

Committee Updates (July 13, 2022)

Campus-Wide Updates:

- President Pitney approved the [Educational attainment](#) document. This document was approved by the President and shared with the Board. Awards can only be made once per year (they don't stack). If someone received a credential in both 20-21 and 21-22, they would get only one bump. UA HR anticipates having a UA-wide process for this in mid-September. While we wait for the more developed plan and process in the UA System, UAS has broadened the existing pilot in Administrative Services to the rest of UAS. To qualify, employees must have a performance review completed within the past year. Staff who qualify should provide a copy of their transcript showing their credential to their Executive Cabinet member who will confirm eligibility. Once this is done, their department can submit a revised job form to HR to get their pay adjusted.
- [New Employee Assistance Program provider beginning on July 1.](#) The university will be switching Employee Assistance Program (EAP) providers from Deer Oaks to ComPsych/Vivacity. Effective July 1, UA employees will need to contact ComPsych for any EAP needs from emotional support for mental health concerns, work-life solutions, to legal guidance, and financial resources. [Learn more about what ComPsych can do for you.](#) (~from June 17 UA News email)
- [DEICS Committee](#) has two membership positions available for staff. One in Juneau and one in Ketchikan. The member must be nominated/appointed by a Staff Council member. When you accept, we will forward your information on to the DEICS Committee. Let us know at Staff Council (uas.staffcouncil@alaska.edu or your Member-at-Large) if you would like to be part of this committee.
- Campus will be **closed** for the Independence Day Holiday on July 4-5.
- [Public Testimony](#) - August 29 from 4-5pm. Please call 1-866- 831- 8713 to join the queue to testify. Provide your first and last name to the operator; your call will be placed in a queue and monitored. When it is your turn to speak the operator will notify you and transfer the call into the audio conference.
Upon transfer, introduce yourself: **Mr./Madam Chair and members of the Board of Regents, my name is (your name), calling from (city) then begin your testimony.** Comments are limited to two minutes per individual or as determined by the chair. Live stream at: <https://www.alaska.edu/bor/live/>
Written testimony is accepted at any time and is shared with the board and the president. Please submit to: ua-bor@alaska.edu.
- Farewell to Spoke! Effective July 1, 2022 HR customers will have a streamlined interface (Enterprise Service Management/ESM) for submitting requisitions via [UA HR's website](#). (from the June 29 Chancellor's updates)
- UA Online main menu updates will go live after the July 4 holiday.
- The [UAS 2022-2023 Academic Catalog](#) is live!

President's Update (Jon)

- No updates available.

Vice President's Update (Michelle)

- No updates available.

UAS Title IX Committee (Jessi)

- No updates available.

Web Strategy Committee ()

- New [UAS Class Schedule search](#) released in May
- Theme update released in May for improved site performance in speed and SEO
- Helpdesk site being worked on currently
- OCR has initiated an accessibility audit of UA's web sites. Preparing documents and materials pursuant to their request. Ryan Wark (Office of Equity and Compliance) and Michael Ciri (Vice Chancellor for Administration) leading the response from UAS.

Master Planning Committee ()

- No updates available.

Staff Health Care Committee, Staff Alliance (Jessica, Traci)

- No updates available.

Ad Hoc Committee ()

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Staff Alliance General Meeting (Jon)

- End of year meeting wrap up.

Sitka Update (Katie)

Events

- Sitka Campus won "Best Use of Theme" in 4th of July Parade



- Sitka Start Orientation (TBD)

Personnel Changes

- Kim's Davis' last day was on June 17.
- Aklei Helen Dangel is a Sitka Academic Advisor - AA, AS, NWCIA (x7705)
- Kristen Scotchmer is a Sitka Academic Advisor - Healthcare Programs (x7781)
- Austin Cranford is new Information Systems Technician (x7758)
- Emma Park is new Testing & Student Services Coordinator (x7721)

Campus Concerns

- Starting July, your new Sitka Campus Member at Large will be Katie Sill.
- In need of new Health Sciences Professor to replace Darcie Ziel

Ketchikan Update (Jessica)

Events

- Employee BBQ on July 15th and August 5th
- UAS Information Booth at the Blueberry Festival on August 6th

Personnel Changes

- Lisa Dale is our new Maritime Program Coordinator
- Meadow Muench is our new Grants Coordinator/Fiscal Tech
- James Ryan is our new Writing and Communications faculty
- Michelle Cornwall is our new CNA and Health Sciences faculty

- Chris Boss will be our new Maritime Faculty

Campus Concerns

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Juneau Update (Traci)

Events

- July 14 - Meet your Rep! Brown Bag - Mourant 12-1pm
Join your Juneau Staff Council Member at Large for an informal Brown Bag at noon on 14 July. I'll be in Mourant (upstairs) from 12-1pm. Join me for lunch and bring any topic. In honor of National Mac and Cheese Day, share your favorite mac & cheese recipe, fun fact, or bring your favorite dish!
- UAS won "Best use of Theme" for the Juneau Parade and "Most Original" for the Douglas parade! Great job Rachel and Angie and everyone else who made it happen!



Personnel Changes

- Welcome Adam Holbrook, new Academic Advisor in the School of Arts and Sciences! Adam recently joined our advising team from Sinclair College in Ohio. His office is in Whitehead, stop in and say hello!
- Becky Iverson is leaving UAS and not returning to us in the Fall. If you see Becky around town, congratulate her on her new position at JAMHI!

