

UAS Staff Council Retreat Minutes

Tuesday, June 13, 1:30-5 p.m., and Wednesday, June 14, 8 a.m. to Noon

Juneau Campus, Chancellor's Conference Room

- 1. Call to Order and Roll Call 2:28 p.m.**
 - a. Kolene James, President, 2016-2018
 - b. Gwenna Richardson, Outgoing Vice President, 2015-2017
 - c. Kiwana Sutton, Incoming Vice President, 2017-2019
 - d. Kiwana Sutton, Outgoing Secretary, 2017-2018
 - e. Mae Delcastillo, Outgoing Member-At-Large Juneau, 2015-2017
 - f. Trisha Lee, Incoming Member-At-Large Juneau, 2017-2019
 - g. Marianne Ledford, Member-At-Large Ketchikan, 2017-2019
 - h. Amelia Budd, Member-At-Large Sitka, 2016-2018
- 2. Welcome and Introductions**
 - a. Resolution in appreciation of Gwenna Richardson
 - i. Kiwana makes motion to adopt resolution
 - ii. Mae seconds
 - iii. All in favor
- 3. Review Bylaws and Constitution**
 - a. *Revisions to Bylaws and Constitution are included in meeting documents
- 4. Staff Development Day**
 - a. Look into ways that SDD can be re-issued to the control of Staff Council
 - b. Look into holding regional training(s) hosted by SC
 - c. Look into using UATV/Live streaming services for training(s)

Day 2

- 1. Call to Order and Roll Call 2:28 p.m.**
 - a. Kolene James, President, 2016-2018
 - b. Gwenna Richardson, Outgoing Vice President, 2015-2017
 - c. Kiwana Sutton, Incoming Vice President, 2017-2019
 - d. Kiwana Sutton, Outgoing Secretary, 2017-2018
 - e. Mae Delcastillo, Outgoing Member-At-Large Juneau, 2015-2017
 - f. Trisha Lee, Incoming Member-At-Large Juneau, 2017-2019
 - g. Marianne Ledford, Member-At-Large Ketchikan, 2017-2019
 - h. Amelia Budd, Member-At-Large Sitka, 2016-2018
 - i. Guests:
 - i. UAS Chancellor Rick Caulfield
 - ii. UAS Vice Chancellor Joe Nelson
 - iii. Margie Thompson LCSW UAS Counseling Services
- 2. Welcome and Introductions**

a. Chancellor Caulfield welcome

- i. Thanks members for volunteering for governance
- ii. Budget talk

iii. Layoff notices to state employees

- 1. University is constitutionally required to operate under budget impasse
- 2. University creating protocol in the case of a government shutdown
- 3. University has revenue that could be used for operation in case of a shutdown

iv. Marketing, Recruitment, and Retention

- 1. Strategic priorities marked these as critical items to consider going forward
- 2. All universities are down in enrollment
- 3. There will be a stronger focus on these going forward
- 4. Everyone has a role in that effort
- 5. Strategic Enrollment Task Force co-chaired by VC Nelson and Provost Carey

v. Comments for Chancellor

- 1. Capitol reports from Miles are appreciated

b. VC Joe Nelson (Strategic Enrollment Task Force)

- i. Enrollment and student success are tied together
- ii. Program offerings and course offerings are key
- iii. Distance and F2F students should be approached very differently
- iv. More F2F options need to be available
- v. Reinvestments are being made in enrollment mgmt.

c. Margie Thomson, LCSW

- i. Kognito Simulated Training
 - 1. UAS counseling is seeing over 100 students per semester
 - 2. Targets all of UAS for mental health evaluation training
 - 3. Grant funds given to purchase training
 - 4. Training will be embedded on multiple UAs website pages
 - 5. Will be available to distance students, as well as faculty and staff

3. Morale Survey Outcomes and Actions

- a. Recommendations made to chancellor
- b. Memo from Chancellor about evaluations
- c. Action item-Reach out to Chancellor to gauge progress on submitted recommendations
- d. Reach out to Chancellor on evaluation memo impact

4. Set Calendar

- a. Meetings will occur every other month but dates will be tabled until next meeting.
 - b. Secretary nomination period to begin June 14-21 with voting June 22-29
- 5. Continued edits to Constitution and bylaws**
- a. *Revisions included with July 2017 meeting documents
- 6. Adjourn**
- a. Meeting adjourned without motion at Noon