

**Memorandum of Agreement and Action**  
**Between the University of Alaska Southeast and the Juneau School District**  
**May 8, 2012**

The purpose of this agreement between the University of Alaska Southeast and the Juneau School District is to improve student achievement through organizational collaboration. It is intended to help sustain a long-term institutional relationship that is committed to an aligned and effective preK-20 system of educational excellence. This agreement sets out a framework that is intended to guide a number of existing efforts, as well as mutually agreed upon new initiatives. The agreement is not intended to be exhaustive.

(\* indicates new initiatives)

**I. Dedicated Funds**

- a. **College Connection Scholarship.** JSD annually budgets \$10,000 to pay UAS tuition for JSD high school students who exhaust their school's offerings. (Contact: Carin Smolin, JSD)
- b. **Early Scholars.** UAS annually budgets \$10,000 to support the Early Scholars and Heritage Honors Programs, under a separate MOA. (Contact: Joe Nelson, UAS; Karina Reyes, JDHS; Rhonda Hickok, TMHS)
- c. **\*After School Programs.** Annual donation (\$5,000 each) to the middle school before and after school programs operated by Catholic Community Services. (Contact: John Pugh, UAS; Laury Scandling, JSD)

**II. Professional Development**

- a. UAS Hosts **SAT and ACT Fall Workshops** annually. (Contact: Amanda Triplett, UAS)
- b. **\*Collaborate** when appropriate around **AVID (Advancement Via Individual Determination)** training and information. (Contact: Joe Nelson, UAS; Laury Scandling or Glenn Gelbrich, JSD)
- c. Increase utilization of the **UAS Professional Education Center**, as appropriate. (Contact: Cathy Thomas, UAS; Patty Newman, JSD)
- d. **\*Participate in conferences** together, as appropriate.
- e. Notify each other of local, upcoming professional development that could include staff from either entity. (Contact: Patty Newman, JSD)
- f. **\*Hold annual joint cultural orientation for new teachers and faculty**, as feasible, and extend those instructors' learning throughout the year through participation in a **multi-cultural studies and/or Alaska History** class developed through UAS.
- g. Plan and implement collaborative joint training of staffs on the **integration of place-based and culturally relevant strategies**.
- h. Plan for collaboration on **educational technology** training. (Contact: Lee Graham, UAS; Chris Murray or Carin Smolin, JSD)

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- i. Discuss development of a certification program for para-educators. (Contact: Deb Lo, UAS; Brad Hoyt, JSD)
  - j. Discuss the development and structure of field service opportunities for UAS instructors and UAS students to participate in local classrooms.
  - k. Plan for a series of short presentations by UAS instructors to JSD staff to enhance understanding of the breadth of content at UAS. (Contact: Patty Newman, JSD)

III. Events at UAS (JSD students are encouraged to participate)

- a. **Student Recognition Ceremony** (Contact: Julie Staveland, UAS; Paula Casperson, JDHS; Kathy McCasland, TMHS)
- b. ***I'm Going To College*** All fifth graders (Contact: Julie Staveland, UAS)
- c. **Campus Tours/Workshops** e.g., AVID, CHOICE (Contact: Julie Staveland, UAS)
- d. **UA Scholars Reception** (Contact: Julie Staveland, UAS)
- e. **Enrollment Day** (Contact: Deb Gregoire, UAS)
- f. **Juneau Apprenticeship Fair** (Contact: Dayna Mackey, UAS)
- g. **Power Readers Summer Class**
- h. **Native Oratory Contest** (Contact: Kolene James, UAS)

IV. Events in JSD (UAS staff and faculty are encouraged to attend and support)

- a. **Welcome Back Breakfast** (not scheduled for 2012)
- b. **Senior Scholarship Award Night** (May 16 at JDHS)
- c. **College Goal Sunday**
- d. **Southeast Alaska Regional Science Fair**
- e. **Academic Decathlon**
- f. **Student Success Night**
- g. **Middle School Before-and-After School Activities**

V. Dual Enrollment and TechPrep

- a. **Dual Enrollment.** \*JSD Counseling staff, UAS Advising staff, Registrars and Bursars will meet at least annually to review and improve procedures. \*A new dual-enrollment course for 2012-2013 will be ED 122 (Contact: Alberta Jones, UAS; Carin Smolin, JSD).
- b. **TechPrep.** JSD and UAS will review, update and renew course agreements and identify potential for new course alignments and work together to establish protocols for maintaining these agreements. (UAS Contact: Dayna Mackey; JDHS Contact: Carin Smolin)
- c. JSD will sponsor the **Future Educators of America** clubs at high schools with UAS involvement. (Contact: Alberta Jones, UAS; Carin Smolin, JSD).

