

University of Alaska Southeast
Faculty Senate Meeting Minutes

December 4, 2020, 3:00 – 5:00

President – D. Noon	X
Past President – H. Batchelder	X
President Elect – A. Dewees	
Education – G. Sampson	X
Business & Public Administration – M. Boyer	X
Career Education – J. Fantasia	X
Humanities – K. Krein	X

Juneau Campus – F. Wagner	X
Ketchikan Campus – R. Landis	X
Library – J. Ward	X
Natural Sciences – S. Nagorski	X
Sitka Campus – J. Martin	X
Social Sciences – D. Monteith	X
Vice Provost – M. Haavig	X

Guests: C. Brown, D. Cox, J. Lamb, R. Gilcrist,

- I. **Call to Order** (TC 2:45) – The meeting was called to order at 3:02 PM.
- II. **Introductions** (TC 3:00)
- III. **Announcements** (TC 5:14)
 - a. Reminder: Grades are due at noon on Wednesday, December 16.
 - b. Professional Development funding: \$9000 is still available in the Wilson Fund, and \$19,125.16 is still available in the CBA Article 15.9 Fund. The monthly report on these funds from the provost’s office is on the shared drive.
 - c. The chancellor and the president are encouraging faculty to help publicly recognize the accomplishments of our students and faculty colleagues. K. Jordan and K. Campbell are points of contact if you would like to recognize anyone via social media or by a local press release. R. Gilcrist added that the statewide focus is primarily on student recognition while UAS is looking to highlight students and faculty. M. Haavig shared a link to the new statewide [Did You Know](#) campaign. R. Graham at statewide is the contact for the campaign.
 - d. Collective Bargaining Agreement (CBA) Open Forum (see description [this Google Doc](#) for information) – This is intended to help us as we head into negotiations. C. Brown referred senators to the union newsletters regarding both the negotiating team for the next CBA and the Collective Bargaining Committee.
- IV. **Approval of Agenda** (TC 14:40) – *K. Krein moved to approve the agenda. D. Monteith seconded. The motion passed without objection.*
- V. **Approval of November Meeting Minutes** (TC 15:11) – *J. Fantasia moved to approved the prior meeting minutes. F. Wagner seconded. The motion passed with no objections.*
- VI. **President’s Report** (TC 21:45) – H. Batchelder reported that Faculty Alliance will meet on the eleventh. They are working on the statewide review of administrative structures throughout the system. UAF has hired a contractor to work on a strategic student enrollment initiative. This is a new development and may be helpful to the other MAUs as well.
- VII. **Provost’s Report** (TC 17:45) – The Interim Vice Provost’s report and two supporting documents are in the shared drive. M. Haavig reiterated the importance of having all grades submitted by the deadline to ensure that students do not have problems with their financial aid being processed.
 - With regard to the COVID-19 pandemic, spring and summer semesters are being planned similar to the current semester with an emphasis on distance learning. There

is cautious optimism that the development of vaccines may allow us to offer more face-to-face classes and normal campus support operations in the fall. She expressed appreciation for the way faculty have been flexible in adapting to the challenges we have been facing.

- The expedited review of our academic structure is underway and some responses have been received by the administrators that have been surveyed.
- The Dual Enrollment Workgroup has begun meeting, and an informational document about how they are proceeding can be found [here](#).
- Spring Startup will be held on January 6 and a draft agenda will be out soon. It will include a session on Face-to-Face teaching during a pandemic. The chancellor will review the mission statement development during the large group morning session.

VIII. IT Report (TC 23:27) – C. Bennett’s written update can be found on the shared drive.

IX. CELT Report (TC 23:45) – R. Gilcrist’s written report is on the shared drive. She highlighted the recent survey that was sent to faculty about video creation and editing. Please encourage your faculty to respond so CELT can tailor upcoming workshops better. The Instructional Designer position for Juneau is still open and the recruitment has just been reposted.

X. Committee Reports

a. Standing Committees

- i. Undergraduate Curriculum Committee (UGCC)** (TC 27:20) – Category A Courses for initial Faculty Senate review are listed below and are in D. Cox’s written report on the shared drive. The proposals are grouped for convenience in reviewing.

Alaska Native Language Intensives. D. Cox noted that these courses would be offered in conjunction with accelerated offerings of existing language courses to provide high intensity exposure to each language in a method designed to build fluency more quickly.

- AKL S250 Tlingit Intensive I: New course that would supplement multiple General Education Requirement (GER) courses (Twitchell).
- AKL S251 Tlingit Intensive II: New course that would supplement multiple GER courses (Twitchell).
- AKL S260 Haida Intensive I: New course that would supplement multiple GER courses (Twitchell).
- AKL S261 Haida Intensive II: New course that would supplement multiple GER courses (Twitchell).
- AKL S270 Tsimshian Intensive I: New course that would supplement multiple GER courses (Twitchell).
- AKL S271 Tsimshian Intensive II: New course that would supplement multiple GER courses (Twitchell).

J. Ward moved to approve the six listed proposals for initial Faculty Senate review. D. Monteith seconded. The motion passed with no objections.

Changes to GER courses.

- ART S261 *History of World Art I: Update course description and SLOs (Zacher).
- ART S262 *History of World Art II: Update course description and SLOs (Zacher).
- CHEM S105 *General Chemistry I: Update course description (Hoferkamp).
- COMM S101 *Intro to Mass Communication: Change course designator, add elements to CourseLeaf (Alexander).
- COMM S237 *Interpersonal Communication: Change prerequisite (Deweese).

