

**University of Alaska Southeast
Faculty Senate
NOTES
February 3, 2023
3-5 PM, Library Room 211
And via Zoom**

President, Jennifer Ward*	x	Juneau Campus, X'unei Lance Twitchell	x
Past President, Andrea Dewees**	x	Ketchikan Campus, Ali Ziegler	x
President-Elect, Glenn Wright*	x	Library, Jonas Lamb	x
Business / PADM, Mike Boyer	x	Natural Sciences, Lisa Hoferkamp	x
Career Education, Neil Voelckers	x	Sitka Campus, Joe Liddle	x
Education, Beth Hartley	x	Social Sciences, Dave Noon	x
Humanities, Andrea Dewees**	**	Provost, Maren Haavig*	x

Academic and Faculty Affairs, A. Parrish*

*=non-voting

**=dual roles

Guests: D. Cox, J. Dumesnil, L.J. Medenica

- I. Call to order** (TC 0:37)
- II. Roll call** (TC 0:59)
- III. Approval of Agenda for today's meeting**
(TC 2:25) – *J. Lamb moved to approve the meeting agenda. B. Hartley seconded. The motion passed without objection.*
- IV. Approval of Minutes from December meeting**
(TC 3:38) – *A. Ziegler moved to approve the prior meeting minutes. N. Voelckers seconded. The motion passed without objection.*
- V. Housekeeping** (TC 6:17)
- VI. Senate President's [Report](#)**
(TC 6:25) – President Ward highlighted the following from her written report on the Google Drive.
 - The fourth chancellor candidate is on campus, and the fifth and final candidate will visit next week. There is a link to the search website in the report. The committee will

solicit feedback and prepare a recommendation to President Pitney. Please submit your feedback by the end of next week.

- The Communication Pathways Working Group met last month, and is deciding whether or not to continue meeting. The lack of communication with the Board of Regents (BOR) remains frustrating. New BOR members are coming on and onboarding materials, including a suggested reading list on shared governance issues, are being provided to them. Faculty continue to strive to be involved earlier in decisions.
- Recent concerns about potential FERPA violations in a UAS faculty member's classes have been reviewed and found not to have merit. An issue that came to light is a clause in the UAS faculty handbook that puts the burden on faculty to ensure that students in the class are registered. This will be reviewed as part of the handbook review process this spring.

VII. New Business

A. OE credits transfer [policy inconsistency](#)

(TC 21:48) – M. Buzby spotted a difference between the UAS catalog and the Faculty Handbook with regard to how Occupational Endorsement credit hours transfer between programs. Provost Haavig noted that the catalog is likely more up to date, and T. Lee would have the best information. J. Ward suggested that this item also be reviewed by the Faculty Handbook Committee.

B. Egan Wing Exhibit Policy

(TC 24:38) – J. Ward and J. Lamb provided information about a recent exhibit in the Egan Wing hallway that pointed out a lack of policy regarding non-library exhibit spaces. The exhibit contained images that triggered at least one individual and may have elicited a community complaint. Senators discussed what happened, the value of the event, ways to be better prepared for future events, and who would have authority for a campus wide policy. J. Lamb offered to create a draft policy that senate could review and with a goal of presenting it to administration for consideration.

C. House Bill 9 - Faculty Regent

1. [Faculty Alliance Support Letter](#) (signed letter sent to Rep. Carrick)

(TC 44:03) – J. Ward referred senators to the Faculty Alliance (FA) support letter, noting that the house sponsor has changed since the previous session. G. Wright shared his legislative insights. Rep. Carrick is not in the majority which reduces the likelihood of the bill moving forward. He suggested contacting the house and senate members from each campus district to endorse the bill. J. Ward will draft a communication to that effect that could be sent from Faculty Senate.

VIII. Old Business

A. Tenure & Promotion file review virtual discussion (Ziegler, Wright)

1. Results of polling faculty on Gmail tools use

(TC 48:38) – G. Wright gave an overview of the information he gathered from the recent survey. He noted that most faculty are comfortable with various online tools and technology, but some voiced concerns regarding data privacy and security. A. Ziegler reported similar feedback from her faculty. G. Wright gave an overview of his vision of using Google Drive with access permissions granted/withdrawn to the appropriate people during each phase of the review cycle. A potential trial run where faculty could opt out of the digital process was suggested. Ensuring that files are only available to the appropriate reviewers was reiterated. G. Wright will follow up with provost's office staff.

Concerns were raised by Natural Sciences faculty about using Google Docs, particularly around formatting and possible document changes. L. Hoferkamp stated that they are generally supportive but concerned about the transition and the lack of support staff.

