UNIVERSITY OF ALASKA
JOURNAL VOUCHER

FY: **23** Doc.# **J** Entry Date: Doc. Total **$** **3,000.00**

Coordinating/ Authorized By	Type	Fund 6-all numeric	Org 5-all numeric	Acct 4-all numeric	Prog 6-in length	Activ	Amount	D/C	Description (up to 34 characters in length)
anita to initial	JV01	105010	prov	2130			$ 250.00	D	Document # and text from Banner
	JV01	105010	dept	2130			$ 250.00	C	Document # and text from Banner
	JV01								
anita to initial	JV01	105010	prov	2130			$ 1,100.00	D	Document # and text from Banner
	JV01	105010	dept	2130			$ 1,100.00	C	Document # and text from Banner
	JV01								
anita to initial	JV01	105010	prov	3661			$ 150.00	D	Document # and text from Banner
	JV01	105010	dept	3661			$ 150.00	C	Document # and text from Banner
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SAMPLE for REFERENCE

Explanation: Professional development travel(description) by (Faculty Member) initially paid by the department. This JV reimburses the department by debiting the Provost's Office Professional Development Funds. See award letter from the Provost's office.

FOR ORIGINATING DEPARTMENT ONLY Dept Ref. # _____

Prepared By: You Date: 8/2/2022

Approved By: Your supervisor Date: 8/2/2022

Dept. Name: Your dept Phone : your phone

FOR ADMINISTRATIVE SERVICES USE ONLY

Approved By:

Date