proposals for consideration and put them in the Zoom chat session. They will be added to the shared drive after the meeting. One is a proposed FS bylaws change and the other is a policy change about the transfer of graduate credits.

The bylaws change would be to Chapter 2b of the handbook, Section 5, (3) b., regarding the selection of members of the Graduate Curriculum Committee. Currently it states that committee members must be tenured or tenure track faculty members. The committee would like to allow term faculty that are members of Faculty Assembly to serve on that committee. It was noted that changes to the bylaws require following the procedure in Section 6 of that chapter, found on page 25 of the handbook. D. Noon noted that there appears to be consensus that this change would be supported, to we just need to work through the process for amending they bylaws.

L. Richardson reviewed the proposal to add language to the catalog section currently found on page 110 regarding the policy on the transfer of graduate credits within the UA system. The existing and proposed new paragraph are as follows.

“A maximum of 9 (nine) graduate credit hours may be transferred from another accredited institution outside the University of Alaska system if approved by the student’s advisor and the graduate dean.” *(Existing catalog language.)*

“Applicants to UAS programs admitted to the other graduate program from UAA or UAF may transfer up to 15 credits required for the graduate degree or certificate program if approved by the student’s advisor and the graduate dean.” *(Proposed insertion to this section of the catalog.)*

“Applicants to UAS programs admitted to the same graduate program from UAA or UAF may transfer up to two-thirds of the credits required for the graduate degree or certificate program if approved by the student’s advisor and the graduate dean. At least one-third of the credits must be earned at UAS.” *(Existing catalog language.)*

After discussion of the process, *M. Boyer moved to change the catalog policy regarding the transfer of graduate credits currently found on page 110 of the catalog to the language suggested by L. Richardson, F. Wagner seconded. The motion passed with no objections.*

iii. Research and Creative Activities (RCA) Committee – No report.

iv. Sustainability Committee – No report.

b. Other/Shared Governance

i. Regional TLTR (TC 54:25) – Please see the three documents on the shared drive. They have rescinded their original recommendation about not using Zoom in courses due to FERPA concerns. One of the documents has guidance and suggested practices if you are using Zoom in your courses that will help address the FERPA concerns. Please share these with your faculty.

ii. Title IX – No report.

XI. Old Business

a. UAS Mission Statement (TC 57:10) – D. Noon led a review and discussion of the UAS Proposed Mission Version Two document that can be found on the shared drive. K. Carey recently emailed this to the campus community for feedback. It includes proposed metrics, which are required by the Northwest Commission on Colleges and Universities. K. Krein reported that Humanities generally supported this version although some faculty have suggested a few changes. S. Nagorski reported that Natural Sciences and the RCA Committee had concerns about research not being in the mission. Both Natural Sciences and Business and Public Administration faculty raised concerns about the process. D. Noon noted that Chancellor Carey wants the campus community to believe the mission represents our work, and is open to specific suggestions of how to improve it. It was noted that everything in the statement needs to be measurable. Concerns that it might be used in the faculty evaluation process were addressed by clarifying that the Collective

Bargaining Agreement is the authority for the review process. D. Noon will write up a summary of the discussion and send it to everyone.

- b. SAT/ACT/Admission requirements for BA/BS programs (TC 1:16:15) – There was an email sent out recently seeking feedback on two potential changes for bachelor degree program admission requirements. The first change, regarding removing the ACT/SAT testing requirement, has received very positive feedback so far. The second proposal to raise the GPA requirement from a 2.0 to a 2.5 has had much less support. A discussion of the admission requirements for high school versus undergraduates and the GPA requirements at UAA and UAF ensued. It was noted that programs can elect to have a higher GPA requirement, and this would just be the general standard. *J. Ward moved to approve removing the standardized testing requirement for bachelor degree programs while maintaining the current GPA requirement. S. Nagorski seconded. The motion passed without objection.*
- c. ED 122 (TC 1:25:15) – No action needed.

XII. New Business

- a. Rubric/Guidelines for Administrative Reviews (TC 1:25:39) – The UAS committee charge and the guidelines for the reviews are in the shared drive. A. Dewees and members of FA did substantial work on developing the guidelines. D. Noon led a discussion on the reviews, and noted that FA wants consistency on the guidelines, the data being used, and the timelines. It was noted that the plan is to evaluate administrative structures, not individuals, with the goal of seeking efficiencies. FA wants each Faculty Senate to approve the guidelines. *Please discuss the review document with your faculty and be prepared for an up or down vote at the next meeting.*
- b. Electronic alterations to course substitution form (TC 1:58:04) – J. Martin reported that staff at the Sitka campus have asked to modify the form to make it easier to circulate electronically. *S. Nagorski moved to approve altering the form. J. Fantasia seconded. The motion passed with no objections.*
- c. New faculty excellence award for Open Educational Resources (OERs) (TC 1:37:18) – There is a report from J. Lamb on the shared drive with three items for FS consideration regarding OERs. There is a link in the report to an Open Education Draft Strategic Plan for review and comment. J. Lamb is also proposing a new category for the Faculty Excellence Awards in Open Educational Practices, and wants to know if this concept will be supported by FS. The third item is a presentation regarding designating low and no cost materials into the course scheduled. D. Noon asked senators to share this information with their faculty and be prepared to act on it at the next meeting. H. Batchelder noted that both the BOR and FA are supportive of OER efforts, and FA may create a task force dedicated to these efforts.
- d. Wilson Funds maximum award amount (TC 1:43:45) – D. Noon reported that last fall FS decided to reduce the maximum award amount from \$1500 to \$500 for the year and asked if there was interest in doing so again this year. Discussion about the Wilson Fund and the CBA 15.9 funds ensued. The Wilson Fund is a UA Foundation fund and each year a portion of the fund becomes spendable. It can only be used for specific faculty support activities. After discussion, no action was taken. A. Parrish will send a notice out to all faculty about the two sources of faculty professional development funds available through the provost's office, and will provide monthly status reports to FS.
- e. Motion – UAF FS Ad Hoc committee on OER. (See discussion at item c.)
- f. Hank Reichman (TC 1:41:40) – H. Batchelder reported that the UAF senate recently hosted a presentation by Hank Reichman of the American Association of University Professors (AAUP) on the future of academic freedom. He is willing to meet with the UAS FS if we would like about the support available through AAUP. His talk was very well

received at UAF and a recording is available if there is interest. Contact H. Batchelder if interested.

- g. Accelerated masters (TC 1:5745) – There are several documents on the shared drive related to this topic. D. Noon will discuss this proposal with L. Richardson and bring it back to the next meeting.
- XIII. Juneau Business (TC 2:01:40) – H. Batchelder noted that Regents Anderson and O’Neill will be leaving the BOR when their terms expire in June.
- XIV. Adjournment (TC 2:03:40) – *K. Krein moved to adjourn the meeting. The meeting adjourned by unanimous consent.*
- XV. Faculty Discussion