

University of Alaska Southeast

Faculty Senate Meeting

Minutes

May 6, 2022 (3:00 – 5:00)

|   |   |   |   |
|---|---|---|---|
| President – A. Dewees                                   | X | Juneau Campus – B. Blitz                  | X |
| Past President – D. Noon                                |   | Ketchikan Campus – A. Ziegler             | X |
| President Elect – J. Ward** ( <i>Also See Library</i> ) |   | Library – J. Ward**                       | X |
| Business & Public Administration – M. Boyer             | X | Natural Sciences – M. Buzby               | X |
| Career Education – N. Voelckers                         | X | Sitka Campus – K. LaBounty                | X |
| Education – H. Batchelder                               | X | Social Sciences – W. Urquhart for D. Noon | X |
| Humanities – X'unei Lance Twitchell                     | X | Provost – M. Haavig                       | X |

Guests: R. Gilcrist, E. Hartley

(Note: \*SSD means, "see shared drive".)

**I. Call to Order** – (TC 3:49)

**II. Brief introductions of Faculty Senators and guest Dr. Beth Hartley (Dr. Heather Batchelder will introduce the incoming Faculty Senator for Education)** – (TC 4:00)

**III. Approval of Agenda \*SSD** – (TC 6:09) – *K. LaBounty moved to approve the agenda. B. Blitz seconded. The motion passed with no objections.*

**IV. Faculty Senate President's report on budget and governance.** [Note: Jennifer Ward will start her presidency at the first Faculty Assembly meeting during August's convocation per the Bylaws.] – (TC 7:00) – President Dewees shared a PowerPoint presentation. She reviewed matters relating to academic affairs, faculty affairs, and administrative items that have been addressed by senate during the academic year. She highlighted several items of potential concern with regard to shared governance, including expedited program reviews, faculty representation on committees, direct appointment of administrators with faculty rank, and the lack of systemic evaluation of administrators.

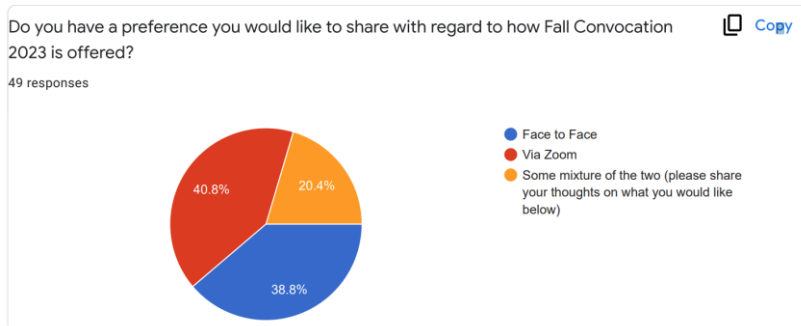
She expressed appreciation for the hard work of the senators, and shared a brief self-evaluation. Senators had questions related to a graph prepared by Faculty Alliance (FA) in advance of an upcoming report. The graph displayed the ratio of administrators to students over time in the UA system and also at UAS. FA will have more information about that report shortly.

**V. Approval of April 1, 2022 Meeting Minutes (with spelling change potentially) \*SSD** – (TC 26:52) – It was noted that the timeline discussed at item 6.b at the April meeting regarding the non-resident surcharge will likely change. A note will be added to those minutes for clarity. *B. Blitz moved to approve the minutes. K. LaBounty seconded. The motion passed with no objections.*

## VI. New Business

### a. In-person Convocation August 16-17—any preferences for workshops?

(Faculty Survey results (note that it only went out to members of Faculty Assembly):



(TC 29:52) – Please let Faculty Senate leadership and the Provost’s Office know if you have any suggested workshops. M. Buzby suggested a discussion regarding disability services and student accommodations.

### b. Faculty Handbook changes, part 2 (the whole document)

(TC 31:28) – A. Dewees noted that the proposed AY 2023 handbook is in the shared drive. B. Blitz moved to pass the changes to the handbook. M. Buzby seconded. Senators voted via a Zoom chat vote. The motion to approve the handbook passed.

### c. Five Year Program review template revisions, the group will be meeting to discuss the 5-year program template in April. (Colleen McKenna, Beth Hartley, Chris Hay-Jahans, Joel Markis, and Kevin Krein are on the committee).

(TC 33:05) M. Haavig noted that the committee met recently and looked at the data packets programs receive to ensure that they correlate with our core objectives. The new template should be ready for the fall.