The difference between the comprehensive review files prepared by faculty and the Academic Record Files maintained in each academic unit was briefly touched upon.

B. Communication Pathways Governance Committee (report on January meeting Dewees, Ward)

(TC 1:05:01) – Please see president's report at agenda item VI.

C. OER and Course Material Adoption Trends Research Collaboration (Lamb) Questions for Jonas?

1. [one page research proposal](#)

2. Additional info and answers to FAQ in [Open UAS Report Nov 2022](#)

(TC 1:05:08) – J. Lamb reported that he has received some questions from faculty about the potential research project, and updated the FAQ document in response. He has briefly discussed it with the provost and Institutional Research, but there has not been any recent follow up from the research team.

D. Response to memo re [Staff/Admin positions](#)

1. Chancellor Carey responded to our request for more info

(TC 1:06:13) – J. Ward received a brief response from the chancellor. FS leadership continues to discuss this with the provost.

E. FYI: CBA Funds, Spring round for RFPs (note the limit is \$1,500 per AY)

(TC 1:07:35) – J. Ward clarified that faculty can apply once per academic year. The provost's office will ensure that CBA Article 5 funds will not be swept at the end of the fiscal year.

F. FYI: Faculty Initiative Funds Awarded

- 1. Thank you to all reviewers, and especially to UAS Reviewers Heather Batchelder and Charmaine Robinson!**
- 2. List of UAS Projects AY23 Faculty Initiative Fund–Congratulations!**
 - a) Building a community-based, pre-college STEM pathway for higher education achievement in rural Southeast Alaska **PI: Sanjay Pyare, UAS Professor of Environmental Science / Co-PI: Kevin Maier UAS Professor of English**
 - b) Strengthening Placement into First Year Writing: A Tier I Faculty Initiative Fund Proposal to Close Equity Gaps and Increase Student Success Across the University of Alaska System **PI: Carrie Aldrich, Ph.D., Associate Professor of Writing, UAA Jay Szczepanski II, Assistant Professor of English, UAS**
 - c) Indigenous Language literacy collection for the Alaska Library Catalog. **PI: David Cox, MSLIS, Assistant Professor and Technical Services Librarian, UAS**
 - d) Supporting Interdisciplinary Undergraduate Research in Political Oceanography **PI: Glenn Wright, Associate Professor of Political Science, UAS Co-PI: Michael Navarro, Assistant Professor of Marine Fisheries, UAS**
 - e) Establishing an undergraduate toxin monitoring program in a changing glacial fjord system **PI: John Harley, Assistant Research Professor, Alaska Coastal Rainforest Center, Department of Natural Sciences, UAS**
 - f) Growing Alaska’s Teacher Workforce: Establishing Registered Apprenticeship Programs to Support High Quality Teacher Preparation **PI: Kitty Deal, PhD, CRC, Professor of Education, Kodiak, AK**

(TC 1:09:37) – J. Ward expressed appreciation to H. Batchelder and C. Robinson for their service, and congratulated all the recipients.

G. Outer Coast follow up questions (answered in Provost Report-next item)

(TC 1:46:40) – (Also see Provost’s report below at item IX.) L. Twitchell provided additional information about the Outer Coast program. He has been involved with this effort for some time. He is supportive of UAS helping to foster them and does not see them as competing with UAS.

IX. Provost Report

(TC 1:10:25) – M. Haavig referred to her written report on the shared drive. She noted that Dean Silkaitis will keep the Arts & Sciences Dean’s Council updated with regard to the relationship with Outer Coast.

The provost's website has been updated to reflect that program Annual Assessment Reports will require a response from the dean/director.

Provost Haavig further discussed the relationship between Outer Coast and addressed questions with regard to curriculum and adjunct review processes. UAS will be sponsoring Outer Coast as they work toward their own accreditation, and many of the processes will be similar to those used for Dual Enrollment courses. Details are still being worked out and may involve faculty work after the contract period is over. NWCCU is aware and providing some guidance. UAS hopes for a strong partnership that would allow students to continue their education at UAS if they complete their AA degree through Outer Coast.

X. Committee Reports

A. CELT & TLTR [Report](#) (Dumesnil)

(TC 1:22:22) – J. Dumesnil reported that they are recruiting an Instructional Designer in Juneau. The Position Description is currently being reworked. UAS purchased an institutional membership in the [Online Learning Consortium](#) which includes free webinars and reduced pricing on workshops. UAS now has a subscription to 3Play Media for closed-captioning videos, and J. Ingman is the best contact person for questions. We have also purchased Respondus and Screencast-o-Matic, but the interface with BlackBoard is still being worked on. Please check the [CELT events](#) calendar. The [CELT knowledge base](#) is a great resource for faculty.