- GEOL S104 *Physical Geology: Update course description (Nagorski).
- HUM S120 *Cultures and Environments: Update course title, description, and SLOs (Deweese).
- PHIL S301 *Ethics: Update prerequisites (Krein).

A question was raised about whether the designator for HUM S120 should be changed to ENVI. D. Cox will follow up on that concern during the UGCC review of that proposal. *K. Krein moved to approve the eight listed proposals for initial Faculty Senate review. S. Nagorski seconded. The motion passed with no objections.*

PHIL S206 *Symbolic Logic: Deactivate GER

K. Krein noted that the course has not been taught for many years and there are no plans to offer it. *K. Krein moved to approve the proposal for initial Faculty Senate review. S. Nagorski seconded. The motion passed with no objections.*

Update ODS Course Offerings.

- ODS S372 Mountain Studies: Update course title, prerequisite, credits (Krein).
- ODS S37C Ocean Studies: Images of the Environment: New course related to ODS S372 (Wagner).

S. Nagorski noted that it would be helpful if the S372 course retained the descriptive part of the title. D. Cox will bring that to the attention of the UGCC. *D. Monteith moved to approve the proposals for initial Faculty Senate review. J. Fantasia seconded. The motion passed with no objections.*

- ii. **Graduate Curriculum Committee** – A potential change to the Faculty Senate bylaws regarding the composition of the committee is in the shared drive.
 - iii. Research and Creative Activities (RCA) Committee – No report.
 - iv. Sustainability Committee – No report.
- b. Other/Shared Governance
- i. Title IX – No report.

XI. Old Business

- a. **UAS Mission Statement** (TC 44:35) – D. Noon noted that the mission statement will be addressed at Spring Startup in January. Senators engaged in a discussion of the process and expressed confusion about what the current version is and how the process is occurring. The inclusion of research in the mission statement, and what metrics would be used to assess research productivity, are of particular concern. M. Haavig shared the current version in the chat session: *“The University of Alaska Southeast is committed to equity and inclusion in education, offering student-centered learning and engagement in liberal arts, professional, and technical fields on the homelands of the Tlingit, Haida, and Tsimshian peoples. We belong to and serve the coastal environments, cultures, economies, and communities of Alaska through scholarship and creative activity, interdisciplinary education, and workforce development.”* M Haavig noted that after the initial feedback gathering, the intent was to get feedback through governance groups. It appears that process has not worked as intended. D. Noon noted that Faculty Senate had reviewed versions at the October and November meetings. The mission change is necessitated by accreditation and the final revised mission will need to be approved by the Board of Regents. Chancellor Carey wants to have as much buy-in from faculty and staff as possible. After discussion, *K. Krein moved that action on the adoption of the mission be slowed down to allow faculty concerns to be addressed. S. Nagorski and others seconded. No objections to the motion were noted.*

- b. SAT/ACT/Admission requirements for BA/BS programs
- c. Electronic Alterations to the Course Substitution Form.
- d. **TLTR and Open Educational Resources (OERs)** (TC 1:25:07) – J. Lamb currently chairs the TLTR. In March 2020, the group recommended not using the Zoom platform for courses due to FERPA concerns. J. Lamb shared an October 2020 memo from the TLTR revising their Zoom recommendations. He also shared a Best Practices document for using Zoom in instructional settings. Both documents have been added to the shared drive. *S. Nagorski moved to endorse the recommendations in the TLTR guidance document. F. Wagner seconded. The motion passed with no objections.* C. Brown shared a sample disclaimer statement that could be included in a syllabus to help protect faculty using Zoom. The statement has been added to the shared drive and can be found in the November 2020 UNAC newsletter.

J. Lamb's report on Open Education at UAS is in the shared drive, and has links to additional resources. The idea of adding an additional category of Faculty Excellence Awards for Open Educational Practices was discussed, along with concerns about how all of the faculty excellence awards are funded. Action on adopting an additional award category will be taken up at a spring meeting.

XII. New Business

- a. **Accelerated Master's Program Proposal** (TC 1:46:00) – D. Noon referred senators to the draft resolution on the shared drive, and noted that it has also been reviewed by the Graduate Curriculum Committee. The author is L. Picard of UAA. While it does not currently effect UAS, the goal is for the three faculty senates to agree that decisions on these types of program proposals be acted on at the MAU level rather than the Board of Regents. *D. Monteith moved that UAS Faculty Senate approve the resolution. J. Ward seconded. The motion passed with no objections.*
- b. **E-mail to President Pitney** (TC 1:51:10) – D. Noon solicited feedback on the draft communication regarding the lack of consultation in the direct appointment of the chancellor. Senators shared their perspective on whether it should come from the full senate. D. Noon will follow up by email.
- c. **Changes to bylaws** (see item f. below)
 - i. Election procedures
 - ii. Composition of graduate committee
- d. **Joint Resolution on Trauma Informed and Cultural Sensitivity Training** (TC 1:57:38) – K. Spencer of Student Government has asked Faculty Senate to consider joining this effort, and will follow up at a spring meeting.
- e. Motion – UAF FS Ad Hoc committee on OER.
- f. **Faculty Handbook Revision** (TC 1:56:01) – The revision process will get underway in January. The composition of the committee is spelled out in the handbook. This year there will also be changes to the bylaws (agenda item c) which will take additional time to enact.

XIII. Juneau Business

- XIV. Adjournment** (TC 1:59:10) – *F. Wagner moved to adjourn the meeting. S. Nagorski seconded. The meeting adjourned with unanimous consent.*

XV. Faculty Discussion