### d. Items from retention and recruiting committees—Brian Blitz and Rosemarie Alexander-Isett.

(TC 34:12) – A. Dewees reported that R. Alexander’s group has not met. B. Blitz reported that his committee is drafting up recommendations to the Chancellor. J. Wilson and R. Gilcrist serve as co-chairs. One of the likely recommendations will be about requiring cultural awareness training for all faculty and staff.

### e. Would Faculty Senate like to put forth faculty names for the UAS Chancellor search committee at the May meeting? (Chancellor Carey stated her intention to retire in summer of ’23. President Pitney will be determining the timeline and the committee membership).

(TC 36:01) A. Dewees requested feedback from senators on the composition of the search committee, noting that the president will form the committee and that L. Twitchell has expressed willingness to serve. A formal action by senate will help move the process forward. M. Buzby moved that L. Twitchell be recommended to the committee. B. Blitz seconded. Senators discussed the motion. J. Ward is also willing to serve on the

committee. Others might come forth later. *M. Buzby amended her motion to note that Faculty Senate will provide names to be considered for service on the committee. N. Voelckers seconded the amended motion. The motion passed on a Zoom chat vote.* Interested faculty could contact A. Dewees for now, and J. Ward when the next academic year begins. M. Haavig noted that the Position Description is being reviewed by the new Chief Human Resources Officer, M. Dahl. It is expected that the committee will not have as many faculty members as the recent provost's search committee.

**f. Update from dual enrollment committee.**

(TC 41:45) – A. Dewees noted that the UAS data set is small, but there is information regarding Dual Enrollment (DE) students subsequently enrolling in UAS courses, and data regarding DE students becoming full time students. This may represent a recruiting opportunity. M. Buzby sought clarification regarding a recommendation to make a standing Faculty Senate DE committee. It is unclear if this would be in addition to the DE Committee that currently meets monthly. A. Dewees suggested this be discussed in the next Academic Year.

**g. Master Plan [https://uas.alaska.edu/facilities\\_services/docs/master-plan/220429\\_UAS%20CMP%20Final\\_Draft.pdf](https://uas.alaska.edu/facilities_services/docs/master-plan/220429_UAS%20CMP%20Final_Draft.pdf).**

(TC 45:20) – P. Maunu of UAS Facilities circulated the draft plan for review recently. The plan will be forwarded to the Board of Regents (BOR) for action in June. After the plan is adopted, a faculty member will be needed for the Master Plan Implementation Committee. This item requires action in the next Academic Year.

**h. Any other committee updates (Regional TLTR, Sustainability, Curriculum, etc.)**

(TC 47:40) – There are concerns about potential changes in Juneau classrooms related to modifications for hybrid teaching. These include concerns about ergonomics. M. Haavig noted that many of the changes are in response to faculty requests. G. Wright, C. Bennett, and T. Brown are actively involved in these discussions. Changes in technology will also require training to utilize technology.

Mathematics faculty stated a preference that smaller classrooms be considered first for modifications as larger classrooms are better for face to face teaching.

**i. ANSI update (Dr. Brower's departure)**

(TC 58:38 - 4:01) – There are concerns about the leadership of the Alaska Native Success Initiative with Dr. Brower leaving the UA system. Having the new Chief Human Resources Officer, M. Dahl, being appointed Interim Director raises additional concerns. FA will be closely following developments related to the leadership of ANSI.

**j. Opinions on Concur?**

(TC 1:03:53) – Faculty relayed their experiences utilizing the current travel system, and the varied level of support they receive. Annual training was suggested to help faculty use the system with less frustration.

**k. Email to all faculty—what to include?**

(TC 1:08:15) – After a brief discussion, it was decided that it was not worthwhile to send anything to faculty at this time.

**VII. Old Business**

**a. Face-covering and remote work policies and future of other policies**

(TC 1:08:52 - 4:12) – The most recent policy updates from M. Ciri and K. Carey were discussed. M. Haavig clarified that faculty remote work agreements will be needed only for those who intend to live and work outside of their home campus community.

