

**University of Alaska Southeast
Faculty Senate
NOTES**

**May 5, 2023
3-5pm, Library Room 211
And via Zoom**

| | | | |
|----------------------------------|----|---------------------------------------|---|
| President, Jennifer Ward* | x | Juneau Campus, X'unei Lance Twitchell | |
| Past President, Andrea Dewees** | ** | Ketchikan Campus, Ali Ziegler | x |
| President-Elect, Glenn Wright* | x | Library, Jonas Lamb | x |
| Business / PADM, Mike Boyer | x | Natural Sciences, Lisa Hoferkamp | x |
| Career Education, Neil Voelckers | x | Sitka Campus, Joe Liddle | x |
| Education, Beth Hartley | x | Social Sciences, Dave Noon | x |
| Humanities, Andrea Dewees** | x | Provost, Maren Haavig* | |

*=non-voting

**=dual roles

Guests: B. Blitz, D. Cox, M. Dolese, K. Polanska, F. Wagner

- I. **Call to order** (Zoom Recording Count [ZRC] 0:00)
- II. **Roll call and introductions of AY 24 senators** (ZRC 0:28)
- III. **Approval of Agenda for today's meeting***

A. *Can we do UGCC report first, then Sustainability Comm. item?

(ZRC 3:29) – J. Ward requested that the agenda be revised to move the reports from the Undergraduate Curriculum Committee and the Sustainability Committee to immediately follow this agenda item. *J. Lamb moved to approve the revised agenda. A. Dewees seconded. The motion carried.*

B. [UGCC Committee Report](#)

(ZRC 04:15) Chair Cox's report is on the shared drive. J. Ward noted that there is one Category A proposal for review by senate today, the Minor in Spanish.

A. Ziegler moved to approve the Spanish Minor proposal for second Faculty Senate (FS) reading. J. Lamb seconded. The proposal passed second reading.

D. Cox noted that there is a motion to add policy language back to the catalog limiting the number of Physical Education (PE) credits that can apply to degrees to a maximum of eight. This was an existing policy that was inadvertently left out of the catalog when the transition to CourseLeaf was made. The policy has continued to be enforced in DegreeWorks.

B. Hartley moved to add the following policy language back to the catalog: Degree students may not apply more than 8 credits in PE toward a degree. A. Dewees seconded. The motion passed.

The Sitka campus has selected new term faculty member L. Gibes as the UGCC representative. A careful reading of the bylaws allows a representative who is not a member of Faculty Assembly to serve as a non-voting campus representative. In the interest of transparency, the UGCC wanted to ensure that senate was informed. No concerns were raised by senators about Professor Gibes serving on the committee despite not being a member of Faculty Assembly.

D. Cox noted that there are several information-only items in his written report. Senators expressed appreciation for the great job Professor Cox has done chairing this important committee the past three years.

C. Sustainability Committee

(ZRC 21:15) – Sustainability Committee chair F. Wagner gave an overview of a [Memo](#) to senate recommending that the current UAS diesel shuttle be replaced with two electric models, and that a consultant be hired for transition planning purposes. He noted that Facilities Services is represented on the committee and is supportive. He has also discussed funding with Vice Chancellor Ciri. Senators discussed whether to endorse the memo. Topics included the current lack of shuttle service for students at the Technical Education Center downtown and the need for shuttle funding to be clarified. The lack of a safe and easy walking route to the Anderson Building was also discussed. After discussion, *J. Lamb moved to endorse the memo with additional clarification that the consultant would identify funding sources. A. Dewees seconded. The motion passed on a Zoom chat vote.*

IV. Approval of Minutes from April meeting (ZRC 41:05) – J. Lamb moved to approve the prior meeting minutes. N. Voelckers seconded. The motion passed without objection.

V. New Business

A. Electric Autos Sustainability Committee [Memo](#) (Wagner) – (Discussed earlier in meeting.)

B. MBS/Barnes & Noble and [Inclusive Access Program](#) (FYI) (ZRC 43:31) – J. Lamb referred senators to a document in the shared drive about this topic. He provided background for senators as an informational item. Textbook publishers are developing new marketing programs that faculty should be aware of. They sound like open access resources but may limit what texts and other academic resources faculty members can choose. They may also hinder other low or no cost options for students. J. Lamb will keep Provost Haavig and Faculty Senate apprised of new developments, but wanted to make sure faculty are aware since at first glance, these new programs may sound very appealing.

