

## **UAS Staff Council Meeting Agenda**

Wednesday March 4 2020, 9:00-10:30 AM

JNU: Whitehead Conf Rm (WHI201), SIT: Room 206, KTN: Unknown

Zoom Link: <https://alaska.zoom.us/j/582653545>

By Phone: (669) 900-6833 Meeting ID: 582 653 545

[March Meeting Items](#)

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- I. Call to Order and Roll Call (2-3 min)
  - A. David Felts, President, 18-20
  - B. Kate Govaars, Vice President 19-21
  - C. Cody Bennett, Secretary, 19-20
  - D. Denise Carl, Member-At-Large Juneau, 19-21
  - E. Shellie Tabb, Member-At-Large Ketchikan, 18-20
  - F. John Ingman, Member-At-Large Sitka, 19-20
  - G. Members of the public
    - Other
  
- II. Adopt Agenda (2-3min)
  
- III. Approve February Minutes (2-3 min)
  
- IV. Guests and Public Comments (25-30 min)
  - A. Chancellor Caulfield - update, Q&A
    - With UAA announcing academic program cuts, when can we anticipate updates from UAS?
  - B. Other members of public
  
- V. Meeting Agenda Items
  - A. Updates on Goal Progress and next steps
    - Professional Development 10-12 minutes
      - Recent Accomplishments
        - (1) G Suite Training by IT Helpdesk
          - (a) Feedback or updates
        - (2) Deer Oaks sessions with post-event discussions
          - (a) Feedback or updates
      - Can we support or promote the next steps in this area?
    - Communication Plan - 10-12 minutes
      - Accomplishments
        - (1) Newsletter
      - Next steps
        - (1) Assess accomplishment
        - (2) Any adjustments needed

- Successful staff council events (15-17 minutes)
  - Staff Development Day / Longevity/ Recognition
    - (1) Updates (Denise +)
      - (a) Save the Date Thursday, May 21
      - (b) Interested in planning? [Sign up](#) by March 4
      - (c) Planning meeting on March 11, 1-2:30pm
    - (2) How can staff council support current steps?
  - [Staff Excellence](#) and [Staff Make Students Count Awards](#)
    - (1) Nominations are due by Monday, March 16
    - (2) Any updates?
    - (3) Discussion of further process
- Other
  - Morale Survey -
    - (1) where are standardized questions?
    - (2) Other actions?

VI. Written Report Quick Questions (3-5 minutes)

A. [Committee Updates](#)

VII. Shout Outs

VIII. Adjourn

IX. Parking Lot

- A. Upcoming invites of leadership
- B. How to retain institutional knowledge of staff council/succession planning
- C. Updates on consolidation efforts - IT, back offices, - how to do this? GSD
- D. Formalizing feedback mechanism to chancellor/executive cabinet (and including in regular communication with membership)
- E. COVID-19 and effects on staff
- F. Suggestion that Chancellor's Office takes over staff excellence award administration (ask Kate for more info)
- G. Incentivize award nominations? Make sure that people know who has been nominated & by whom?
- H. Enhance attendance at our meeting(s)