

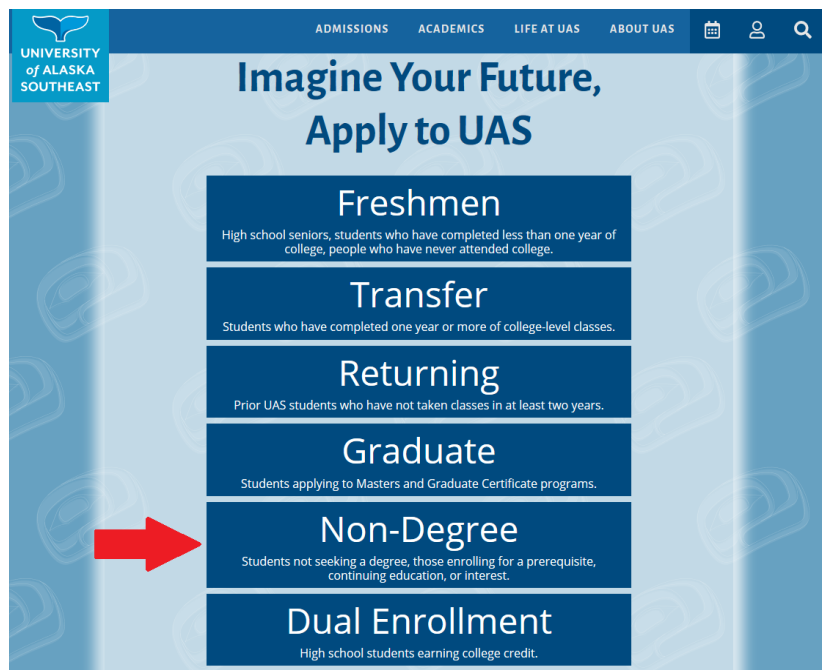
Guide to taking the ALEKS Math Placement Test

To take the ALEKS test you will need a UA Username, UA ID#, and a UA Password.

Students who have previously taken a course with the University of Alaska will have UA Usernames and UA Passwords already and can skip to [Step 11](#). If you need help with your username and password you can go to the ELMO: Easy Login Maintenance Option webpage at <https://elmo.alaska.edu/>

Apply for admission as a non-degree seeking student

Step 1: Go to the UAOnline Service admission Webpage at <https://uas.alaska.edu/apply/steps/index.html>



Step 2: Once you click the “Non-Degree” option, the “Sign up for a class” screen will open

UNIVERSITY of ALASKA SOUTHEAST

ADMISSIONS ACADEMICS LIFE AT UAS ABOUT UAS

Sign up for a class

Students that need a class to cover a pre-requisite, continuing education, or are simply interested in a topic.

There are several ways to sign up for a class. You can complete a [Course Registration Form](#), or you can apply online as a non-degree seeking student (a free application) and sign up for classes online.

If you are unsure if you should apply for admission to a degree program or sign up for classes as a non-degree seeking student, call **(907) 796-6100** and an Admissions Counselor can walk you through your options.

Apply to UAS

- Freshmen
- Transfer
- Returning
- Graduate
- Veterans/Military
- International
- Sign up for a class**
- Parents and Counselors
- After you Apply: Next Steps

[← APPLY TO UAS HOME](#)

Course Registration Form

You can sign up for classes with a [Course Registration Form](#). Email your completed form to the [UAS Registrar's Office](#), fax it to **(907) 796-6365**, or stop by one of our campuses in Juneau, Ketchikan, or Sitka.

COURSE REGISTRATION FORM

I am new to the University of Alaska

If you want to sign up for classes online and are new to the University of Alaska, create a profile and apply as a non-degree seeking student to get started. This will allow the university to assign you a student ID number, which you can then use to sign up for classes. This is a free application.

APPLY AS A NON-DEGREE SEEKING STUDENT

I have been a student before

If you have been a student at any University of Alaska campus before, you can use your student ID number and password to log in to [UAOnline](#) and register for classes. If you can't remember your ID or password, you can find it with the [Easy Login Maintenance Option \(ELMQ\)](#), or by calling **(907) 796-6100**.

If it has been several years since you have taken a class, you may need to reapply as a non-degree seeking student to reactivate your account. This is a free application.

REAPPLY FOR ADMISSION

Step 3: Selecting “Apply as a Non Degree seeking student” will take you to the Admissions Temporary Login. Here you will click “new user”. Create your account by entering the requested information and then click, “register”.

UNIVERSITY OF ALASKA

User Details


First Name

Last Name

Email

Password

Password Confirm

I'm not a robot  reCAPTCHA
Privacy - Terms

Step 4: Once you have completed your application you will need to wait approximately 30 min. to 24 hours for your application to process and be approved before proceeding. You will receive an email confirmation with your UA student ID number once your application has been processed. You can also call UAS registration and see if they can expedite the application. They can be reached at 907-796-6100.

ELMO: Easy Login Maintenance Option (UA Username and Password help)

Step 5: Go to ELMO at <https://elmo.uas.alaska.edu> to find your UA username and ID# and to reset your password as needed.

Step 6: Select option 3: "Search for my Account", enter the requested information (your birthdate, last name, and last four digits of your SSN), then click "GO ELMO!"



ELMO: EASY LOGIN MAINTENANCE OPTION

Option 1: I know my UA Username and Password

Option 2: I know my UA Username or ID #

Option 3: Search for my account

Your birth date: JAN 1 1974

Your last name: Last Name

Last four digits of your SSN: ##### [Don't have a Social Security Number?](#)

GO ELMO! CANCEL

Step 7: Enter at least five pieces of identifying information and click “Confirm”. This confirms your identity in the UA system.

Note: If you are unable to correctly confirm the five pieces of identifying information, you will need to contact the help desk, 1-877-465-6400, who can reset your attempt so that you may try again.

Step 8: Once you have retrieved your Username and UA ID#, make note of them for future reference.

Step 9: from the username drop down select your username and then create your password.

Note: Passwords must be at least 8 characters long and they must contain more than just lowercase letters.

Step 10: Sign out of ELMO.

You can now use your UA credentials to take the math placement test at a UAS Testing Center, or from home using a webcam and Respondus Monitor software. Visit alaska.edu/aleks for more info.