

**University of Alaska Southeast
Faculty Senate Meeting Notes
January 7, 2022 3:00 – 5:00**

President – A. Dewees	X	Juneau Campus – B. Blitz	X
Past President – D. Noon		Ketchikan Campus – A. Ziegler	X
President Elect – J. Ward		Library – D. Cox for J. Ward	X
Business & Public Administration – M. Boyer	X	Natural Sciences – M. Buzby	X
Career Education – R. Gilcrist for N. Voelckers	X	Sitka Campus – K. LaBounty	X
Education – H. Batchelder	X	Social Sciences – D. Noon	
Humanities – X'unei Lance Twitchell	X	Interim Provost – M. Haavig	X

Guests: K. Criddle (UAF), L. Hoferkamp, T. Lee, L. Medenica, L. Richardson

(Note: *SSD means, "See shared drive".)

I. Call to Order

II. Brief introductions of Faculty Senators and guests (TC 1:14)

III. Approval of Agenda *SSD (TC 3:58) – L. Twitchell moved to approve the agenda. A. Ziegler seconded. The motion passed with no objections.

IV. Approval of December 3, 2021 Meeting Minutes *SSD (TC 5:18) – B. Blitz moved to approve the prior meeting minutes. K. LaBounty seconded. The motion passed with no objections.

V. New Business

a. Curriculum proposals *SSD and CourseLeaf (TC 5:43) – After discussion, K. LaBounty moved to approve the five Category A proposals for final Faculty Senate review. B. Blitz seconded. The following proposals passed final Faculty Senate review by a Zoom chat vote.

- HIST S300
- HUMS S181
- MATH S211
- MATH S212
- SOC S101

K. LaBounty moved to approve the three Category A proposals for initial Faculty Senate review. A. Ziegler seconded. The following proposals passed initial Faculty Senate review by a Zoom chat vote.

- MATH S251
- MATH S252
- STAT S200

b. Proposed Joint Master's Program. *SSD Full proposal in Drive. "To meet growing regional and national needs for forward thinking marine policy, the joint UAF-UAS Master of Marine Policy (MMP) proposes a 30-credit hour non-thesis graduate degree program designed to complement existing University of Alaska graduate programs." "Existing graduate programs at UAF, UAA, or UAS do not provide graduate students with a comprehensive background in the legal and policy context of utilizing and managing

marine social-ecological systems. Consequently, CFOS graduates hired based on technical expertise may be promoted to positions focused on marine policy yet lack formal training in the legal, policy, and cultural aspects of living marine resource management. Based on independent market analysis, it is anticipated that MMP graduates will be well-positioned to compete for marine resource management positions in local, state, federal, and tribal government, agencies, and organizations, non-governmental organizations, and private industry in Alaska and elsewhere.” (TC 19:18) –

Graduate Curriculum Committee Chair Richardson, UAF Professor Criddle, and L. J. Medenica provided background information on the joint proposal. It has been under development for many months and enjoys support from UA system leadership as it meets needs within the state. K. Criddle would be happy to field any questions about the proposal that faculty may have. Senators discussed the proposal at length, particularly with regard to incorporating Indigenous perspectives into the program and the process for moving a joint proposal through the curriculum process. Questions about how the program will be administered between UAS and UAF were also raised. The proposal will be further discussed at the February meeting.

c. Draft Leave of Absence Regulation (any initial feedback to Dean of Students by 1/21)

**SSD. “The purpose of the proposed regulation is to provide a standard approach for students needing to leave the university when a student’s physical, psychological, and/or other extenuating circumstances substantially impair the student’s ability to function safely or successfully as a member of the university community. Once adopted, this regulation is intended to replace retroactive/late withdrawal policies currently used at UAF, UAS and UAA.” (TC 59:05) –*

A. Dewees gave an overview of the proposal. If adopted, it would go into the Student Affairs section of BOR policy. Questions and feedback can be directed to J. Wilson.

d. Confirm representatives to Chancellor’s Retention Workgroup (K. Henrickson, S. Tomczuk, and R. Gilcris). *SSD [Note: the charges for these workgroups was not available, see email correspondence] (TC 1:04:15) – (Discussion on this item included at item f. below.)

e. Add representative from (FS). Nominees:

f. Strategic Enrollment Work Group has one FS designee. Question: does FS want to request additional faculty members or do something different? Nominees:

Senators discussed the composition of the retention workgroup. Concerns were raised that the individuals noted in the correspondence on the shared drive were not aware of these potential assignments. Identifying the work product of previous retention committees was suggested. Only one FS volunteer is needed for the enrollment committee at this time, but FS could request more faculty representation if desired. R. Alexander might be interested. Senators were asked to help find faculty who may have workload space to participate in these groups.

g. Should we bring a formal request to Academic Council through Faculty Alliance so that they can propose improved ways for collaborating across campuses? (TC 1:24:38) –

The Faculty Initiative Fund (FIF) process has highlighted potential administrative issues with collaborative programs, such as how credits will work and how tuition will be distributed between units. M. Haavig noted that provosts are talking about these issues and the three registrars as well. It was suggested that any current practices be cataloged and that any progress made at the Academic Council meetings be shared with FS.

