

# Staff Council Minutes

## January 19, 2011

### Roll call

Mary McRae Miller, President

Vickie Guthrie, Ketchikan Member at Large

Dan Garcia, Secretary

Debbie Muller, Juneau Member at Large

Gwenna Richardson, Vice President

Nicole Duclos, Sitka

### Minutes

Adopt Minutes for September, November and December 2010

Moved by Debbie and Vickie

Seconded by Gwenna and Debbie

### President Report

ASEA unionization effort be starting

APEA also making an effort

Investigation on forged interest card going to employees

HR issue – employee abuse reported to Staff Council member. Does Staff Council have an obligation to report to Human Resources? Beth Boehner said if supervisor witnesses, it must be reported. If just a Staff Council member witnesses, they may talk to HR at their discretion. Staff Council should help connect employees with resources that can help.

Student employees have recourse to the Dean of Students.

## **Staff Alliance**

Performance evaluation working group is close to being able to distribute to all staff for feedback.

Staff makes students count has no official go ahead from statewide.

Legislative action is coming up.

Mary is co-chair of the Integrated Advocacy Committee. Actual visits are March 28-29. Student coalition does their efforts before us.

President Gamble set up website for non-confidential Q &A for UA employees:

[www.alaska.edu/pres/ask-Gamble](http://www.alaska.edu/pres/ask-Gamble)

Speaker coming to Alaska writes about “generations”, specifically the “millennial generation” on campus. March 3 in Fairbanks, March 4 in Anchorage.

Tuition waiver forms are changing. There will be one form for non-credit, another for seniors and another for everyone else.

No activity in System Governance and Chancellors Cabinet.

## **Retreat follow up**

Staff training feedback is coming in for skill building sessions.

### Cheat sheet

Debbie Muller will send out invitation for suggestions now that holidays are over. Possibly send out to the larger group.

Share work e-mail still pending.

### Employee recognition / staff encouragement

Debbie will send list of interested people to Gwenna to work on and follow up with them and Marsha Squires.

### Staff training calendar

Rick Caulfield says faculty can participate in presentations but they should talk to their Deans.

Mary will compile training responses.

John Pugh will present on “Growing your Own”

Mike Humphrey will present on Benefits

Need ideas for May, June and July. Last meeting we discussed not holding training in June, July and August. In May, just have Staff Development Day in Juneau.

#### Staff Council roles

List of tasks and duties assigned to each Staff Council member. Dan to compile a list taken from past years minutes. Example: website work to support Staff Council.

Juneau members to meet to work on folders.

#### Bylaws

Any changes? Table to February. Look at bylaws for any changes. Mary to look at BOR policies and regulations to identify constraints for changes.

#### Outreach

Public access meetings – Mary will start list of such meetings.

Standard meeting rooms will be established and put on Staff Council agendas.

Cynthia agreed to do newsletter, just give her some lead time.

Website is updated. Nicole added suggested items to side bar of website.

Juneau needs to send Staff Council agenda to entire UAS staff before the monthly meetings.

Vickie suggested separating agenda from rest of attachments.

### **Campus Reports**

#### Juneau – Debbie Muller

Had a fun “Lock-Down” event at Student Rec Center (not a real lock down).

#### Ketchikan – Vickie Guthrie

Three Campus Director candidates are coming up at the end of February.

One Book Project

Open Mic night

Bouy Bowling instead of Turkey Bowling

January 30 College Goal and FAFSA event

Talent for Monthly Grind

Classes up and going

Sitka – Kim Davis

Enrollment up to 900+ students

Basketball game tonight

Welcome back BBQ for students.

Nursing cohort project started.

### **Additional Discussion**

Elections coming up. Ideas for outreach?

Unionizing unrepresented staff would change the character of Staff Council.

HR will outreach regarding union efforts.

### **Next Meeting February 15, 2011**

Motion to adjourn – Debbie

Second by Dan