B. IT [Report](#) (Cody B.)

(TC 1:26:59) – C. Bennett's written report is on the shared drive. Please keep in mind that cloud storage is becoming an issue for Zoom and other technology services.

J. Ward noted that S. Feero will have more information about course storage policies at the next meeting.

C. RCAC (Robinson) (TC 1:28:10)

- 1. RCAC has announced 8 awardees for the URECA award. We **tentatively chose the date of Thursday April 6th for the URECA symposium. More coming soon on the symposium!***

D. UGCC (Cox) - [Report for Feb meeting](#)

(TC 1:32:35) – D. Cox reviewed the eight proposals for final Faculty Senate approval.

CHEM S105 *General Chemistry I. Category A. GER. Update description. (Hoferkamp)

CHEM S105L *General Chemistry I Laboratory. Category A. GER. Update description. (Hoferkamp)

CHEM S106 *General Chemistry II. Category A. GER. Update description. (Hoferkamp)

CHEM S106L *General Chemistry II Laboratory. Category A. GER. Update description. (Hoferkamp)

J. Lamb moved to approve the four proposals for final Faculty Senate reading. L.

Twitchell seconded. The proposals were passed with no objections.

MATH S253 *Calculus III. Category A. Proposed for (official/listed) Math GER approval. (Blitz)

L. Hoferkamp moved to approve the proposal for final Faculty Senate reading. J. Lamb seconded. The proposal were passed with no objections.

PS S201 *Comparative Politics. Category A. GER. Formerly PS S202: Comparative Politics: Contemporary Doctrines and Structure; major updates throughout to align with UAF. (Wright)

PS S458 Comparative Environmental Politics. Category A. Formerly called Environmental Politics; major updates throughout to align with UAF. (Wright)

PS S462 Alaska Government and Politics. Category A. Formerly PS S313: Alaska Politics and Government; major updates throughout to align with UAF. (Wright)

B. Hartley moved to approve the three proposals for final Faculty Senate reading. N. Voelckers seconded. The proposals were passed with no objections.

E. Graduate Curriculum Committee (Medenica) – Masters in Marine Policy update [Report](#), [notes from GC mtg](#).

(TC 1:28:30) – L.J. Medenica reported that the UAS Graduate Curriculum Committee accepted the minor changes in the Masters of Marine Policy joint program with UAF. The proposal adds a capstone course. It has been approved through UAF as well. The Steering Committee for the program has not yet been finalized. G. Wright reported that students are enrolled and others are in the admission process. *This serves as a second Faculty Senate reading.*

F. Sustainability (Wagner) – (TC 1:37:50)

- 1. Sustainability met on January 20th. We're moving ahead with plans for a recommendation to FS about a new shuttle, and likewise are working on a climate stories event for Earth Day. We meet again on 2/10.*

G. UAS Chancellor's Advisory Committee on Diversity, Equity, Inclusion, & Cultural Safety Report ([Memo UAS Student Government Resolution 2021-17: In Support of Adding a Racial and Ethnic Harassment Statement to the Student Code of Conduct](#))

(TC 1:38:15) – The Student Government memo has been added to the meeting folder on the shared drive. G. Wright noted that it was passed some time ago.

- 1. [Letter to governance groups](#) on BOR response to discrimination concerns**

(TC 1:40:30) – The committee sent the letter to UAS governance groups to address the inadequate response from S. Buretta to their October communication. J. Ward expressed appreciation for the work of the committee in helping to bring light to the issue and their ongoing work in support of all students.

2. Proposed Updates to Handbook (Nov and Dec)

(TC 1:43:38) – J. Ward noted that proposals are in addition to those passed previously. *President Ward asked senators to bring the proposed updates to their faculty and be prepared to vote on them at the next meeting.*

XI. Announcements / Celebrations of Accomplishments / Other

(TC 1:51:00) – A. Dewees noted the issues we are having with retaining students and inquired about an upcoming student success presentation. M. Haavig noted that L. Klein recently shared [materials from the fall visit of Drew Koch of the Gardner Institute](#), noting that he will be joining Chancellor’s Cabinet via Zoom on February 13.

XII. Adjourn – (TC 1:54:39) *J. Lamb moved to adjourn the meeting. N. Voelckers seconded. The meeting adjourned without objection.*

XIII. Faculty Conversation