

**UAS Staff Council Meeting Minutes**  
**Tuesday, July 18, 2017 9-11 a.m.**  
**Ketchikan Campus, Z 114; Sitka Campus, Rm 110;**  
**Juneau Campus, Chancellor's Conf. Rm. 204**

**1. Call to Order and Roll Call - 9:15 AM**

Present:

- Kolene James, President, 2016-2018
- Kiwana Sutton, Vice President, 2017-2019
- Michelle Warrenchuk, Secretary, 2017-2018
- Trisha Lee, Member-At-Large Juneau, 2017-2019
- Marianne Ledford, Member-At-Large Ketchikan, 2017-2019
- Amelia Budd, Member-At-Large Sitka, 2016-2018
- Members of the Public – Gillian Hays

**2. Adopt Agenda**

Kiwana motions to adopt agenda

- Marianne seconds
- All in favor

**3. Approve April Minutes**

Marianne motions to approve April 27<sup>th</sup> minutes

- Kiwana seconds
- All in favor

**4. Approve Retreat Minutes**

Marianne motions to approve Retreat minutes

- Amelia Seconds
- All in favor

**5. President and Vice President Updates**

- Welcome new Staff Council Member & Introductions
  - Introductions to all new Staff Council members all positions are filled!
- Strategic Pathways III feedback timeline
  - Kiwana and Kolene are going to Fairbanks August 10<sup>th</sup> & 11<sup>th</sup> to represent Staff council and share feedback comments
  - General feedback comments; not much room for creativity or to share personal comments

**6. Constitution and Bylaws revisions**

- Go over revisions from retreat, approve updates
  - Topic to be tabled till Kiwana reviews and sends out documents
  - Kiwana asked if compensation items should be in the constitution and bylaws
  - Kolene will send an email to Morgan Dufseth with questions that have come up about the compensation of 10% pay and/or leave (personal day)
- Send to all staff for their review and feedback
  - On hold
- Make any necessary edits and send to Chancellor for final approval

- Kolene will confirm with Morgan how to go about requesting these compensations through the Chancellor

Kiwana motions to table C&B revisions to check and confirm bylaws, check in with HR as to what is allowable for leave requests for compensation, check minutes and discussions with former SC President

- Trisha Seconds

## 7. Staff Council Committees:

- Chancellor's Advisory Committee on Equity and Cultural Safety-Kolene
  - 4 positions to fill for this new committee,
  - Amelia and Trisha will work on drafting an invitation to send out by convocation
- Staff Alliance Morale Movement-Kolene and Amelia
  - Actions are happening behind the scenes
  - All UA campuses have seen loss in moral but recent surveys have shown some improvements
  - UA hopes to have a second Survey sent out by December 2017
- SPBAC-Kolene
  - Not much other than reference to the President Johnson discussions on budget ideas and furloughs and reference to Michael Ciri's powerpoint
  - Smaller budgets for the next few years, leaders are planning for long term change
- Staff Alliance SHCC-\*
  - Kiwana asked - Who are the joint health care committees?
  - Trisha to sit on Staff SHCC
- Staff Alliance Compensation-\*
  - Michelle and Kiwana to sit on Staff Compensation
- NEW Staff Alliance Ad Hoc Staff Emeritus Committee-\*
  - Kolene has volunteered to sit on this committee
  - Reformed to have support from former staff who have put in a lot of years throughout UA and have valuable institutional staff knowledge

## 8. Campus Updates

- Sitka-Amelia
  - Director has moved to Juneau to be Interim Dean for School of Arts and Sciences
  - Lots of Staffing changes
  - Law Enforcement Program has been suspended due to low enrollment
  - Fish Tech Programs are doing well with high enrollment
- Ketchikan-Marianne
  - New Science Faculty
  - Tech Center remodel scheduled to be completed August 15<sup>th</sup>
  - Welding Lab will be done at a later date TBA
- Juneau-Trisha
  - Whitehead Building remodel almost complete for Offices and Classrooms
  - New Catalog Published for the end of July
  - Staff Positions are being filled
  - Communications & Collaboration on hold for the summer
  - School of Education waiting for approval from NW

- PITAAS grant ends August 2017, School of Education should have an update on whether or not we received the 3 year grant award

## 9. Other business:

- Set future meeting dates, times, and locations
  - Meeting Dates: 9:00 AM – 11:00 AM JUN Campus Hendrickson Bldg, Chancellor's Conference Room
    - Wednesday September 13<sup>th</sup>
    - Wednesday November 15<sup>th</sup>
    - Wednesday January 24<sup>th</sup> **2018**
    - Wednesday March 14<sup>th</sup>
    - Wednesday May 16<sup>th</sup>
    - June Retreat - TBA
  - Michelle will contact Colin Osterhout to get access to the SC website to post meeting dates, agendas and minutes
- Staff Council's Chancellor's Cabinet session, August 7, 8:30am-10:30am, (30mins session)
  - Discussions on email for Chancellor's Cabinet August 7th
- Convocation, August 22, & 23
  - Staff General Assembly, August 23, CHANGED **8:15 am-9:30 am**, UAS Egan Lib. rm 104
  - SC will lead group discussions on support for UAS Staff using the same questions as Chancellor's Cabinet engagement activity
  - Sitka and Ketchikan want to participate in the conversation
  - Michelle will follow up with HR to confirm what SC involvement and planning expectations are
- Review President Johnson's June 26, 2017 Memo re: Expansion of Summit
- Team, Reorganization of Systemwide Councils, and Establishment of
- Executive Council
  - Not much staff involvement in summit council's room for 1 staff Alliance member
- Add to the Agenda
  - Budget for Next Agenda for Staff Council; based on revision to Constitution and Bylaws
  - Group Email for Staff Council

## 10. Adjourn

Marianne motioned to adjourn meeting @ 10:55 AM

- Michelle seconds