



# UNIVERSITY OF ALASKA

## A Multi-Campus System

### Student Financial Aid Satisfactory Academic Progress Statement

In order to receive financial aid from any of the Federal aid programs, the State of Alaska loan and grant programs or from institutional funds, a student must be **fully** admitted to an eligible degree or certificate program. In addition, the student must maintain satisfactory academic progress toward his/her educational goal as defined below:

1. Federal regulations found in 34 CFR 668.16 (e) require, as a condition to participation in federal student aid program, that the University have a satisfactory academic progress (SAP) policy that monitors
  - a. Quality—this is monitored by the cumulative grade point average (GPA). To maintain eligibility for financial aid students must stay in good academic standing by maintaining a 2.0 cumulative GPA. Since this is monitored by the Registrar's office, it will not be monitored separately by the financial aid office.
  - b. Quantity—this is monitored by evaluating the percentage of attempted credits in which passing grades are earned. The minimum satisfactory completion rate is 75%. Passing grades for this purpose are letter grades of A, B, C, D, or P. This is an ongoing average, and not a semester or annual percentage.
  - c. Maximum Timeframe—The final component requires that students complete their degree program within 150% of the required credits of the program. For example, if you are in a Bachelor Program that requires 120 credits to graduate, you may receive funding for the first 180 credits attempted.
2. Academic progress will be reviewed at the end of each spring semester to ensure that the student has completed 75% of attempted credits at the University of Alaska.
3. In addition to the annual evaluation, some students may be evaluated on a semester basis. These include but are not limited to students who are on an approved appeal, students who have exceeded 150% time frame and been granted an extension, students in a probationary status, and those who do either an official or unofficial total withdrawal.
4. If a student's ineligibility is based on academic performance at the University of Alaska that is more than five academic years in the past, then the student will be placed on probation for their first term of re-attendance. If the student is unable to bring the overall percentage to a satisfactory level within one semester the student may continue on probation provided that they complete at least 75% of the credits in each semester.
5. Grades of AU, DF, F, I, W, NB, NC and NP indicate unsatisfactory completion of courses for financial aid purposes. DF grades assigned for thesis work in progress will be allowed as satisfactory for one year only. Failure of a student to satisfactorily complete the required number of credits during the academic year will result in the suspension of most types of financial aid.
6. First-time freshmen and transfer students with no prior academic history within the University of Alaska system are considered to be making satisfactory academic progress for the first semester of enrollment.
7. Satisfactory academic progress must be maintained even during terms in which aid is not received.
8. Withdrawal from all courses for any semester will result in suspension of financial aid. Total withdrawal is defined as earning no credits in that semester. This can be either from official withdrawal or unofficial withdrawal which is earning no credits and receiving grades of AU, F,W, NB, NC or NP. Receiving grades of I or DF will not be considered as total withdrawal.
9. Academic Disqualification, Dismissal or Removal from Program will result in immediate loss of aid.

**Incomplete Grades:** Incomplete courses will not be considered complete until official confirmation has been received in the Financial Aid Office showing satisfactory completion of the incomplete with a passing grade.

**Repeat Courses:** Repeated courses that are required for a student's degree program count toward the minimum credit hour load required for aid during a given semester.

**Remedial Coursework:** Students who enroll in remedial coursework (less than 100 level) may receive financial aid.

**Telecourses and Distance Delivered Courses:** These courses count toward the credit hour load and may be used to fulfill credit hour requirements for financial aid if the courses are required for a student's degree program. *Note: Students are still required to complete these classes within the term that they enroll (year-long correspondence courses are NOT eligible for financial aid).*

**Challenge courses and 500-level courses:** These courses are **NOT fundable** by any type of financial aid.

**Withdrawals:** Students who totally withdraw from the university, after receiving financial aid, will be suspended from receiving future financial aid and may be liable for refunds and/or return of Title IV funds (refer to the **Financial Aid** section of your campus's course catalog for information on refunds and return of Title IV funds).

**Institutional Funds:** Students receiving scholarships, grants, or tuition waivers from UA are expected to meet the satisfactory academic progress requirements listed in this document. Please be advised, however, that some scholarships and waivers require a higher GPA for continued receipt; requirements for scholarships will be stipulated in the UA scholarship information packet.

**Other Sources of Aid:** Students receiving scholarships or financial aid from such sources as BIA, regional and village corporations, civic groups, and private organizations are expected to meet the satisfactory academic progress requirements of UA unless the agency or group instructs the Financial Aid Office, in writing, to waive our requirements for these specific funds.

**Notification:** Notifications regarding satisfactory academic progress and appeal decisions will typically be emailed to the University assigned email address.

**Financial Aid Probation:** A student in good standing who falls below the minimum percentage of cumulative credits will be placed on probation if, in the most recent semester, he or she has completed at least 75% of the credits attempted. Students on probation will be monitored every semester until they are back in good standing.

**Financial Aid Suspension:** Financial aid suspension will result from:

1. Failure to complete the minimum percentage of credits required.
2. Academic Disqualification, Dismissal, or removed from program as defined by the catalog.
3. Exceeding the maximum number of credits allowed for the student's program prior to graduation.
4. Failure to meet the requirements of an appeal approval. A student, who is suspended again after failing to meet these requirements, **MUST** attend on his/her own without financial aid and earn the required cumulative GPA in order to regain eligibility (see **Reinstatement** below). *Subsequent appeals may be considered if a student has experienced unusual, extenuating circumstances.*

**Appeals:** A student whose financial aid has been suspended may appeal that decision. Appeals should be directed to the Financial Aid Office. Appeal forms are available in the Financial Aid Office or under the "Forms" section on each campus's web page. Written documentation is required for appeals for financial aid reinstatement. The Financial Aid Office will review all appeals to determine whether reinstatement of aid will be granted. If the appeal is approved, the student will be placed on financial aid probation and evaluated each semester. Continued funding will be based on passing 75% of the credits attempted each semester or regaining eligibility under the policy.

**Reinstatement:** A student who does not wish to appeal or whose appeal has been denied may regain eligibility by attending course(s) without financial aid. The student will be reinstated once the 75% cumulative completion rate has been reached and the student is in good academic standing with the University.

**Disbursements:** Funds cannot be disbursed for prior semesters when a student had failed to maintain satisfactory academic progress. Approval of appeals is for the semester of the appeal only and not for a preceding term.