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## VI. Curriculum Alignment, Student Achievement, and Enrollment Processes

- a. **\*Content Alignment.** UAS and JSD instructors (including math, science and Language Arts) meet at least annually.
- b. **\*SAT/ACT.** Encourage SAT and or ACT testing for all students, including PSAT for all 10th grade students.
- c. **\*Math and English Refresher.** UAS will provide math and English refresher programs prior to the fall semester for entering UAS freshmen.
- d. **Placement Testing.** The parties will coordinate placement testing for juniors at the high schools annually.
- e. **\*Regional Collaboration.** Collaborate on Regional Career Education opportunities.

## VII. Training, Placement, and Hosting of Pre-Service Teachers

- a. UAS and JSD will develop a written protocol for placements.
- b. The parties will share information regarding training of pre-service teachers in regards to critical professional dispositions expected in the JSD, such as effective collaboration through Professional Learning Communities, Response to Intervention and instructional differentiation, data interpretation and utilizing diagnostic formative and interim assessment evidence to adjust instruction, and serving special education students in the regular classroom.
- c. JSD will help to promote amongst its certified staff the hosting of pre-service teachers (Contact: Phil Bedford, JSD; Anne Jones, UAS; Dave Marvel, UAS)
- d. The parties will work together to identify PITAAS participants who are applicants to JSD (Contacts: Ronalda Cadiente Brown UAS; Phil Bedford, JSD)

## VIII. Advisory Councils and Work Sessions

- a. **Juneau Campus Council.** JSD Superintendent (or designee). Current representative: Laury Scandling, Asst Superintendent.
- b. **\*JDHS Site Council.** Current representative: none.
- c. **TMHS Site Council.** Current representative: Amanda Triplett, UAS Admissions.
- d. **Juneau School Board and UAS Leadership.** Annual (May).
- e. **\*UAS School of Ed and JSD Admin Council.** At least annually.
- f. **JSD Career and Technical Advisory Committees** (including Juneau Workforce Consortium) includes participation by UAS staff, as appropriate.

## IX. Facilities

- a. **UAS Tech Center.** The parties agree to continue the rental agreement for the JDHS Auto Program at the Tech Center. (Contact: Robin Gilcrist, UAS and UA Statewide Leasing Office; David Means, JSD)

- b. **UAS Classrooms (including Bill Ray Center) and meeting rooms.** Free for JSD professional development as long as space is available. (Contact: Jim Isturis)

X. **\*Data Alignment and Reporting**

- a. **Point(s) of Contact.** UAS: Diane Meador. JSD: Phil Loseby  
b. **\*Meet at least annually to share information aimed at improving accuracy, integrity, and utility of data produced for internal and external consumption.**  
c. **\*Data.** The parties will share amongst executive leadership appropriate, aggregate data related to SAT, ACT, WorkKeys, and Accuplacer testing, as well as data associated with the numbers of UAS alumni hired by JSD and the status and demographics of recent JSD students who attend UAS.

XI. **Other**

- a. **\*Grants.** When appropriate, collaborate in seeking funds and implementing programs. Establish a joint working group that can meet to evaluate each such opportunity.  
b. **Public Relations Points of Contact.** UAS: Katie Bausler. JSD: Kristin Bartlett  
c. **\*Calendaring:** Each entity will include a representative from the other entity when developing the annual calendar (Contact: Phil Bedford, JSD)

XII. **Terms**


- a. This agreement may be modified by written mutual agreement of the parties.  
b. This agreement will expire June 30, 2013. However, the parties intend to renew the agreement annually.

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**UNIVERSITY OF ALASKA SOUTHEAST**

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**JUNEAU SCHOOL DISTRICT**

  
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John Pugh, Chancellor

Date: 6/28/12

  
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Glenn Gelbrich, Superintendent

Date: 5-18-12

  
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Sally Saddler, President, JSD School Board

Date: 6 June 2012