- Lori Klein is serving as the Interim [Dean of Students](#) while the search is underway.
- Congratulations Dash Hillgartner, new Director of Admissions!
- Recruitment for the [Rural Admissions Counselor](#) is open until filled.
- Brittni Wisner's last day at UAS is August 31. She will be going to graduate school at Corvallis. Congratulations Brittni!
- Recruitment for two [Student Information Specialists](#) is open until filled.
- Our Math/Testing Specialist, Ben Malander, went back to school to earn a PhD in Mathematics. Way to go Ben! Gabe Wechter, our Testing Supervisor will be moving into Ben's former position in August. Congrats Gabe! Recruitment for a new Testing Supervisor/IT Liaison will begin this summer. Keep an eye out on our [career's page](#) for the opening. If you have questions about the position, call Gabe or Elise for more information.
- Kelsey Walsh is a new academic advisor in the School of Education (SOE). Congrats Kelsey! Kelsey was previously the travel and field placement coordinator for SOE. Recruitment for the new SOE Travel and Field Placement Coordinator will begin soon. Keep an eye out on our [career's page](#) for the opening.
- Kayti Coonjohn's last day is July 5th. [Recruitment for the position](#) is active now! If you know any good candidates, encourage them to apply. If you see Kayti around campus, offer congratulations for the next exciting chapter! Congrats Kayti!
- Welcome David Pikul to the Environmental Health and Safety team as the new Safety Manager!
- The Office of the Bursar and Student Accounts is looking for a [Lead Cashier](#). Please send good folks their way.
- Dean Silkaitis will be in the Juneau office full-time as of July 18.
- The Office of Equity and Compliance welcomes Haley Reed, a new Administrative Assistant working with both Arts & Sciences and Equity & Compliance. Welcome Haley!
- Donovan Grimes, formally our coordinator of Juneau Campus Classroom Support, has shifted into a new role as a Systems Analyst.
- Timothy Eby has joined our Facilities Planning and Construction team as a Project Manager. Welcome to UAS Timothy!
- If I have missed anyone, please let me know and I will happily add them to the next committee update.

Campus Concerns

- Staff compensation
- Equity
- The Office of Equity and Compliance has absorbed the responsibility of Protection of Minors as of July 1. Contact the office for more information (Ryan Wark).

Upcoming Employee Trainings

- Wednesday July 13 from 2-3pm
 - **HR Coordinator Training Session - Setting Up Faculty Academic Year Assignments**
Designed for HR Coordinators.
Delivered by the HR Operations - Personnel Team
Description:
During this course we will discuss how to get faculty members set up in Banner for the new academic year. We will cover newly hired as well as returning faculty. Attendees are expected to have a good understanding of Banner & general knowledge of faculty assignments prior to attending.
Expected Learning Outcomes:
Knowing the dates to use, Faculty new hire pack & job forms, Submitting On/Off or On/Term EPAF's, Overload assignments, if time permits.
Please sign up at least one day prior to the event. Zoom information will be sent to you the day of the event. To sign up please visit [myUA](#).
- Wednesday July 27 12-1pm
 - **Supervisor Brown Bag Forum**
UA HR's Talent Acquisition team is rolling out a Brown Bag Lunch Forum specifically for Supervisors. This hour will be set aside for supervisors to join the TA team to bring forward and discuss any TA related questions. These may include Classification, Compensation, Recruitment or DEI items. Please join us at **noon on the last Wednesday of each month!** Please visit [myUA](#) for the Zoom meeting login.
- Wednesday August 10 2-3pm
 - **HR Coordinator Training Session - Understanding Adjunct Assignments**
Designed for HR Coordinators.
Delivered by the HR Operations -Personnel Team
Description:
During this course we will cover basic information about adjunct assignments. We will start with identifying the most common adjunct set-ups, how adjuncts are paid, and general job form guidelines. Attendees are expected to have a general understanding of Banner prior to attending.
Expected Learning Outcomes:
Able to identify and understand basic adjunct assignments, know when adjunct instructors should be paid on an hourly basis, and know what paperwork is required to hire adjunct instructors.
Please sign up at least one day prior to the event. Zoom information will be sent to you the day of the event. To sign up please visit [myUA](#).
- Wednesday August 31 12-1pm

- **Supervisor Brown Bag Forum**
UA HR's Talent Acquisition team is rolling out a Brown Bag Lunch Forum specifically for Supervisors. This hour will be set aside for supervisors to join the TA team to bring forward and discuss any TA related questions. These may include Classification, Compensation, Recruitment or DEI items. Please join us at **noon on the last Wednesday of each month!** Please visit [myUA](#) for the Zoom meeting login.
- Up your online security game with these IT training videos! These modules should keep track of your progress, so pick up where you left off.
 - [Phishing](#) | ~ 10 min
 - [Malware](#) | ~ 10 min
 - [Mobile Security & Third-Party Websites](#) | ~10 min
 - [Passwords](#) | ~10 min
 - [Physical Security & Unintended Disclosures](#) | ~10 min
- Just a reminder. We (all of UA) still have [LinkedIn Learning](#) through December. Feel free to sign up!! There are over 150 licenses available.
- Contact the Safety Team (Ryan Sand and David Pikul) for training requests or safety equipment. They are currently conducting fire safety training, self-defense, active threat response, fentanyl (dangerous drug) response, bloodborne pathogens, stop-the-bleed (tourniquet)/first aid, and vehicle driving safety. (from the June 29 Chancellor's updates)