

11066 Auke Lake Way Juneau, Alaska 99801 Tel: (907) 796-6400 Toll Free: 1-877-465-6400 uas.alaska.edu

## Access a virtual machine using VMware Horizon Client

Your virtual machine can be accessed by installing the desktop version of VMware Horizon Client. To access your virtual machine:

- 1. Connect to the UAS network, either the campus network or via VPN.
- 2. In any browser, go to https://mydesktop.uas.alaska.edu,
- 3. Click the Horizon Client link, determined by your browser.
- 4. Download and install the appropriate client for your operating system.
- 5. Once the client has been installed, launch the program.
- 6. Click the **plus button** to add a New Server.



7. In the text field, enter mydesktop.uas.alaska.edu and click the Connect button.



8. Log in with your UA Username/password. Set the Domain to UA.

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vm	<b>vare</b> Horizo	n	
	Server:	https://mydesktop.uas.alaska.edu	
	User name:	mcarte32	]
	Password:	1	]
	Domain:	UA 🗸	]
		Login	Cancel



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 In the future you should see the server populate when you launch VMware Horizon Client.



Before logging to the Employees build the first time, the Helpdesk recommends setting the desktop to the fullscreen option.

1. Click the gear in the top, right corner.



2. Select Employees and change Display to Fullscreen, then click OK.

VMware Horizon Client			<b>—</b> ×
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Real-Time Audio-Video	Employees		
🚺 Sharing	<u> </u>		
📮 Employees	Connect View (		
🕎 Student	Connect via:		
	Display:	All Monitors 🔹	
		All Monitors	
	Autoconnect	Window - Large	
	Allow display (	Window - Small Custom	
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	Display settings		

Please contact the UAS Helpdesk at <u>uas.helpdesk@alaska.edu</u> or by phone at 907-796-6400 if you have any questions.