

REGENTS' POLICY
PART II - ADMINISTRATION
Chapter 02.04 - Advisory Councils

P02.04.100. Community College Councils.

- A. To promote community and regional participation in the operation of a community college, the board authorizes the establishment of community college councils. The president, or the president's designee, shall appoint no fewer than nine and no more than fifteen persons to serve on a council in each community or region where the University operates a community college. Council members should be broadly representative of the constituencies served by each community college. Council members shall serve without compensation, but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.
- B. A community college council shall:
1. advise the appropriate chancellor and the president in the selection of and retention of the respective community college president;
 2. review and recommend approval or disapproval of new programs proposed by the community college before their submission to the board through the appropriate chancellor;
 3. review and recommend approval or disapproval of the annual plan for the community college before its submission to the board through the appropriate chancellor;
 4. review and recommend approval or disapproval of the annual proposed operating and capital budget requests for the community college before their submission to the board through the appropriate chancellor; and
 5. recommend to the community college president policies to meet unique local needs consistent with regents' policy and university regulation.
- C. In evaluating new program proposals, budget requests, and annual plans for the colleges, the community college council should balance the needs of their respective community and region with the constraints of available funding and statewide policy.

(02-17-95)

P02.04.200. University of Alaska Anchorage Council.

- A. In recognition of the importance of citizen involvement in the planning and implementation of higher education programs and services for the state of Alaska, the board hereby establishes a University Council for the University of Alaska Anchorage. The University Council, advisory in nature, shall offer guidance to the university and serve as a link for its public constituencies to the board.

The Chancellor of the University of Alaska Anchorage shall appoint no fewer than 7 and no more than 15 persons to serve on the University Council. Membership shall be broadly representative of the public constituencies served by the university. Membership on the University Council shall include one representative from each of the College Councils established under P02.04.240.

- B. Members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation. (06-06-07)

P02.04.210. Council Membership.

- A. Members shall be appointed for terms not to exceed three years. Terms of membership will be staggered to provide overlap of incumbent and new members.
- B. All terms of appointment shall expire on June 30. A vacancy resulting in an unexpired term shall be filled within a reasonable period of time in the same manner as the original appointment. Replacements shall complete the unexpired portion of the term.
- C. At least three months prior to the expiration date of an appointment, the University Council shall solicit nominations for new members. The council will establish a systematic procedure for announcing vacancies to assure that all potentially interested parties have an opportunity to be nominated. The council shall develop profiles on the candidates and submit a listing of a minimum of two candidates for each available seat to the chancellor at least 30 days prior to the effective date of the new appointment for expired terms, and at least 15 days prior to the effective date for unexpired terms. The council may make recommendations concerning membership. (02-18-11)

P02.04.220. Powers, Duties and Responsibilities.

- A. The University of Alaska Anchorage Council shall:
 - 1. advocate the interests of the university;
 - 2. participate in the recruitment, selection, and periodic evaluation of a chancellor;
 - 3. review the development of new program proposals, proposals to eliminate existing programs, and proposals for program changes prior to their submission through appropriate administrative channels to the board;
 - 4. participate in the development of the university mission statement and master plans prior to their submission through appropriate administrative channels to the board;

5. participate in the development of the proposed annual operating and capital budgets prior to their submission through appropriate administrative channels to the board;
 6. review and recommend changes to regents' policy or university regulation through appropriate administrative channels; and
 7. assist the chancellor in the identification and development of private and public sources of revenue.
- B. The board urges university administrators to be responsive to the guidance and concerns of the University Council.
- (06-06-07)

P02.04.240. University of Alaska Anchorage College Councils.

- A. In recognition of the importance of citizen involvement in the planning and implementation of higher education programs and services for the state of Alaska, the board hereby establishes local College Councils for the University of Alaska Anchorage. These councils, advisory in nature, shall offer guidance to each local educational unit and serve as a link for its public constituencies to the University of Alaska Anchorage Council and the board. The chancellor shall appoint no fewer than 7 and no more than 15 persons to serve on a council in each community or region where a university college is located. Council membership should be broadly representative of the constituencies served by the college.
 - B. Council members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.
- (06-06-07)

P02.04.250. Membership.

