



UNIVERSITY of ALASKA SOUTHEAST

Research and Creative Activity Committee Meeting Minutes

Date: Thursday, March 28, 2019 8:30am

Location: Egan Library 211

Members:

Present: Jim Powell (chair), Andrea Dewees, Erica Hill, Kelly Jensen, Matthew Pawlus, Jan Straley, Dave Tallmon

Regrets: Cindy Eriksen, Tom Thornton

Guest: Amy Bannerman

Goal for RCA Committee:

To encourage research and creative activities at UAS in all departments, consolidate required documents pertaining to and relevant for those activities, and make life easier for faculty and students that conduct these activities.

Agenda Items:

1. Review and discussion of PowerPoint presentation offered by Provost's Office to assist faculty in setting up Summer workloads.

Anita Parrish provided via email, a presentation which faculty can use in preparing Summer workloads to ensure accuracy for Summer payroll. Anita was unable to attend this meeting and asked Amy Bannerman to attend and answer questions as she was able. After discussion, the group decided to submit a list of follow-up questions to the Provost's Office and HR. Kelly will draft that list. Dave agreed to review it before Kelly submits it to Anita and HR for resolution.

2. Formally approve February meeting minutes.

Erica motioned to pass minutes. Dave seconded. Minutes approved by consensus.

3. URECA Symposium updates.

Kelly reported that all logistics and details are in place; however, more student presenters are desired. This year's cohort of presenters is significantly smaller than in any previous year. The committee discussed possible causes and suggested ideas for next year to increase participation including opening the Symposium to students with internship or practicum experiences to present. For this year, several faculty committee members indicated they will seek out additional students.

4. Ketchikan updates.

Matthew reported that the Ketchikan campus this weekend is hosting a URECA-type symposium with several student speakers. Its acronym is KISS and the event has been widely publicized.

5. Sitka updates.

Jan reported that the herring are in, but are in low numbers. She provided the name of an additional possible URECA student presenter.



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6. Request for Michael Ciri to join the meeting to explain the decision that URECA student Johnson was told not to present during the 2019 Symposium.

Jim reported that because Tom was to be out of town during this meeting, he prefers to wait until the VPRSP can be present for the discussion and will invite Michael to a future meeting.

7. Chair for the coming academic year

Jim reminded the group of his email offering to be Chair for the coming year and asked for any volunteers from the committee. The committee decided by consensus that Jim will be Chair.

Dates of Note:

April 10 – URECA Symposium, 2 – 5pm, Glacier View Room

April RCA Committee Meeting – currently the 25th in Anderson; due to the accreditation site visit, both this date and the location are likely to change