

UAS Staff Council Meeting Minutes
Wednesday, December 13, 2017, 9-11 a.m.
Ketchikan Campus, Z 114; Sitka Campus, Rm 110; Juneau
Campus, Chancellor's Conf. Rm. 204

1. Call to Order and Roll Call - at 9:13AM

- 1.1. Kolene James, President, 2016-2018
- 1.2. Kiwana Sutton, Vice President, 2017-2019
- 1.3. Michelle Warrenchuk, Secretary, 2017-2018
- 1.4. Trisha Lee, Member-At-Large Juneau, 2017-2019
- 1.5. Marianne Ledford, Member-At-Large Ketchikan, 2017-2019
- 1.6. Amelia Budd, Member-At-Large Sitka, 2016-2018
- 1.7. Members of the Public - Gwenna Richardson from Ketchikan Campus; John Ingman from Sitka Campus; Emily Willauer from Juneau Campus

2. Adopt Agenda - Kiwana motioned to approve the Agenda and Trisha Second it

3. Approve September Minutes - Michelle motioned to approve and Kiwana second

4. President and Vice President updates

- Members of the Public invited to speak:
 - Emily Willauer, speaking on behalf of Matt Ziemer about department training opportunities for active shooter on campus, and public interactions with disorderly individuals
 - Gwenna Richardson is concerned about the lack of communication that is not going out to general staff population. She would like to request that Staff Council post more information on the website, as well as links to UA correspondence and staff wide emails that maybe coming to only Juneau staff
- Chancellor's Cabinet Meeting follow up and feedback-
 - Kiwana reported that there was not much to update but would provide details when we get to the committee updates
 - Transfer students with Associate Degrees could have GER waived
 - Lots of new staff updates for new hires on UAS campuses
- Staff Regent update
 - Faculty and Staff Alliance were collaborating this past year (see letter sent out in email Lisa Hoferkamp's memo)- now it is discouraged to have staff/faculty on the board of regents, this could allow for a different process for decision making.
 - Kolene could send an email to Morgan to ask how these positions come to be (application process) Staff Alliance was going to move

forward with having a representative but as of yesterday per president's email has led to reconsider

- Spring Start-up session and host a dialogue for our UAS community related to Staff Morale Survey summary
 - January 10th – There are funds in Staff Council budget for Hosting dialogue, guest speakers, etc.
 - Staff Morale Survey summary-Follow up on Email that was sent out requesting our top two picks from the 2016 survey forward onto the staff alliance morale committee. Have them see our response. Kolene requests to review the email by Friday 12/15
 - Three morale survey recommendations from UA staff council earlier this year were not sent to Executive Cabinet for review
- Spring travel to Ketchikan, and Sitka campuses
 - a. Dialogues related to Staff Morale Survey summary
Chancellor Spring travel to Sitka and Ketchikan campuses (January 18 & 19th) –Requests for the visit to be structured like the visits with Provost Karen Carey earlier this year with updates and 15 minute check ins with staff. Enrollment and Management of new software or big changes that could be expected.

5. Staff Council Projects and Discussions:

Union Follow up (Ryan Hill shared information)

Met with Union Reps and discussions have stopped

- President Johnson sent out an email saying that we should not talk about Unions and to meet on own time about Unions

Baby Changing Tables in the restrooms

- Facilities is looking into it, cost, product, and where they should be installed- Student Government sponsored them in Sitka

Whale Card Update

- Michelle has met with several groups on campus but not had anyone volunteer to collaborate. This is not something that can be done alone so unless there is some collaboration this project will have to be put on hold.
- Follow up with Cody on connecting Students and Staff with IT discounts also check with Emily on this
- Sitka and Ketchikan – have had discounts in the past for students only
- Michelle will follow up with Amelia at Sitka student government to see if they can provide any help

6. Staff Council Committee Updates:

- a. Chancellor's Advisory Committee on Equity and Cultural Safety-Kolene
 - Starting over with new faculty and staff – Faculty Senate Lora Vess
 - This is the last year working with the current group and seeing if the new group is interested in continuing with some of the discussions and work that has been started
 - January 23 the next meeting
- b. Staff Alliance Morale Movement-Kolene and Amelia
 - Morale Survey requested earlier in minutes
- c. SPBAC-Kolene
 - Next meeting is this afternoon
 - Kolene wanted to share FY19 budget updates (updated as quoted in President Johnson's message to UA Community on 12-15-2017) *"The Board of Regents' operating budget request of \$341 million would restore a portion of these recent cuts and fund a strong strategic plan focused on economic development, workforce development, research, and educational attainment. Governor Walker released his Fiscal Year 2019 operating budget and proposed a \$317 million state appropriation for the University of Alaska as well as a proposal to fund \$70 million toward our deferred facility maintenance."*
 - On January 18th travel to Anchorage - meetings to discuss the message to be sharing with staff and community
- d. Staff Alliance SHCC-Trisha
 - Meetings are still with UAF, UAA, and UAS –there has been just one meeting which Trisha missed but she read the minutes; there were just discussions of the JHACC October meeting updates and goals for 2018
- e. Staff Alliance Compensation- Kiwana
 - Compensation committee has met three times
 - First meeting was intro with homework given to come up with ideas, second was to allow for cultivation of ideas, and the third meeting will be 12/13/17 to finalize ideas.
 - Gwenna asked if campuses were asked to submit ideas
 - The information was passed by Staff Council but not campus wide
- f. NEW Staff Alliance Ad Hoc Staff Emeritus Committee

7. Campus Updates

- a. Sitka-Amelia - new hire under title III grant Rick Peterson grant mgmt.
- b. Ketchikan-Marianne
 - New hires Maritime Professor Mike Labarge and Shelly P. Maritime coordinator, and new facilities employee Jerry

- Tech center remodel in phase 2 revamping labs
 - Phase 3 will start next summer
 - Friday will be an ugly sweater day (12/15/17)
- c. Juneau-Trisha
- New staff, New IT admin Lori, new facilities maintenance operations manager Adam Zenger
 - Gillian Hayes retired, Anita Parrish has that position now
 - Recruiting for fiscal position and assistant to Dean
 - Em Rademaker is leaving and that position is being recruited
 - Tom Dienst is retiring and that recruitment will be soon
 - EG 108 is now officially a "Smart Classroom"
 - EG 104 is under renovation to be a screening room

8. Other business:

- SMSC-just putting it on the radar
- Opportunities for more info-Kiwana spoke to Colin about a preliminary idea on having a digital newsletter
- Kolene can send out general informational email to all staff that reminds everyone where to find items and information about the committees
- Many of our committees have been getting to know each other so they're going slowly and discussions with the committees have not been disseminating info
- Marianne-Frustration over general lack of information coming from Juneau
- Budget-Motion to table budget discussion
- Next Steps constitution/bylaws-Kolene will send out to staff for questions
- No true motion to close meeting (Amelia had to leave early)

Next meeting is Wednesday January 24, 2018

Meeting adjourned at 11:20 a.m.