- A. Local College Council members shall be residents of the college service area.
- B. Council members shall be appointed for terms not to exceed three years. Terms of membership will be staggered to provide overlap of incumbent and new members.
- C. All terms of appointment shall expire on June 30. At least three months prior to the expiration date of an appointment, the local College Council shall solicit nominations for new members. The council will establish a systematic procedure for announcing vacancies to assure that all potentially interested parties have an opportunity to be nominated.
- D. The local College Council will review the nominations and forward a list of nominees through the chief administrative officer to the chancellor at least 30 days prior to the effective date of the new appointment. Appointments will be made by the chancellor. Vacancies occurring during a term shall be filled in a similar manner, and replacements

shall complete the unexpired portion of the term. The local College Council may make recommendations concerning membership.

(02-18-11)

P02.04.260. Powers, Duties and Responsibilities.

Each local College Council shall:

- A. advocate the interests of the college;
- B. participate in the recruitment, selection, and periodic evaluation of the respective local college chief administrative officer;
- C. review the development of new program proposals, proposals to change existing programs, and proposals to eliminate programs;
- D. participate in the development of college and university mission statements, master and annual plans;
- E. participate in the development and review of the proposed annual capital and operating budget requests before their submission to the chancellor;
- F. review and recommend, through appropriate administrative channels, changes in regents' policy and university regulation;
- G. assist the chief administrative officer of the college in the identification and development of private and public sources of revenue; and
- H. nominate members to serve on the University Council.

(04-15-04)

P02.04.300. University of Alaska Fairbanks Councils.

The University of Alaska Fairbanks, in carrying out Alaska's land grant, sea grant, and space grant university functions, seeks a working relationship with citizens at both the state and national level in meeting the mandates of its mission. Toward the accomplishment of this purpose, the board establishes for the University of Alaska Fairbanks the following councils:

- A. Board of Advisors;
- B. Campus Councils; and
- C. in recognition of its special mission and commitment to rural Alaska, a special Advisory Council for the functions of the College of Rural and Community Development.

(06-07-13)

P02.04.310. University of Alaska Fairbanks Board of Advisors.

- A. There is hereby established for the University of Alaska Fairbanks a board of advisors of 7 to 15 members who are to be broadly representative of the general public at the state, national, and local level. Membership will be drawn from those sectors of the population that are the recipients and potential beneficiaries of the university's efforts in instruction, research, and public service. The board shall serve as a public advocacy body for the institution and shall provide guidance and advice to it in its efforts to fulfill its mission.
- B. The Board of Advisors is to be a group of leaders with interest in Alaska and the North, who will assist the University of Alaska Fairbanks in meeting its responsibilities to Alaska and the United States now and in the future.
- C. The chancellor, after consultation with current members, shall extend invitations to and appoint individuals to serve as members of the UAF Board of Advisors. Members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.

(06-07-13)

P02.04.320. Responsibilities.

The Board of Advisors shall have the following responsibilities to the University of Alaska Fairbanks:

- A. advocate the interests of the university;
- B. provide guidance to the chancellor on ways the university can increase its responsiveness to local, state, national, and international needs;
- C. assist the institution in the identification and development of private and public sources of revenue;
- D. annually review program plans, budget requests, and priorities of the institution;
- E. assist the university in explaining its mission and its needs to the public, the governor, and the legislature;
- F. recommend changes to regents' policy and university regulation; and
- G. designate one or more members to participate in the search and screening process of candidates for the chancellor's position.

(06-07-13)

P02.04.330. University of Alaska Fairbanks College of Rural and Community Development Council.

- A. The College of Rural and Community Development Council is established by the board in recognition of the importance of citizen involvement in the planning and implementation of higher education programs and services for the state of Alaska. The

council shall serve as a link between the university, its rural constituency, and the agencies that benefit from the services of the college's graduates. It shall be composed of not fewer than 7 or more than 15 members of Alaska's public and shall provide guidance and advice to the vice chancellor of the college regarding the needs of rural Alaska and the effectiveness of the programs established to meet those needs.

- B. Membership on the council shall consist of one representative from each of the campus councils established under P02.04.360 to be appointed by those councils, a representative from the main campus constituency, at least two representatives from rural centers and at least two representatives from agencies served by the programs of the college, such as education and human services, who shall be appointed by the vice chancellor.
 - C. Members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.
- (06-06-07)

P02.04.340. Membership.

