

UAS Staff Council 2018 Retreat Minutes
All UAS Staff Council at Juneau Campus - AND 204

Monday July 23, 2018:

1. Call to Order and Roll Call – 1:30 PM

David Felts, President, 2018-2020

Kolene James, Past President, 2018-2019

Kiwana Sutton, Vice President, 2017-2019

Michelle Warrenchuk, Secretary, 2018-2020

Trisha Lee, Member-At-Large Juneau, 2017-2019

Kate Govaars, Member-At-Large Ketchikan, 2018-2020

Amelia Budd, Member-At-Large Sitka, 2018-2020

Members of the Public – Rich Caulfield, UAS Chancellor; Lori Klein, Title IX

Coordinator; Traci Taylor, IT Help Desk; Marnie Kaler, Admissions & Advising Director

2. Chancellor's Comments: *Rich Caulfield*

- Welcome David and thank you for serving as UAS Staff Council President – Kolene and David pass the baton
- Thank you to all staff council officers for your service and being a voice for the staff
- Short discussion on how UA system is shifting focus on being one University with three campuses
- UAS positions that have been filled across our campuses AK Collage of Education Associate Dean, Steve Atwater; Sitka Director, Leslie Gordon; Juneau A&S Dean, Thomas Thornton;
- Auke Bay Marine Lab updates, demolition to start Fall 2018, Construction to start Spring 2019, expected tentative completion Fall 2020
- Continue to work on Annual Priorities increase enrollment, improve retention, promote quality instruction, strengthen high impact interdisciplinary learning opportunities, promote career pathways and workforce development, promote campus safety, security and equity for all students

3. Title IX Review and Discussion: *Lori Klein*

- Increase in Title IX reporting since AY14; AY 18 saw a record of 37 Title IX reports
- AY 18 saw an increase in reports from past years inspired by the international #METOO movement
- Continue to keep up the efforts and training for Title IX, annual training at Fall Convocation will be available for annual renewal

4. Google Docs Training: *Traci Taylor*

- Transferred over the administrative access for the Staff Council email, and Google Drive from Kolene to David
- Discussed security, file share, adding drives, organizing and moving files within drives, calendars
- Traci has created a shared document within our S.C. drive with answers to some of our other personal google questions

5. Placement Test Scores and Bachelor First Time Freshmen: *Marnie Kaler*

- Discussions on the “clunky” process to get students enrolled when placement tests are required.
- Why are we requiring placement tests when students are scoring within the ranges anyways
- Lots of group discussion and feedback

Tuesday July 24, 2018:

6. Leadership Training: *Sarah Belmont and Gail Cheney*

- Considerate workplace with discussions and activities about diversity in the workplace, respectfulness, etc.
- Local Hires- Candidates who are local, with local education, supports our UA system and accredits our education
- Kolene talked about ADA/Disabilities and how we need to open up and be aware of this population and open up our own personal comfort zone these groups of students
- Challenge ourselves to be uncomfortable and reach out to other cultures and groups of the populations we normally wouldn't open up to
- HR wants to be more involved with SC, provide training for hire committees and the process for hiring through a committee

7. Review Constitution and Bylaws: *David Felts*

- All in favor of the changes to both the Constitutions and Bylaws

Staff Council Meeting Set As follows:

Friday's 9-11 in the Novatney Conference Room

September 14th, 2018

November 9th, 2018

February 8th, 2019

April 12th, 2019 – at this meeting we will talk about the July Retreat

Staff Council Statewide Committees:

Faculty Senate: David Felts

Chancellor's Advisory (ECS): Kiwana and Amelia

Student Government: Michelle-UAS (SITK?) (KETCH?)

SPBAC: Kate and David

Morale Committee: Trisha and Kolene

Staff Compensation Committee: Michelle and David

Chancellor's Cabinet: David and Kiwana as alternate

Staff Health Care Committee: David and Kiwana

Title IX: Not Yet Selected

8. UA System/Governance Report: *Morgan Dufseth*

- Quick overview of Statewide Systems Governance
- Update and overview of Governance Report

9. Connecting to Nature in the Workplace: *Michelle Warrenchuk*

- How we can recharge and take time to relax in the workplace
- Don't forget what is important to us
- Walked on the beach to gather stones to paint inspirational words on to keep at our desks to remind us to reflect on what motivates us and keeps us going each day