VI. Old Business

A. We still need nominations for faculty senate president elect. (ZRC 48:05) – No new nominations were forthcoming. This will need to be addressed at Faculty Assembly in August before any FS business can be conducted.

B. Announcement: TLTR is looking for new chairs for next year (ZRC 49:23) – J. Ward noted J. Dumesnil's CELT and TLTR report, which is found below at item IX.B. President Ward highlighted the need for new chairs as both J. Dumesnil and J. Ingman (staff) are overloaded. Senators discussed the workings and structure of TLTR over the years.

C. Faculty Handbook Review (VOTE)

https://docs.google.com/document/d/12cjZISdABGUпкаogZwbigi5-iZB_7VFi/edit?usp=share_link&oid=116344680614825924856&rtpof=true&sd=true

https://docs.google.com/document/d/1RJJDHfSV1c0YJ-nnP2suGAAW_tBNZRCJw/edit?usp=share_link&oid=116344680614825924856&rtpof=true&sd=true

(ZRC 56:33) – President Ward summarized the changes to the document.

- Pronouns have been updated throughout to be non-binary.
- The Scholarship of Teaching and Learning Matrix has been updated.
- The Faculty Electronic Evaluation File section has been further clarified by G. Wright in response to questions.
- Some approved changes had to be rolled back as they referred to external documents and therefore could not be edited.

J. Lamb moved to approve the handbook revisions. A. Dewees seconded. The motion passed without objection.

D. Process for handling funds for PD (ZRC 1:04:50) – A draft policy regarding how professional development funds will be utilized and carried forward at UAS has been reviewed by J. Ward and J. Dumesnil. The goal is for the process to be transparent to faculty. *J. Ward will follow up to get the policy finalized and circulated to senators.*

VII. Provost Report – (No report. Provost Haavig is traveling for Sitka and Ketchikan commencement ceremonies.)

VIII. Senate President's [May Report](#) (ZRC 1:07:12) – President Ward referred to her written report on the shared drive.

- She attended the final Juneau Campus Advisory Committee meeting of the year and was able to announce the large number of faculty promotions and sabbaticals awarded.

- Please come help celebrate our Faculty Excellence Award winners on Monday. Chancellor Carey's retirement celebration will be held afterwards.
- J. Ward expressed appreciation to all who have served on FS or faculty committees this year. She will serve next year as Faculty Alliance President, and encouraged all to feel free to bring any concerns forward. Senators expressed appreciation for her dedicated service this year.
- The Open Enrollment deadline is at 5:00 today, so take care of that now if needed.
- Senators discussed the land issues mentioned in her report and the back pay that will happen due to the budget being passed.

IX. Committee Reports

A. Faculty Handbook Committee Report

(See item VI. C.)

B. CELT & TLTR Report (Dumesnil)

- **Ramona Broussard accepted the Instructor Designer position in Juneau. She starts 5/23.**
- **Accessibility was a main focus for CELT support this year and we anticipate that continuing next year.**
- **Both ScreenPal (formerly Screencast-o-matic) and Respondus Lockdown Browser and Monitor are operational.**
- **Regional TLTR is co-chaired by one faculty member and one staff member. This year the co-chairs were John Ingman and Jill Dumesnil. Both are staying on TLTR, but neither has the workload bandwidth to chair. Interested faculty members should contact Faculty Senate President, Jennifer Ward.**

(Also see item VI. B.)

C. IT Report (Cody B.) – (No report.)

D. RCAC (Robinson) – (No report.)

E. UGCC (Cox) [Report](#) – (See item III. B.)

F. Grad CC (Medenica) – (No report.)

G. Sustainability (Wagner) (see new business) – (See item III. C.)

H. UAS Chancellor's Advisory Committee on Diversity, Equity, Inclusion, & Cultural Safety Report [see communication](#) (ZRC 1:19:04) – President Ward shared the information from M. Trafton. At this time the year end committee report is not available. Two faculty members are interested in representing the Sitka campus next year. There is not a clear process for selecting members. The committee is organized by the chancellor, so might be addressed in the coming academic year when A. Palmer assumes that role.

- X. **Announcements / Celebrations of Accomplishments / Other** (ZRC 1:21:57) – Look for a recent email from A. Parrish with details about Sunday’s Juneau commencement ceremonies.
- XI. **Adjourn** – (ZRC 1:23:14) – The meeting adjourned by unanimous consent.
- XII. **Faculty Conversation**