- A. Members shall be appointed for terms not to exceed three years. Terms of membership will be staggered to provide overlap of incumbent and new members. All terms of appointment shall expire on June 30.
 - B. A vacancy resulting in an unexpired term shall be filled within a reasonable period of time in the same manner as the original appointment. Replacements shall complete the unexpired portion of the term.
 - C. At least three months prior to the expiration date of an appointment, the College of Rural and Community Development Council shall solicit nominations for new members. The council will establish a systematic procedure for announcing vacancies to assure that all potentially interested parties have an opportunity to be nominated. The council shall develop profiles on the candidates and submit a listing of candidates, which includes a minimum of two for each available seat, to the vice chancellor at least 30 days prior to the effective date of the new appointment for expired terms, and at least 15 days prior to the effective date for unexpired terms. The council may make recommendations concerning membership.
- (02-18-11)

P02.04.350. Responsibilities.

- A. The College of Rural and Community Development Council shall have the following responsibilities:
 - 1. advocate the interests of the College of Rural and Community Development;
 - 2. review and recommend major program additions, changes, or deletions of the college prior to their submission to the academic and administrative review processes of the university;

3. annually review program plans, budget requests, and priorities of the college;
 4. foster coordination and program sharing across the various geographic areas that the college serves;
 5. provide guidance and advice to the dean and faculty of the college regarding program needs and program effectiveness;
 6. assist in the identification and development of private sources of revenue in support of college programs;
 7. review and recommend reallocation of funds between branch campuses;
 8. recommend changes to regents' policy and university regulation that will facilitate the work of the college; and
 9. designate one or more members to participate in the search and screening processes for the dean of the college.
- B. The council shall seek to achieve a balance in the delivery of educational programs, both on the main campus and in its branch campuses and educational centers.
- (06-06-07)

P02.04.360. University of Alaska Fairbanks Campus Councils.

- A. Campus Councils are established by the board in recognition of the importance of citizen involvement in the planning and implementation of higher education programs and services in various local areas of the state. Campus Councils shall be established in those locations where the University of Alaska Fairbanks designates and maintains a branch campus. Each council shall serve as a link between the College of Rural and Community Development and a particular geographic constituency. It shall be composed of no fewer than 7 or more than 15 public members of the geographic region served by the particular campus. It shall provide guidance and advice to the chief administrative officer of the campus regarding the higher educational needs of the region and the effectiveness of the programs established to meet those needs.
 - B. Membership nominations for the Campus Councils shall be solicited by the chief administrative officer of the campus and shall be forwarded to the vice chancellor of the College of Rural and Community Development for appointment.
 - C. Members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.
- (06-06-07)

P02.04.370. Membership.

- A. Campus Council members shall be residents of the campus service area.

- B. Council members shall be appointed for terms not to exceed three years. Terms of membership will be staggered to provide overlap of incumbent and new members. All terms of appointment shall expire on June 30.
 - C. At least three months prior to the expiration date of an appointment, the Campus Council shall solicit nominations for new members. The council will establish a systematic procedure for announcing vacancies to assure that all potentially interested parties have an opportunity to be nominated.
 - D. The Campus Council will review the nominations and forward a list of nominees through the chief administrative officer to the vice chancellor at least 30 days prior to the effective date of the new appointment.
 - E. Appointments will be made by the dean. Vacancies occurring during a term shall be filled in a similar manner and replacements shall complete the unexpired portion of the term. The Campus Council may make recommendations concerning membership.
- (02-18-11)

P02.04.380. Responsibilities.

Each Campus Council shall have the following responsibilities:

- A. advocate the interests of the campus;
 - B. review and recommend major additions, changes, or deletions of campus programs prior to their submission to the administrative and academic review processes of the College of Rural and Community Development;
 - C. annually review program plans, budget requests, and priorities of the campus;
 - D. provide guidance and advice to the director of the campus regarding regional program needs and program effectiveness;
 - E. assist in the identification and development of private sources of revenue in support of campus activities;
 - F. appoint one representative to sit on the College of Rural and Community Development Council;
 - G. designate two or more members to participate in the search and screening processes for the chief administrative officer of the campus and to actively participate in the appointment of that individual by the dean of the college; and
 - H. participate in the periodic evaluation of the campus chief administrative officer.
- (06-06-07)

P02.04.390. Other Advisory Groups.