**VIII. Discussion Items & volunteer opportunities - Opportunity to serve on HR focus group (We are seeking focus group representatives from university governance to provide feedback and to be a liaison for governance constituents as we work to enhance employee’s customer service experience with UA HR. The time commitment for representatives is once a month from May through October 2022. Please email Michelle Pope (mlpope@alaska.edu) with the name of your representative by Friday, May 13. Michelle will work with the focus group members to set up a regular meeting time starting the last week of May.) There is no summer workload assigned with this (excerpt from email from Michelle Pope):**

**‘After consulting with UA HR Leadership, we are unable to give a summer additional assignment for this focus group work. However, I think there are a few other options:**

- Appoint a staff member, such as your governance coordinator or staff in the Provost's office, who can temporarily represent faculty interests during the summer. Perhaps they can sit in just for the first few meetings.**
- Faculty representation could start in August when people are back on contract. This will be an iterative process so we can make changes whenever we receive new information or new perspectives as the focus group membership changes.**
- Appoint a faculty member who is on an alternate academic year contract who could represent the faculty perspective for the summer months. This may be someone outside the Faculty Senate membership.’**

(TC 1:13:03) – Senators expressed frustration at the lack of support for faculty participation. K. Smith is willing to serve. She is on a summer contract. No objections were noted to her name being put forth to Alliance.

There are similar frustrations with the statewide Cyber Security group not providing compensation for faculty willing to serve on that committee. S. Feero is considering being part of that effort.

**IX. Q&A Provost’s Report (M. Haavig)**

(TC 1:16:44) – M. Haavig has received a draft report from our mid-cycle Northwest Commission on Colleges and Universities (NWCCU) accreditation team, and is awaiting the final report. The draft report had some helpful ideas that will help us prepare for our full accreditation review in 2026.

**X. IT Report**

**1. CELT Report \*SSD – (R. Gilcrist)**

(TC 1:18:17) – Please see the most recent email from C. Bennett regarding IT news. R. Gilcrist’s CELT report can be found on the shared drive.

**XI. Committee Reports**

**a. Standing Committees - (TC 1:18: 42)**

- i. Undergraduate Curriculum (D. Cox) – SSD**
- ii. Graduate Curriculum (L. Richardson) –**
- iii. Research and Creative Activities (K. Meister) –**
- iv. Title IX**

**b. Other/Shared Governance**

(TC 1:18:48) – Faculty Alliance had a meeting with the NWCCU over concerns about the lack of an all-faculty meeting during the mid-cycle review. The qualifications of Dual Enrollment (DE) instructors were also discussed. This topic of was also discussed at Academic Council. Both NWCCU and Academic Council agreed that the qualifications for instructors need to be the same regardless of whether the course is taught in a high school setting. It was noted that the statewide DE website is not well maintained.

**XII. Announcements**

**a. Facilities requests that we use the form on their page for maintenance issues.**

**b. Please announce committee and Senate representatives for next year:**

(TC 1:24:50)

**• Faculty Senate:**

|   |
|---|
| President – J. Ward                         |
| Past President – A. Dewees*                 |
| President Elect – G. Wright                 |
| Business & Public Administration – M. Boyer |
| Career Education – N. Voelckers             |
| Education – B. Hartley                      |
| Humanities – A. Dewees*                     |

|                                  |
|----------------------------------|
| Juneau Campus – X’unei Twitchell |
| Ketchikan Campus – A. Ziegler    |
| Library – J. Lamb                |
| Natural Sciences – L. Hoferkamp  |
| Sitka Campus – J. Liddle         |
| Social Sciences – D. Noon        |
| Provost – M. Haavig              |

\*Serving in two roles.

- Common Calendar Committee: Kathy DiLorenzo**
- Master Plan Implementation Committee: (Representative still needed)**
- CELT Liaison: Representative still needed.**  
[https://docs.google.com/document/d/1YH4iHLOp9cdv3bcA6DjqEsW0VR4b\\_IQg7a2adiGUjK0/edit](https://docs.google.com/document/d/1YH4iHLOp9cdv3bcA6DjqEsW0VR4b_IQg7a2adiGUjK0/edit)
- Statewide Cyber Security Review (Faculty Alliance—workload comment) : –**  
(See item VIII.)

- **HR Focus Group: Kristy Smith** – (See item VIII.)

### **XIII. Final thoughts and Adjourn**

(TC 1:26:34) – A. Dewees suggested senators share the UNAC report that is on the shared drive with their constituents. M. Buzby reported that the Common Calendar Committee has explored the possibility of shared dates for “May-mester” type course scheduling, but that there are not enough commonalities to make it feasible. M. Buzby expressed appreciation to President Dewees for her service and her dedication to shared governance. *B. Blitz moved to adjourn the meeting. M. Buzby seconded. The meeting adjourned without objection.*

### **XIV. Faculty Conversation**