- h.** Should Senate ask for results of past supervisor evaluations, when will these be done next? (TC 1:35:20) –

How best to get formative feedback for deans and directors was discussed. There does not seem to be a standardized, sustainable process at this time. A. Dewees requested feedback on this topic, and will follow up with Chancellor Carey as well.

VI. Old Business

- a.** Provost Assessment Committee (PAC) report and follow up questions for faculty *SSD (PowerPoint) (TC 1:41:12) –

The slide deck on the shared drive helps summarize the General Education Learning Outcomes (GELO) history and next steps. How to continue moving forward with this work was discussed, along with how to improve the process and utilize the data gathered. Faculty are encouraged to participate in the GELO workshops. They look at two of the GELOs each year on a rotating basis, and the workshops have been enjoyable for those who have participated so far. A report about GELO assessment will be part of convocation in the fall.

M. Haavig noted the work being done by a new committee that includes some PAC GELO members as well as faculty who have been part of recent Five Year Program Reviews. They are working on assessment tasks related to our upcoming accreditation site visit. They are also reviewing whether the Student Competencies are relevant or not.

- b.** TLTR (TC 1:51:45) –

Reminder that feedback is being sought on the Remote Test Proctoring overview document. TLTR is also gathering information about local campus TLTRs. A background document with links on both these items can be found in the December meeting folder.

VII. Discussion Items & volunteer opportunities

- a.** Brief discussion about FS goals and tasks for spring
 - i.** Update faculty handbook (FS leadership, M. Chapman and C. Ianuzzi—I requested a DEICS update and if they could propose suggestions for Tenure and Promotion section), review 5Y program review template)
 - ii.** Student success, retention, etc. (In New Business)
 - iii.** Collaboration and sustainability (including evolving partnerships with faculty across the system on programs and course delivery, last year's initial analysis of UAS executive administration as well as new documents about

positions/expenditures/tasks, budgets, etc.) —Should we bring a formal request through Alliance? [in new business]

b. TLTR report feedback: proctoring document and local TLTRs – (See item VI b. above.)

c. Goals and Measures update (*SSD) (TC 1:52:50) –

Please see the document in the shared drive with comments and feedback.

d. Workplace Climate Results Faculty (three items warrant attention; five items were fair to mediocre). <https://uas.alaska.edu/provost/docs/convocation/2022-spring-startup-january/UAS%20Great%20Colleges%20results%20-%20Faculty.pdf> (TC 1:53:10) –

There was a good response rate from faculty. Some of the results may warrant further study. Senators discussed whether a response to the results is needed. A. Dewees will follow up to find out how the survey questions were worded to see if they might be helpful.

VIII. Q&A Interim Provost's Report (M. Haavig) –

The shared drive has an update on the faculty professional development funds administered by the provost's office.

IX. IT Report– (C. Bennett) – Please see the recent email from Cody about Zoom recordings and storage pace.

CELT Report *SSD (R. Gilcrist) (TC 1:25:21) –

Please see the written report in the shared drive. R. Gilcrist noted the ongoing efforts to enhance the [CELT website](#) and the results of the recent faculty survey.

X. Committee Reports

a. Standing Committees

i. Undergraduate Curriculum (D. Cox) –

ii. Graduate Curriculum (L. Richardson) –

iii. Research and Creative Activities (K. Meister) –

iv. Sustainability (H. Pearson) –

b. Other/Shared Governance

i. MPAC

ii. UAS Strategic Plan

iii. Title IX Advisory Committee

iv. The search for UA President is likely coming spring '22; might be time to start a list of faculty to serve in this role.

v. Replacement of Julie H. on Common Calendar Committee.

XI. Announcements

a. Initial provost interviews are happening. Faculty on committee: Chair Piotrowski and Faculty Krein, Batchelder, Ziegler, Smith, & Feero.

b. Facilities requests that we use the form on their page for maintenance issues. Request masks through facilities (Juneau). Do Sitka and Ketchikan faculty know where to get masks? Make sure to get your requests for campus support in with some lead-time (Juneau campus).

XII. Final thoughts and Adjourn (TC 2:02:20) –

M. Buzby moved to adjourn the meeting. R. Gilcrist seconded. The meeting adjourned without objection.

XIII. Faculty Conversation