The board recognizes and values the work of other advisory and advocacy groups within the University of Alaska Fairbanks and authorizes the appointment of such groups as deemed necessary or advisable by the university administration.

(06-06-07)

P02.04.400. University of Alaska Southeast Councils.

- A. In recognition of the importance of citizen involvement in the planning and implementation of higher education programs and services for the state of Alaska, the board hereby establishes Campus Councils for the University of Alaska Southeast. These councils, advisory in nature, shall offer guidance to each local educational unit and serve as a link for its public constituencies to the board.
- B. The chancellor shall appoint no fewer than 7 and no more than 15 persons to serve on a council in Juneau and in each community or region where a university campus is located. Council membership should be broadly representative of the constituencies served by the campus.
- C. Council members shall serve without compensation but may be reimbursed for reasonable and necessary travel expenses in accordance with regents' policy and university regulation.

(06-06-07)

P02.04.410. Membership.

- A. Campus Council members shall be residents of the campus service area. To assure vital community interests are considered, members from the following categories are recommended:
 - 1. local government;
 - 2. school district;
 - 3. state government;
 - 4. federal government;
 - 5. military;
 - 6. chamber of commerce; and
 - 7. Native Corporations.
- B. Council members appointed from one of the organizations specified in A. of this section may serve until leaving the organization.
- C. Local members of the Alaska Legislature, the president of the UAS Alumni Association and former university regents may serve as ex officio members unless appointed to a designated or at-large seat.

- D. Council members shall be appointed for terms not to exceed four years. Terms of membership will be staggered to provide overlap of incumbent and new members. All terms of appointment shall expire on June 30.
 - E. At least three months prior to the expiration date of an appointment, the Campus Council shall solicit nominations for new members. The Campus Council will review the nominations and forward a list of nominees through the chief administrative officer to the chancellor at least 30 days prior to the effective date of the new appointment. Appointments will be made by the chancellor. Vacancies occurring during a term shall be filled in a similar manner and replacements shall complete the unexpired portion of the term. The Campus Council may make recommendations concerning membership.
- (02-18-11)

P02.04.420. Powers, Duties, and Responsibilities of Campus Councils.

Each Campus Council shall:

- A. advocate the interests of the campus;
- B. participate in the recruitment, and selection, of the respective local campus chief administrative officer;
- C. review the development of new program proposals, proposals to change existing programs, and proposals to eliminate programs;
- D. participate in the development of campus and university mission statements, master and annual plans;
- E. review the proposed annual capital and operating budget requests before their submission;
- F. review and recommend, through appropriate administrative channels, changes in regents' policy and university regulation;
- G. submit reports from time-to-time to the board on the activities and needs of the campus;
- H. assist the chief administrative officer of the campus in the identification and development of private and public sources of revenue;
- I. recommend members to serve on the Campus Council;
- J. suggest ways to involve the university with the community;
- K. encourage community participation and support in the development of university activities; and
- L. perform other duties at the request of the chancellor.

(12-09-04)

P02.04.500. Community Campus Directors Council

The president of the University of Alaska may appoint a statewide Community Campus Directors Council (CCDC) comprised of the 13 community campus deans and directors, Prince William Sound Community College president, and one administrator from each MAU with community campus oversight.

The president may assign University of Alaska administrators to meet with the CCDC as needed.

- A. The CCDC will represent University of Alaska community campuses and will provide assessments and recommendations to the president and chancellors. The president must ensure systemwide that community campuses are resourced and able to provide accessible, quality postsecondary academic, vocational and continuing educational opportunities and access that enrich the lives and embrace the cultures of their communities, region and the state. CCDC will complement measures already in place to do that.
- B. The objective of the CCDC is to serve as an informational and advisory group to the president on high level issues of common importance to the community campuses across the University of Alaska.
- C. The CCDC is not a federated organization and will not encroach on the direct supervisory relationship existing between each MAU chancellor and their respective campus director.

(02-18-11)