EQUIPMENT LOAN AGREEMENT

The University of Alaska Southeast provides students with equipment for certain courses. This equipment is loaned to students with the understanding that the equipment will be returned in working order at the end of the semester. If the equipment is not returned or returned in non-working order, the cost of replacement will be charged to the student’s account with a hold placed on the account. Accounts with holds will have all access to registration, grades and transcripts restricted. Damage to the equipment above and beyond “normal use” is the responsibility of the student. Any questions or concerns can be directed to Instructional Services / e-Learning.

Applicant

Last Name | First Name | Middle Initial
--- | --- | ---

Student Number | Phone Number | Email Address
--- | --- | ---

Address | City | State | Zip Code
--- | --- | --- | ---

I acknowledge that equipment is being loaned to me through the University of Alaska Southeast-Sitka. I accept financial responsibility for this equipment and will return the equipment, in proper working condition, to the office of Instructional Services / E-Learning by the agreed due date listed above. I understand that failure to return equipment, in proper working condition, will result in the placement of a hold on my student account as explained above. Students who drop or withdraw from classes will be put on hold until supplies are returned.

Signature | Date | Staff Initial
--- | --- | ---

EQUIPMENT For Office Use

TYPE: __________________________

SERIAL NUMBER: __________________________

UAS ID: __________________________

ACCESSORIES INCLUDED: __________________________

NOTES / COMMENTS: __________________________

EQUIPMENT VALUE (This is the amount your account will be charged if not returned): __________________________

Check Out Date | Due Date
--- | ---